

**RICHMOND AREA**  
**METROPOLITAN PLANNING ORGANIZATION**  
**MINUTES OF MEETING**

**October 9, 2003**

**MEMBERS PRESENT**

**REPRESENTING**

Roy Harrison, <b>Vice Chairman</b> .....	County of Powhatan
Rollo Axton.....	GRTC Transit System
Viktoria Badger.....	City of Richmond
James R. Banks (Alternate).....	County of Chesterfield
Robert Berry.....	RMA
Robert L. Bredehoft (Non-voting Alternate) .....	CTAC
William R. Britton (Alternate).....	County of Charles City
Malvern R. Butler .....	County of Goochland
E. Todd Eure .....	County of Henrico
Paul E. Fisher .....	RRPDC
Angela LaCombe .....	Town of Ashland
Jack McHale.....	County of Chesterfield
W. R. Mustain, II (Alternate).....	VDOT
Stan B. Newcomb (Alternate).....	County of Chesterfield
Patricia O'Bannon.....	County of Henrico
Ivan Rucker (Non-voting).....	FHWA
Barbara Smith (Alternate).....	County of Chesterfield
Randall R. Silber.....	County of Henrico
James T. Taylor.....	County of Goochland
Frank Thornton .....	County of Henrico
J. T. "Jack" Ward.....	County of Hanover

**MEMBERS ABSENT**

**REPRESENTING**

Rebecca Ringley, <b>Chairman</b> .....	County of New Kent
Jack E. Apostolides (Non-voting).....	VDRPT
Richard W. Ayers.....	County of Powhatan
Edward Barber .....	County of Chesterfield
Cliff Burnette (Non-voting) .....	VDA
W. R. Davis.....	County of New Kent
Rebecca Draper.....	County of Hanover
John Gordon.....	County of Hanover
Michael Holmes .....	County of Charles City
Pat Kampf (Non-voting) .....	FTA
K. E. Lantz .....	VDOT

**MEMBERS ABSENT (cont.)**

**REPRESENTING**

Diane Linderman ..... City of Richmond  
Jon Mathiasen ..... CRAC  
John McCracken ..... County of Chesterfield  
Kelly Miller ..... County of Chesterfield  
Barbara Nelson (Non-voting) ..... CTAC Chairman  
William Pantele ..... City of Richmond  
Von Tisdale (Non-voting) ..... RideFinders

**OTHERS PRESENT**

**REPRESENTING**

Dan Lysy, **Secretary** ..... RRPDC  
Ahmet Anday ..... VDOT  
Willard Andrews ..... VHSR  
Rob Crandol ..... VDOT Ashland Residency  
Tom Hawthorne ..... VDOT  
Herbert Pegram ..... VDOT  
Mark Riblett ..... VDOT  
John Rutledge ..... CRAC  
Steven E. Simonson (Alternate) ..... County of Chesterfield  
Mike Clements ..... RRPDC  
Larry Hagin ..... RRPDC  
Jin Lee ..... RRPDC  
Sharon Robeson ..... RRPDC  
Brad Shelton ..... RRPDC  
Patricia Villa ..... RRPDC

**CALL TO ORDER**

MPO Vice Chairman Roy Harrison called the October 9, 2003 meeting of the Richmond Area Metropolitan Planning Organization (MPO) to order at approximately 2:20 P.M. and welcomed all in attendance. Vice Chairman Harrison reported that MPO Chairman Rebecca Ringley was not able to attend today's meeting and as a result, he will chair today's meeting.

**I. ADMINISTRATION**

**A. Minutes of the September 11, 2003 MPO Meeting –**

On motion by Jack McHale, seconded by Rudy Butler, the minutes of the September 11, 2003 MPO meeting were unanimously approved as presented.

**B. Open Public Comment Period –**

No public comments were offered and Vice Chairman Harrison closed the public comment period of the meeting.

**C. MPO Chairman's Report –**

Vice Chairman Harrison said that MPO Chairman Rebecca Ringley did not relate any items to report.

**D. RRPDC Transportation Director's Report –**

Dan Lysy reported that staff was advised that morning by e-mail from the VDOT Richmond District of the upcoming Commonwealth Transportation Board meeting being rescheduled to Monday, December 1, at Union Station in Petersburg (rescheduled due to hurricane Isabel). Mr. Lysy passed out a copy of the e-mail providing date and time details with a location map on the back. Mr. Lysy said that if there were no objections, the MPO Chairman would proceed with a presentation of the MPO's list of Regional Priority Projects as approved at the September MPO meeting. No objections were voiced.

**II. OLD BUSINESS**

**A. Presentation of Resolution of Appreciation of the Honorable Joseph E. Brooks to City of Richmond Official –**

Vice Chairman Harrison reported that the Richmond Regional Planning District Commission (RRPDC) decided, in the absence of a city of Richmond official, to have an RRPDC representative deliver its resolution of appreciation honoring the late Joseph E. Brooks to the City of Richmond. Vice Chairman Harrison noted the absence of a City of Richmond official at the MPO meeting, and on motion by Bill Britton, seconded by Pat O'Bannon, the MPO unanimously decided to have the MPO's resolution honoring the late Mr. Brooks delivered to the City of Richmond along with the RRPDC resolution.

**III. NEW BUSINESS**

**A. MPO Elderly and Disabled Advisory Committee (EDAC) Meeting Report –**

Vice Chairman Harrison noted that no EDAC representative was present at the meeting. He said EDAC requested MPO action on an MPO bylaws

change to reflect the EDAC chairman's ability to send a letter to members after two consecutive absences inquiring as to the member's intent to attend future meetings. Vice Chairman Harrison referred the MPO to the staff report in the MPO agenda package, tab three, which includes the action requested. He noted that the EDAC chairman already has this power, but since EDAC requested a bylaws amendment action that does not affect the rest of the MPO, and EDAC believes it will help them in improving committee meeting attendance, he believed it would be appropriate for the MPO to approve it. Vice Chairman Harrison said he would like to see the MPO move forward with action and asked Dan Lysy to make the first reading of the proposed MPO bylaws amendment. Mr. Lysy read the motion as presented in the agenda package as follows:

**RESOLVED**, that the Richmond Area Metropolitan Planning Organization (MPO) approves the first reading of a proposed amendment to Article V, Section 3 of the MPO bylaws to add language following the eighth sentence of this section as follows:

“Should a member or the member's designated alternate miss two or more consecutive regularly scheduled meetings, the EDAC Chairman may send the member a letter inquiring as to whether or not the member or the designated alternate plans to attend upcoming EDAC meetings.”

A two-thirds MPO membership quorum was noted with eighteen members present, and on motion by Jack Ward, seconded by Rudy Butler, the MPO unanimously approved the first reading of the proposed bylaws amendment as presented.

**B. MPO Socioeconomic Data Report –**

Dan Lysy noted the *Richmond Area MPO 2000 – 2026 Socioeconomic Data Report* was an MPO agenda enclosure, and information on the report is also included under agenda tab four. Mr. Lysy informed the MPO that the socioeconomic data, which includes estimates of population, employment, number of automobiles, etc., is one of the early technical development activities for the long-range plan update. He said this data is developed in small geographic units called transportation analysis zones that drive the model process. Mr. Lysy said the data was developed with the assistance of local planning department staffs throughout the region and is used by local governments, GRTC, VDOT, market research organizations, businesses, and others for various plans and studies they conduct. He said the data has been reviewed and recommended by the MPO's Technical Advisory Committee and that staff is requesting that the MPO take action to accept the document as prepared and submitted. Mr. Lysy expressed thanks and appreciation for RRPDC staff member Brad Shelton for the fine work he did as both project manager and as the one

who did the data crunching and other work for this project. Mr. Lysy said he or Mr. Shelton would be glad to address any questions.

Mr. Harrison asked if this data was used to formulate the revised environmental justice analysis and Mr. Lysy responded that year 2000 census data was used for that analysis. On motion of Jack McHale, seconded by Rudy Butler, the MPO unanimously adopted the following resolution:

**RESOLVED**, that the Richmond Area Metropolitan Planning Organization approves the *Richmond Area MPO 2000 – 2026 Socioeconomic Data Report* as presented.

Pat O'Bannon inquired if the data showed any trends, especially with regard to age. Mr. Lysy said the data shows a lot of population and employment growth in the region as a whole with some of the inner areas showing no growth or declining population, but that this report doesn't address age as a demographic factor. He said automobiles are growing slightly faster than population and employment is still growing very rapidly. Paul Fisher noted a trend toward increased residential population in downtown Richmond and a predictable trend of increasing employment in Short Pump and some of the more suburban areas.

**C. Amended FY 02/03 – FY 04/05 Transportation Improvement Program (TIP) –**

Larry Hagin reviewed the documents he would reference during his presentation on the *Amended FY 02/03 – 04/05 Transportation Improvement Program (TIP)*. Mr. Hagin said that historically, the MPO adopts a new TIP every year; however, this year under VDOT's direction, staff followed a different process by amending the current (FY 02/03 – FY 04/05) TIP. He said that every TIP contains three years of project information which remains valid (under federal guidelines) for two years, so that instead of creating a whole new document, staff amended the second year of the TIP, the FY 04 year, with new financial information for projects currently contained in the TIP and added new projects. Mr. Hagin said staff received two public comments on the proposed amended TIP during the review period and those comments are contained in the agenda package under tab five, pages six through 11. Concerning the "Environmental Justice Analysis" conducted for the proposed CMAQ and RSTP proposed projects for FY 03 to FY 04/05, Mr. Hagin said that staff analyzed the geographic distribution of the CMAQ and RSTP allocations across the MPO study area examining minority concentrations and low income concentrations versus the rest of the MPO study area. Staff analysis showed that the TIP meets environmental justice programming requirements and Mr. Hagin said staff is requesting MPO adoption of the

TIP amendment as presented. Mr. Hagin offered to answer questions and there were none. Rudy Butler made a motion for approval of the amended TIP and Pat O'Bannon seconded the motion. Barbara Smith noted a correction on page 21-5 saying the description ("Deep Run Drive – Spring Run Rd.") for the last project on that page, Rt. 360 Chesterfield – Widen of Westbound Lane, should be deleted because the project name references another project on page 21-3, project UPC number 50029. Mr. Butler accepted Ms. Smith's correction in his motion and there was no further discussion. The MPO unanimously approved the following motion:

**RESOLVED**, that the Richmond Area Metropolitan Planning Organization approves the *Amended FY 02/03 – FY 04/05 Transportation Improvement Program* as presented.

**D. MPO 2026 Long-Range Transportation Plan (LRTP) and Congestion Management System (CMS) Update –**

Mike Clements, project manager for the Long-Range Transportation Plan update, said he and Larry Hagin, project manager for the Congestion Management Plan update, will combine those two documents under one cover instead of producing two separate documents. Mr. Clements noted that the Long-Range Transportation Plan Advisory Task Force was established to oversee these two projects and reviewed the task force membership. He said Mr. Hagin would give a quick presentation on the Congestion Management System progress and he would then provide a presentation on the Long-Range Transportation Plan process and progress.

Mr. Hagin provided a PowerPoint presentation on the Congestion Management System addressing the following topics:

- Congestion Management System: An Overview of CMS Work Activities
- What is the Congestion Management System?
- CMS Process – Four Steps
- CMS Work Tasks
  - For inclusion in 2026 LRTP:
  - Ongoing activities:
- Thank you for your time! (provides location of detailed CMS work task information)

Mr. Hagin completed his presentation saying the Congestion Management System update is following the same schedule as the Long-Range Transportation Plan and so should be complete by early January. Mr. Hagin offered to answer questions and there were none. Vice Chairman

Harrison thanked Mr. Hagin for his presentation commenting that his presentation was excellent and provided the most succinct explanation of the CMS system he has ever heard. Mr. Hagin thanked the Vice Chairman and turned the presentation over to Mike Clements.

Mr. Clements gave a three-part PowerPoint presentation discussing various aspects of the Long-Range Transportation Plan update process. The first part of his presentation covered the following topics:

- Plan Requirements
- LRTP Development Process (work flow chart)
- Products of the LRTP
- 2026 LRTP Schedule Milestones (timeline of work activities)

There were no questions on the information presented, so Mr. Clements continued with second part of his PowerPoint presentation, an overview of the public participation summary, addressing the following points:

- Public Workshops and Survey Distribution Locations (map)
- Public Workshop Participation (June 2003) (pie chart - respondents)
- Transportation Survey
- Where Do You Live? (pie chart – responses)
- Where Do You Work or Go to School? (pie chart – responses)
- How Far Do You Travel to Work or School? (pie chart – responses)
- How Do You Usually Get to Work or School? (pie chart – responses)
- What Time Do You Usually Leave Home for Work or School? (pie chart – responses)
- What Time Do You Usually Leave Work or School for Home? (pie chart – responses)
- Reducing Traffic Congestion (bar graph – responses)
- Enhancing Quality of Life (bar graph – responses)
- Rank Your Transportation Priorities (bar graph – responses)
- Travel Choices – Different Ways of Getting Around (travel modes) (bar graph – responses)

After reviewing the public participation efforts and results of the transportation survey, Mr. Clements offered to answer questions. Pat O'Bannon inquired if the on-demand transit category included taxi service and expressed concern that it was not offered as a mode choice on the survey. She said that in a similar survey in her district, respondents indicated taxi service as one of the major changes they would want away from single occupancy vehicle transportation. Mr. Clements responded that the on-demand service addresses call-up service such as the CARE vans where disabled services are needed. Mr. Lysy said that taxi service is

a type of on-demand service, though it was not offered as a separate choice on the survey. There were no additional questions

Mr. Clements concluded his PowerPoint presentation with information on the goals, objectives and strategies of the LRTP update addressing the following topic:

- LRTP Goals Addressing TEA-21 Planning Factors (table listing each TEA-21 planning factor and the corresponding LRTP goals that address them)

Mr. Clements pointed out one goal in particular that is receiving more attention and detail in the LRTP update, goal number two pertaining to safety. He said our post 9-11 environment brings a need for increasing safety and security of our transportation system. Mr. Clements offered to answer questions. Mr. Lysy said the Long-Range Task Force addressed the goals and objectives at it's meeting the previous day and unanimously recommended them, with one abstention, so that the work on the goals, objectives, and strategies done this year is less controversial than the last LRTP update. Mr. Lysy offered to have staff answer questions and there were none.

#### **IV. OTHER BUSINESS**

Vickey Badger announced that the Main Street Station gala celebration being sponsored by Historic Richmond Foundation would be held next Saturday, October 18, at the station. She said she believed that everyone on the MPO was included on the mailing list, but if they had not received an invitation, they should phone her and she would make sure that an invitation is sent. She said Main Street Station will have a temporary certificate of occupancy for the gala event and will then go back to work finalizing completion of the station for an early December opening. She said MPO committee members would receive an invitation as well.

Ms. Badger also announced that the Study Advisory Committee is moving forward on the second phase of the Electric Streetcar Study and that there will be a number of public meetings in the coming weeks and months for community input concerning the routes and funding of an electric streetcar system in downtown Richmond.

#### **V. ADJOURNMENT**

The meeting was adjourned at approximately 3:05 P.M.