

**Richmond Regional Mass Transit Study Advisory Committee Meeting
Richmond Regional Planning District Commission
February 23, 2007**

MEETING ATTENDEES

Lee Yolton - Richmond Regional Planning District Commission
Dan Lysy - Richmond Regional Planning District Commission
Archita Rajbhandary - Richmond Regional Planning District Commission
Scott Clark - GRTC Transit System
Jin Lee – Richmond Regional Planning District Commission
Felicia Woodruff – DRPT
Mark Riblett – VDOT
Liz McAdory - VDOT
Viktoria Badger – City of Richmond
Todd Eure – Henrico County
George Homewood – New Kent County
Joseph Vidunas – Hanover County
David Williams – Powhatan County
Brad Shelton – Goochland County
Jim Dunn – Greater Richmond Chamber of Commerce
Roy Bryant – NAACP
Lawrence Hagin – GRTC Transit System
Kelly Hickok – Resources for Independent Living
Michael Testerman – VARP
Lloyd Vye – RABA
Adele MacLean – Partnership for Smarter Growth
Barbara Nelson -- Richmond Regional Planning District Commission
Marie Travesky – Travesky & Associates (HNTB Consultant Team)
Frank Spielberg – VHB (HNTB Consultant Team)
Abraham Lerner – HNTB (HNTB Consultant Team)

The last page of the meeting minutes includes the sign-in sheet.

MEETING MINUTES

The Consultant Team gave a presentation regarding the study scope, schedule and preliminary interim year demographic forecasts. The following sections summarize the items discussed during the meeting.

Administrative

1. Mr. Todd Eure of Henrico County was elected chairman of the Advisory Committee.
2. Mr. Lawrence Hagin of GRTC was elected vice-chairman of the Advisory Committee.
3. RRPDC will distribute list of SAC member contact information to all SAC members.
4. Suggested that all elected officials, sheriff departments and CTB members should be on the Distribution list.

Public Outreach and Study Meetings

1. A meeting participant indicated that August is not a good time for a public meeting.
2. A number of meeting participants noted that they would have liked to see more public meetings in the scope of work for this study. RRPDC representatives noted that the number of public meetings set up for this project was based on consideration of the technical nature of the study as well as available project resources.
3. RRPDC will prepare and send out announcements about the study. The announcements will include a press release.
4. Consultant Team will send RRPDC input on ideas to enhance the public participation process.

Interim Year Demographics

1. The Consultant Team distributed interim year demographic forecasts to the meeting participants and asked the representatives of the different jurisdictions to review the forecasts and provide comments to the Consultant Team by March 21, 2007.
2. The Consultant Team will send the electronic files used to generate the interim year forecasts to the representatives of the study area jurisdictions for their use in reviewing and commenting on the interim year demographics.
3. Several rural communities think that the 2031 demographic forecasts are low.
4. RRPDC will send map with TAZ to the SAC members representing member jurisdictions to facilitate the review of the demographic data.

Future Transit Needs

1. Recommended transit service needs to provide adequate links between jobs and housing.
2. The study needs to look at how the implementation of transit service can be used to encourage alternative land uses.
3. BRAC Petersburg needs to be considered in the analysis.
4. Consider van pools because people commute from Richmond to Washington.

Land Use and Comprehensive Plans

1. Hanover County is developing a comprehensive plan update.
2. The transit study needs to work with the differences in comprehensive plan updates for the various jurisdictions in the study area.
3. Powhatan County just rezoned 4,000 acres near Rte 522 that are not yet included in regional totals due to it being outside the MPO study area.

Study Products

1. DRPT wants a toolbox at the end of the study for use by communities and developers.
2. Recommend creative methods for the implementation of transit for rural communities.
3. The study needs to look at the issue of park-and-ride lots.

Schedule

1. The Consultant Team will prepare a revised schedule addressing comments received during the SAC meeting.
2. The next meeting of the SAC is scheduled for April 17, 2007 at 9:30 AM.
3. The Consultant Team will give a presentation to the Chamber of Commerce on April 27, 2007. (Presentation to be made under separate arrangement with the Chamber.)

Other Items

1. There will be a Jamestown citizens meeting on April 19. They expect 600 students, 400 citizens. Theme: "We Are the Change." Part of Jamestown celebration.

ACTION ITEMS

Consultant Team

1. Distribute electronic versions of interim year demographic data to SAC members representing RRPDC member jurisdictions.

2. Prepare revised schedule addressing comments received during SAC meeting and send it to RRPDC and the SAC members.
3. Send information on agenda and meeting format for the April 17 SAC meeting to the SAC members by the end of March.
4. Send RRPDC input on ideas to enhance the public participation process by March 9, 2007.
5. Give a presentation to the Chamber of Commerce on April 27, 2007.

RRPDC

1. Distribute list of SAC member contact information to all SAC members.
2. Send out announcements about the study including press releases.
3. Send map with TAZ to the SAC members representing member jurisdictions

SAC Members Representing Jurisdictions

1. Review interim year demographic forecasts and provide input by March 21, 2007.

REGIONAL MASS TRANSIT STUDY ADVISORY COMMITTEE

SIGN-IN ROSTER

MEMBERS

* I wish to be mailed information, rather than email.

<u>NAME</u>	<u>ORGANIZATION</u>	<u>DAYTIME #</u>	<u>FAX #</u>	<u>SIGNATURE</u>
Auten, Jameson T.	RideFinders	643-7433	649-2513	_____
Badger, Viktoria W.	City of Richmond	646-5871	646-5789	<i>Viktoria Badger</i>
Britton, William R.	Charles City Co.	652-4709	829-5819	_____
Bryant, Roy	NAACP	359-1316	_____	<i>Roy Bryant</i>
Dickerson, Cora	United Way Services	771-5863	225-7913	_____
Eure, Todd	Henrico Co.	501-4617	501-7470	<i>Todd</i>
Grossman, Paul	Powhatan-Goochland CAA	598-3351	598-7990	_____
Hagin, Lawrence	GRTC Transit Sys.	474-9345	342-1933	<i>LH</i>
Hammond, Robert	Goochland Co.	556-5862	556-5654	_____ ✓
Hickok, Kelly	Resources for Independent Living	353-6503	358-5606	<i>Kelly A. Hickok</i>
Holthouser, Neil	Town of Ashland	798-9219	798-4892	_____
Homewood, George	New Kent County	966-9690	966-8531	<i>GC</i>
McCracken, R. John	Chesterfield Co.	748-1037	748-8516	<i>Mark R. W.</i>
Riblett, Mark	VDOT	524-6151	524-6115	<i>Mark Riblett</i>
Spindle, Harris	Senior Connections			_____
Testerman, Michael	VARP	649-1405	_____	<i>attended</i>
Vidunas, Joseph E.	Hanover Co.	365-6176	365-6233	<i>Joseph E. Vidunas</i>
Vye, Lloyd	RABA	262-9544	_____	<i>Lloyd J. Vye</i>
* Williams, David	Powhatan Co.	598-5187	_____	<i>David Williams</i>
Woodruff, Felicia H.	VDRPT	225-4069	225-3664	<i>FWoodruff</i>
Zeugner, John	VCN	288-5005	288-5005	_____

<u>Name</u>	<u>Organization</u>	<u>Daytime #</u>	<u>Fax #</u>	<u>Signature</u>
TRAVESKY, MARIE	Travesky + Assoc.	703-934-4639	703-934-4699	
SPIELBERG, FRANK,	VHB	703-847-3011	703-847-0298	
Lerner, Abraham	HNTB	703 824-5100	703-671-6306	
Barbara Nelson				
JIN Lee	RRPDC	804-367-6001		
Jim Dunn	Gov. Richmond Chamber	804-783-8353		
Archita Rajbhandary	RRPDC	804-367-6001		Archita
Michelle Bodge	City of Richmond	804-646-5871	604-646-5871	
Dan Lesy	RRPDC			DZ
Lee Yoltan				LY
Brad Shelton	→ Goochland County	804-556-5865		
Scott Clark	GRTC	804-474-9914	342-1933	
Adelle MacLean	Partnership for Economic Growth	804-225-1902		Adelle MacLean
LIZ MCADORY	VDOT	804-524-6001		