

**Regional Mass Transit Study Advisory Committee Meeting
Richmond Regional Planning District Commission
April 17, 2007**

MEETING ATTENDEES

Lee Yolton - Richmond Regional Planning District Commission
Dan Lysy - Richmond Regional Planning District Commission
Archita Rajbhandary - Richmond Regional Planning District Commission
Viktoria Badger – City of Richmond
Paul Grossman – Powhatan-Goochland CAA
Lawrence Hagin – GRTC Transit System
Marcia Guardino – Resources for Independent Living
George Homewood – New Kent County
Mark Riblett – VDOT
Liz McAdory – VDOT
David Williams Powhatan County
Scott Clark - GRTC Transit System
Barbara Smith – Chesterfield County
Adele MacLean - VCN
Jin Lee – Richmond Regional Planning District Commission
Barbara Nelson -- Richmond Regional Planning District Commission
Frank Spielberg – VHB (HNTB Consultant Team)
David Anspacher – VHB (HNTB Consultant Team)
Abraham Lerner – HNTB (HNTB Consultant Team)

The last page of the meeting minutes includes the sign-in sheet.

MEETING MINUTES

The Consultant Team gave a presentation regarding preliminary findings from on-going tasks. The following sections summarize the items discussed during the meeting.

Administrative

1. Mr. Lerner described the status of the project tasks and reviewed the project schedule
2. HNTB will send out notices of future SAC meetings two weeks prior to the meeting. This will be followed by another notice one week prior to the meeting.
3. In future SAC Meetings, the HNTB Team should start the presentation by covering the project objectives and goals as well as presenting a brief description of the overall scope.

Funding Sources

1. Mr. Anspacher described funding programs available for transit
2. The primary sources of funding are federal and state funding programs
3. Mr. Yolton asked what is the rationale for lack of federal funding for operations. Mr. Spielberg indicated that the legislation was passed primarily to encourage jurisdictions to have a stronger commitment to transit projects by identifying local funding sources. Also, the state provides capital and operating sources.
4. Mr. Hagin noted that GRTC will not be able to request New Freedom Funds until 2008. Coordinated Human Services Plan is needed to get New Freedom funds. The allocation of the New Freedom funds will be competitive within the region.
5. Mr. Lysy asked what would be the impact of not getting financial information from federal agencies other than FHWA and FTA that provide transit funding. Mr. Spielberg noted that the HNTB Team will continue to get information from these agencies but not getting detailed data from these agencies will not be detrimental to the project.

6. Ms.Badger asked if the study will be looking at other potential funding sources. The HNTB Team representative responded that the study will look at other potential funding sources.
7. The study should look at transit options with the existing funding structure and with consideration for future proposed modifications to State and local funding sources.
8. Recent changes to the Virginia legislation have introduced possible changes to funding for transportation, with regionally based funding programs for the Hampton Roads and Northern Virginia areas.

Transit Modeling

1. The HNTB Team is developing the transit network for VDOT to update the existing conditions regional model.
2. The HNTB Team will develop networks for future conditions.

Demographic Forecasts

1. The HNTB Team has received comments from City of Richmond, Hanover County, Henrico County, Goochland County, New Kent County and Charles City County.
2. The HNTB Team has not received comments from Powhatan, Ashland and Chesterfield counties.

Peer Review

1. A meeting participant asked HNTB to consider dedicated funding sources as a key element in the selection of the final peer review cities.
2. Mr. Lerner presented the preliminary list of peer cities. The preliminary list was developed primarily using population, service area and density as comparison factors. The data is from the National Transit Database. This list will be refined using additional measures.

Future Transit Needs

1. Recommended transit service needs to provide adequate links between jobs and housing.
2. The recommended transit option should be the best transit system that can be implemented with potential available financial resources.

Relationship Between Transit and Safety

1. Mr. Yolton noted that the study should address how public safety is, or is not perceived to be made worse as a result of the implementation of transit service. Mr. Yolton indicated that representatives from the Sheriff Department in Hanover County have requested that the study examine the relationship between the implementation of transit service and crime.
2. The implementation of park-and-ride lots may have an impact on the size of the required police force.
3. Mr. Hagin noted that GRTC has researched this issue and they found no studies addressing the issue of the relationship between crime and the implementation of transit service.
4. HNTB Team representatives indicated that they were not familiar with any studies addressing the issue of the relationship between the implementation of transit service and crime. The HNTB team will look further for documentation related to this issue. However, if no specific documentation is found, this issue will be addressed qualitatively in the project report.

Schedule

1. The following are Technical Memorandum submittal dates:
 - a. Tech Memo 1 – Area Development and Service Demand: May 10, 2007
 - b. Tech Memo 2 – Assessment of Influencing Factors: June 11, 2007
 - c. Tech Memo 3 – Peer Group Review: August 31, 2007
 - d. Tech Memo 4 – Analysis of Modal Alternatives: October 1, 2007
 - e. Tech Memo 5 – Preferred Alternative: October 22, 2007

- f. Draft Final Report: December 11, 2007
 - g. Final Report: December 21, 2007
2. The following are the remaining SAC Meetings:
 - a. SAC Meeting 3: June 11, 2007
 - b. SAC Meeting 4: July 31, 2007
 - c. SAC Meeting 5: October 15, 2007
 - d. SAC Meeting 6: December 6, 2007
 3. The Consultant Team will give a presentation to the Chamber of Commerce on April 27, 2007.

Other Items

1. The implementation of a Regional Transit System Commission has been discussed for more than 15 years.
2. A meeting participant suggested that the newspaper editor that organizes the Public Square event may be contacted to discuss whether or not a forum on Richmond Regional transit could be set up in the future. The consultant will contact the Richmond Times about this.

(Updated March 1, 2007)

DATE: April 17, 2007

REGIONAL MASS TRANSIT STUDY ADVISORY COMMITTEE

SIGN-IN ROSTER

MEMBERS

<u>NAME</u>	<u>ORGANIZATION</u>	<u>DAYTIME #</u>	<u>FAX #</u>	<u>SIGNATURE</u>
Auten, Jameson T.	RideFinders	643-7433	649-2513	_____
Badger, Viktoria W.	City of Richmond	646-5871	646-5789	<u>Viktoria Badger</u>
Britton, William R.	Charles City Co.	652-4709	829-5819	_____
Bryant, Roy	NAACP	359-1316	_____	_____
Dickerson, Cora	United Way Services	771-5863	225-7913	_____
Eure, Todd	Henrico Co.	501-4617	501-7470	_____
Grossman, Paul	Powhatan-Goochland CAA	598-3351	598-7990	<u>Paul Grossman</u>
Hagin, Lawrence	GRTC Transit Sys.	474-9345	342-1933	<u>LCH</u>
Hammond, Robert	Goochland Co.	556-5862	556-5654	_____
Hickok, Kelly	Resources for Independent Living	353-6503	358-5606	<u>Marcia Guardia (for Kelly)</u>
Holthouser, Neil	Town of Ashland	798-9219	798-4892	_____
Homewood, George	New Kent County	966-9690	966-8531	<u>George Homewood</u>
McCracken, R. John	Chesterfield Co.	748-1037	748-8516	_____
Riblett, Mark	VDOT	524-6151	524-6115	<u>Mark Riblett</u>
Spindle, Harris	Senior Connections	_____	_____	_____
Testerman, Michael	VARP	649-1405	_____	_____
Vidunas, Joseph E.	Hanover Co.	365-6176	365-6233	_____
Vye, Lloyd	RABA	262-9544	266-4039	_____
Williams, David	Powhatan Co.	598-5187	_____	<u>David Williams</u>
Woodruff, Felicia H.	VDRPT	225-4069	225-3664	_____
Zeugner, John	VCN	288-5005	288-5005	_____

Richmond Regional Transit Study

(Updated March 1, 2007)

DATE: _____

ALTERNATES

<u>NAME</u>	<u>ORGANIZATION</u>	<u>DAYTIME #</u>	<u>FAX #</u>	<u>SIGNATURE</u>
Boswell, Meade	United Way Services	225-7906	775-6486	_____
Burnley, Champe	RABA	358-6697	_____	_____
Clark, Scott	GRTC Transit Sys.	368-3871	342-1933	<i>SC</i>
Davis, Stephanie	Powhatan-Goochland CAA	598-5610	598-5695	_____
Deemer, Rosemary	Henrico Co.	501-4488	501-4379	_____
Flagg, Michael	Hanover Co.	365-6179	365-6233	_____
Hartgrove, Charles	Town of Ashland	798-9219	798-4892	_____
Hathaway, Rodney	New Kent Co.	966-9629	966-8531	_____
Holland, Wayne	Powhatan Co.	379-8645	379-8648	_____
LaBaugh, William	VDRPT	225-3930	225-3752	_____
McAdory, Liz	VDOT	524-6001	225-4785	<i>Liz McAdory</i>
Rhudy, Ralph	City of Richmond	646-6333	646-7807	_____
Ruffin, Cherika	RideFinders	643-7433	649-2513	_____
Vacant	Goochland Co.	_____	_____	_____
Smith, Barbara	Chesterfield Co.	748-1037	748-8516	<i>Barbara Smith</i>
MacLean, Adele	VCN	225-1902	225-1904	<i>Adele MacLean</i>
Wagener, Sandra	Resources for Independent Living	353-6503	358-5606	_____
Watson, Thelma Bland	Senior Connections	343-3000	649-2258	_____

OTHERS

<u>NAME</u>	<u>ORGANIZATION</u>	<u>DAYTIME #</u>	<u>FAX #</u>	<u>SIGNATURE</u>
McAdory, Liz	VDOT	524-6001	524-6115	_____
Rucker, Ivan	FHWA	775-3336	775-3356	_____
Berbert, Benjamin	RRPDC	367-6001	367-4375	_____

