

**2031 Long-Range Transportation Plan  
Advisory Committee Meeting  
Richmond Regional Planning District Commission  
February 6, 2008**

**MEETING ATTENDEES**

Jameson Auten – RideFinders  
Victoria Badger – City of Richmond  
William Britton – Charles City County  
Scott Clark – GRTC  
Thomas Coleman – Goochland County  
Todd Eure – Henrico County  
Daniel Grinnell - VDOT  
Larry Hagin – GRTC  
Kelly Hickok – EDAC – Resources for Independent Living  
George Homewood – New Kent County  
Walter Johnson – VDOT  
Meredith Judy -- VDRPT  
James Kennedy - RMA  
Adele MacLean – CTAC –VCN  
Liz McAdory – VDOT  
Daniel Rudge – VDRPT  
Sheila Sheppard – PSG  
Barbara Smith – Chesterfield County  
Brandon Stidham – Powhatan County  
Michael Testerman – CTAC - VARP  
Joe Vidunas – Hanover County  
Lloyd Vye – CTAC – RABA  
John Zeugner – CTAC – VCN  
Jin Lee – Richmond Regional Planning District Commission  
Dan Lysy – Richmond Regional Planning District Commission  
Barbara Nelson – Richmond Regional Planning District Commission  
Archita Rajbhandary -- Richmond Regional Planning District Commission  
Lee Yolton - Richmond Regional Planning District Commission  
Shelly Aprill – RRPDC Intern  
Anne Darby – RRPDC Intern  
Tiffany Tran -- RRPDC Intern

**MEETING NOTES**

**Call to Order:** The meeting was called to order by Chairman Vidunas at approximately 2:05 p.m.

**Administration:** The Advisory Committee (the “Committee”) approved the agenda for the meeting as presented in the packet mailed beforehand.

Mr. Yolton noted that the meeting notes for the last two meetings are included with today’s agenda.

**Public Comment Period:** There was no one present who made comments during the public comment period.

**Chairman and Director’s Report:** There was no report either from the Chairman or Project Director.

**Business:**

- Mr. Yolton distributed a packet of material to the Committee showing the proposed Existing + Committed (E+C) projects, and asked for the Committee to take action on this list.
- The E+C list consists of three components: the adopted VDOT Six Year Improvement Program (SYIP); the list of local secondary improvement projects not in the SYIP; and a list of projects that will be funded from other sources such as cash proffers, bonds, etc.
- The adopted SYIP is used as the basis for the E+C list even though it is known that some cost estimates have changed since it was adopted in June '07.
- Many projects in the SYIP will have a balance-to-complete after FY2013, and there is a commitment to finish these projects with available resources after FY13.
- The Committee is being asked to approve the E+C list so that the amount of resources available for other projects can be determined.
- The Committee concluded that all MPO area projects in the SYIP need to be included on the E+C list even though they may have no balance to complete.
- The Committee asked that the E+C be revised and distributed again and also show projects funded from alternative sources such as cash proffers, bonds, PPTA, etc.
- The draft list of proposed projects, constrained by the amount of projected revenue from VDOT, was then distributed to the Committee.
- The funding methodology summary was displayed on the screen to show how the project list was developed and constrained for each time band, but it was noted that the total revenue available in each of the last two time bands was in error and thus the proposed project list would need to be re-calculated.
- The Committee directed that RSTP funds be used to help pay down the balance to complete for projects on the E+C list, as well as a means to complete proposed projects that otherwise would be underfunded.
- A question was raised for VDOT to investigate – do the projected secondary funds for each jurisdiction include only the portions that are within the MPO study area?
- The Committee directed that RSTP funds not be set aside to fund projects emanating from the Regional Mass Transit Study.
- The Committee determined that it wasn't necessary to reserve CMAQ funds for non-highway projects.
- The Committee directed staff to analyze the amount of secondary funds available to each jurisdiction and generally constrain the secondary projects to stay within the projected amount for each jurisdiction.

**Next Meeting/Adjournment**

The Committee determined to continue to try to meet the deadlines necessary to provide an approved list of projects to the MPO at its meeting on Feb. 14<sup>th</sup>. The turn-around time needed to revise the draft projects list was discussed and the next meeting remained scheduled for Feb. 12. 2008. The meeting was adjourned at approximately 4:50 p.m.