

RICHMOND AREA
METROPOLITAN PLANNING ORGANIZATION
MINUTES OF MEETING

July 10, 2003

MEMBERS PRESENT

REPRESENTING

Roy Harrison, Vice Chairman	County of Powhatan
Viktoria Badger.....	City of Richmond
Malvern R. Butler.....	County of Goochland
Rebecca Draper.....	County of Hanover
E. Todd Eure.....	County of Henrico
Paul E. Fisher.....	RRPDC
Michael Holmes.....	County of Charles City
Angela LaCombe.....	Town of Ashland
R. John McCracken.....	County of Chesterfield
Patricia O'Bannon.....	County of Henrico
William Pantele.....	City of Richmond
Ivan Rucker (Non-voting).....	FHWA
Steven E. Simonson (Alternate).....	County of Chesterfield
J. T. "Jack" Ward.....	County of Hanover
Felicia Woodruff (Non-voting).....	Ridefinders

MEMBERS ABSENT

REPRESENTING

Rebecca Ringley, Chairman	County of New Kent
Jack E. Apostolides (Non-voting).....	VDRPT
Rollo Axton.....	GRTC Transit System
Richard W. Ayers.....	County of Powhatan
Edward Barber.....	County of Chesterfield
Robert Berry.....	RMA
Cliff Burnette (Non-voting).....	VDA
W. R. Davis.....	County of New Kent
John Gordon.....	County of Hanover
Pat Kampf (Non-voting).....	FTA
K. E. Lantz.....	VDOT
Diane Linderman.....	City of Richmond
Jon Mathiasen.....	CRAC
Jack McHale.....	County of Chesterfield
Kelly Miller.....	County of Chesterfield
Barbara Nelson (Non-voting).....	CTAC Chairman
Randall R. Silber.....	County of Henrico

MEMBERS ABSENT (cont.)

REPRESENTING

James T. Taylor..... County of Goochland
Frank Thornton County of Henrico

OTHERS PRESENT

REPRESENTING

Dan Lysy, **Secretary** RRPDC
Sharon Bancroft GRTC
Richard Lockwood..... VHB
Herbert Pegram VDOT
Mark Riblett VDOT
John Rutledge..... CRAC
Julien Williams Citizen and CTAC member
John Zeugner..... VCN, CTAC member
Scott Carter RRPDC
Larry Hagin RRPDC
Jin Lee RRPDC
Sharon Robeson RRPDC
Brad Shelton..... RRPDC
Patricia Villa RRPDC

CALL TO ORDER

Vice Chairman Roy Harrison, in the absence of Chairman Rebecca Ringley, called the July 10 meeting of the Richmond Area Metropolitan Planning Organization (MPO) to order at approximately 2:05 P.M. and welcomed all in attendance. Twelve members and alternates were present which did not meet the bylaws requirement for a quorum. Several other members arrived after the meeting was called to order; however, attendance did not reach 15 (the number required for a quorum). Vice Chairman Harrison requested that the meeting proceed; however, no actions could be taken.

Vice Chairman Roy Harrison announced the sudden and untimely death of Richmond City Councilman and MPO member Joseph Brooks noting how much he would be missed. At Vice Chairman Harrison's request, the MPO and all present observed a moment of silence in remembrance of Mr. Brooks.

I. ADMINISTRATION

A. Minutes of the June 12 Meeting –

Due to lack of a quorum, no action was taken on approval of the minutes.

B. Open Public Comment Period –

There were no comments and Vice Chairman Harrison closed the public comment period of the meeting.

C. MPO Chairman's Report –

1. Presentation of Plaque and Resolution of Appreciation for Outgoing MPO Chairman –

Vice Chairman Harrison presented a plaque to outgoing MPO Chairman Michael L. Holmes and expressed appreciation for his service as chairman. Due to lack of a quorum, no action was taken on the resolution.

2. Resolution of Appreciation for Outgoing CTAC Chairman –

Due to lack of a quorum, no action was taken on the resolution of appreciation for outgoing CTAC Chairman Julien Williams.

3. Resolution of Appreciation for Outgoing MPO Chairman Citizen Appointee –

Due to lack of a quorum, no action was taken on the resolution of appreciation for outgoing MPO Chairman Citizen Appointee John Zeugner.

4. MPO Executive Committee –

Due to lack of a quorum, no action was taken on establishing the MPO Executive Committee for FY 2004 and no appointments were announced.

5. MPO Non-voting Citizen Member Appointments –

Due to the absence of Chairman Rebecca Ringley, no announcements of non-voting citizen member appointments were made.

6. Other Business –

No other business was brought forward for consideration.

D. RRPDC Transportation Director's Report –

The RRPDC Director of Transportation had nothing to report.

II. OLD BUSINESS

There was no old business brought forward for consideration.

III. NEW BUSINESS

A. Consent Action Item –

1. GRTC UWP Amendment Request –

Due to lack of a quorum, no action was taken on GRTC's UWP Amendment Request.

B. MPO Elderly and Disabled Advisory Committee (EDAC) Meeting Report –

EDAC Chairman Cora Dickerson was not present at the meeting and Dan Lysy reported on the June 18 EDAC meeting. He said EDAC took unanimous action to recommend the reappointment of its current officers for FY 04 with Cora Dickerson continuing as chairman and Anne McKenney continuing as vice chairman. Chairman Ringley has reappointed Ms. Dickerson and Ms. McKenney as recommended by EDAC. Mr. Lysy reported that EDAC members were pleased to receive the news of the MPO's action to replace the National Caucus and Center on the Black Aged with Richmond Goodwill Industries as an EDAC member organization.

Troy Bell, Director of Marketing and Air Service Development for the Capital Region Airport Commission (CRAC), provided a report to EDAC on the airport ground transportation services. Mr. Lysy said Mr. Bell reported that CRAC will purchase several shuttle vans, all ADA compliant with lifts, tie downs, and other accessibility features, to transport passengers between the terminal building and long term parking areas with delivery of the vans expected in August and service scheduled to begin in September. Mr. Lysy said Mr. Bell reported that CRAC will contract with a national company (Central Parking) experienced in handling elderly and disabled persons to replace Groome Transportation Services in providing this service. Mr. Bell had also reported that Groome Transportation is on a month-to-month lease for airport limousine service and that an RFP will be submitted at a later date that will open this service for bids. Mr. Lysy said Mr. Bell also noted that CRAC continues to regulate taxicabs at the airport for passenger pick-up, though any taxi may drop off a passenger at the airport terminal.

Mr. Lysy took this opportunity to introduce John Rutledge, Director of Planning and Engineering for CRAC and present at the MPO meeting.

Mr. Rutledge is replacing Jon Mathiasen as the CRAC representative on the Technical Advisory Committee (TAC).

C. TIP Amendments for Transfer of RSTP and CMAQ Funds from Closed-Out Projects –

The staff report under tab five of the agenda package detailed information on this topic and the MPO action requested to amend the *FY 02/03 – FY 04-05 Transportation Improvement Program* (TIP) to provide for the transfer of Congestion Mitigation Air Quality (CMAQ) funds from closed-out projects in Chesterfield County to projects currently programmed in the TIP. Rudy Butler inquired about the origin of the funds and if these were leftover funds from previous projects. Mr. Lysy clarified that about a year ago the MPO was advised that RSTP and CMAQ funds were very short, but that now VDOT reports \$3.2 million as a balance available from previous projects. He referred the MPO to numbered page three under agenda tab five for a summary of available and required CMAQ and RSTP funding, by jurisdiction, based on an April 28 VDOT reconciliation. He noted that the project in Goochland is still open to charges and therefore the balance is subject to change until it is closed out. Mr. Lysy noted that RSTP and CMAQ funds stay with the jurisdiction for which they were originally allocated.

Vice Chairman Harrison noted that Chesterfield County has advised that funds are urgently needed for its projects and due to the lack of a quorum, the MPO is unable to act. Vice Chairman Harrison asked if there were any objections to the proposed action and there were none. Hearing no objection, the MPO Vice Chairman directed that the MPO Technical Advisory Committee (TAC) take action at its July 17, 2003 meeting on behalf of the MPO on Chesterfield's TIP amendment request.

IV. OTHER BUSINESS

A. Cancellation of the August 14, 2003 MPO meeting –

Upon the advice of staff, Vice Chairman Harrison cancelled the August 14 MPO meeting.

B. Other Business --

Prior to adjournment, Jack Ward said he had brought several boxes of Hanover tomatoes to share and invited those present to help themselves. On a serious note, Mr. Ward said he attended a recent meeting at the governor's mansion and was pleased with a report that Jet Blue had ordered 200 new aircraft, some of which will be used to enhance service at

Richmond International Airport (RIC). He reported that Southwest Airlines is still interested in coming to RIC a couple of years down the road. He also noted that the TSA had restored 30 positions recently cut from RIC's security screening personnel.

Bill Pantele apologized for arriving late to the meeting. He expressed to the MPO what a tremendous loss Joe Brooks' death had been for all associated with him. Mr. Pantele said he wanted the MPO to know how much Mr. Brooks thought of this organization and his affiliated responsibility with the PDC. Mr. Pantele said that when he was first elected to Richmond City Council, he was fortunate to have had the benefit of Mr. Brooks' detailed explanation to him of the MPO and PDC processes and their importance. He said Joe Brooks expressed great pride in his work here and deep appreciation for the relationships he had developed over the years through this organization.

V. ADJOURNMENT

The meeting was adjourned at approximately 2:25 P.M.