

**2031 Long-Range Transportation Plan
Advisory Committee Meeting
Richmond Regional Planning District Commission
April 24, 2008**

MEETING ATTENDEES

Victoria Badger – City of Richmond
William Britton – Charles City County
Scott Clark – GRTC
Thomas Coleman – Goochland County
Dan Johnson – EDAC-AARP
Liz McAdory – VDOT
James Ponticello -- VDOT
Mark Riblett – VDOT
Michael Testerman – CTAC – VARP
Joe Vidunas – Hanover County
Lloyd Vye – CTAC – RABA
Jin Lee – Richmond Regional Planning District Commission
Dan Lysy – Richmond Regional Planning District Commission
Barbara Nelson – Richmond Regional Planning District Commission
Archita Rajbhandary -- Richmond Regional Planning District Commission
Lee Yolton - Richmond Regional Planning District Commission

MEETING NOTES

Call to Order: The meeting was called to order by Chairman Vidunas at approximately 1:40 p.m.

Administration: The Advisory Committee (the “Committee”) approved the agenda for the meeting as presented.

The Committee had no revisions or corrections to the February 26 meeting notes as presented.

No one in attendance offered comments during the public comment period.

Chairman and Director’s Report: There was no report from the Chairman or the Project Director.

Business:

- The Project Director, Mr. Yolton, noted that materials had been distributed to the Committee by U.S. mail on April 18th. Contained on a CD, these materials consisted of the draft Congestion Management System Technical Documentation, and the 2031 LRTP Goals, Objectives & Strategies. The large size of the files required distribution by a means other than email. Hard copies of these materials were available on the registration table for those who desired them.
- In addition to the materials contained on the CD, a draft was provided of Chapter 6 – Socioeconomic Characteristics and Land Use, and of the maps showing locations and other information for the approved list of 2031 LRTP transportation projects. Mr. Yolton indicated that a last-minute problem occurred with the maps for Chapter 6, so the handout contained only the text portion of the chapter.
- Mr. Yolton provided a brief overview of the data contained in the CMS Technical Documentation, the Committee discussed various aspects of the commuting data, and it was suggested by a Committee member that the information would provide the basis for a good presentation to the TAC and other interested parties. The GRTC representative noted that vehicle counts for buses contained in the CMS Technical Documentation report (Table 5) were not easily explained, and after some discussion, it was determined to further investigate the counts, with the supposition that CARE vehicles probably were included in these counts.
- Mr. Yolton noted that the Goals, Objectives & Strategies (Chapter 3 of the 2031 LRTP) had been developed by a subcommittee, and had previously been reviewed by the full Committee. There

were some final changes to the draft, however, to include the table cross-referencing the goals to the eight planning factors set forth in the SAFETEA-LU act. Also, a chart showing the VDOT revenue forecast was eliminated because the chart did not accurately reflect the revenue forecasts use for the constrained projects list. Mr. Yolton asked the Committee members to take a final look at Chapter 3, and it was determined to again distribute the Goals, Objectives & Strategies for a final time.

- With regard to Chapter 6 – Socioeconomic Characteristics and Land Use – it was noted that the population figures reflected only the MPO study area, and would not match the total populations for those jurisdictions not completely contained within the MPO study area. The Committee requested that a table showing cross-jurisdiction commuting be included. (Note: this has now been added to Chapter 6, and along with the maps, posted to the RRPDC website).
- Mr. Yolton discussed the logistics of distributing future draft sections of the 2031 LRTP to the Committee for review. Since a typical email system is limited to certain size files (usually around 4-5 megabytes), staff was considering an “FTP” file sharing system which is designed to transfer large files over the internet. It was noted that Hanover County has not had good experiences with these FTP systems, so the Committee determined that it would be best to post the items on the RRPDC website and email the Committee with alerts and due dates for reviewing newly posted materials. (This logistical procedure has now been implemented with a new link on the RRPDC website).

Next Meeting/Adjournment

The Project Director noted that staff was progressing with other chapters of the 2031 LRTP, and these will be posted on the RRPDC website as soon as possible. After review and discussion of various meeting opportunities, the next meeting dates were set for May 15th and May 29th, both beginning at 9:00 a.m. May 29th is anticipated to be the last meeting date for the Committee. The meeting was adjourned at approximately 3:15 p.m.