

# Planning District #15



## Annual Report to the Department of Housing and Community Development



**Fiscal Year 2004**

**September 1, 2004**

Town of  
*Ashland*  
Counties of  
*Charles City*  
*Chesterfield*  
*Goochland*  
*Hanover*  
*Henrico*  
*New Kent*  
*Powhatan*  
City of  
*Richmond*



Planning District Commission

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# PDC #15 ANNUAL REPORT

## Fiscal Year 2003

### ELEMENT #1

#### Strategic Planning

##### *Strategic Plan Development Activities*

In fiscal year 2004, the Richmond Regional Planning District Commission continued to focus on the support of existing plans and programs in several strategic plan vision areas. In Air, Land and Water, the planning district commission remained involved with Virginia's Coastal Resource Management Program by coordinating environmental planning efforts with localities within the planning district commission and with other planning districts in the state's coastal region. The planning district commission was represented on The Metro Areas Workgroup of the Chesapeake Bay Program consisting of regional organizations in the Bay watershed through which the workgroup interacts with all local governments interested in Bay Program issues. The planning district commission played an active role in both the York River and James River tributary strategy roundtables and the Virginia Association of Planning District Commission's Coastal Committee. The agency's Environmental Resources Technical Advisory Committee, comprised of staff representing each local government within the region, remains active in identifying key environmental planning issues.

Under the Governance vision area, the Richmond Regional Planning District Commission maintains a Regional Emergency Response Technical Advisory Committee to help coordinate local government emergency response activities and to support planning for the region's Metropolitan Medical Response System—a federally funded effort to help urban areas prepare for a large-scale medical emergency. Key emergency personnel from the entire region's jurisdictions met several times to address topics such as regional radio communication, shelter resources throughout the region, federal and state funding for emergency planning, hospital coordination of patient surges, and support of regional planning efforts.

The third Annual Richmond Regional PDC Area Planning Commissioners' Forum was held in FY 04, coordinated by the Richmond Regional PDC and hosted by Chesterfield County. Over forty local planning commissioners and staff attended the daylong event. Presentations covered mixed use development and the potential effects on managing growth. Roundtable discussions focused on zoning and subdivision standards within each jurisdiction. Hanover County has volunteered to be the host community for the forum in 2005.

The planning district commission also coordinated regional meetings of the local planning directors. These meetings were held in alternating localities every other month. Discussions focused on regional and local planning issues as well as on emerging trends.

Providing support for the transportation vision, the Richmond Area Metropolitan Planning Organization (MPO) continued to advance the efforts of the region by initiating and/or completing the following major studies and other work activities:

1. 2026 Long-Range Transportation Plan (LRTP) – The MPO took action at its April 8, 2004 meeting to adopt the 2026 LRTP. The LRTP serves as the framework and initial step in developing the region’s network of transportation facilities and services. The LRTP uses a balanced, multimodal approach (i.e., automobile, buses, car and vanpools, light and commuter rail, bicycles, port, truck and rail cargo, etc.) to address the region’s long-term (20 years) projected travel needs, and provides for the consideration of impacts on the natural and human environment. Projects proposed in the LRTP must be within projected levels of available financial resources and must also meet federal air quality and planning requirements. Highway and public transportation projects and programs must be consistent with the MPO’s final adopted LRTP in order to be eligible for federal-aid funds.
2. Congestion Management System (CMS) – The MPO took action at its April 8, 2004 meeting to adopt the CMS, which was included as part of the 2026 LRTP. The CMS serves as a systematic process for addressing congestion by providing information on transportation system performance and proposing alternative transportation strategies and actions to help alleviate congestion before considering additional highway capacity (i.e., widening roads or building major new facilities). Work on the CMS has been conducted as an element of the LRTP (see Chapter 8). The CMS as contained in the LRTP serves as a first step by addressing congestion in a regional context. The next step is to look at specific corridors using a “toolbox” of CMS strategies to analyze alternative transportation actions and programs and their possible impact on congestion. This analysis will be performed by a CMS review group composed of VDOT district and residency staffs, local government staffs, and staffs from the RRPDC and other area agencies (i.e., GRTC, RideFinders, etc.). It should be noted that for MPOs classified as nonattainment for ozone or carbon monoxide, a CMS alternatives analysis is required for highway facilities before federal funds can be programmed for additional capacity.
3. 2000/2026 Socioeconomic Data Report – The MPO took action at its October 9, 2003 meeting to approve the Richmond Area MPO 2000 – 2026 Socioeconomic Data Report. This report presents year 2000 and year 2026 data on population, housing units, households, automobiles, employment, and students at a transportation analysis zone (TAZ) level for the MPO study area. This data was developed through the combined efforts of staffs from the Richmond Regional Planning District Commission (RRPDC) and area local governments (i.e., counties of Charles City, Goochland, Hanover, Henrico, New Kent, and Powhatan; the City of Richmond; and the Town of Ashland). Data is reported at the TAZ level. TAZs are generally defined as areas of homogeneous activity served by one or two major highways. TAZs serve as the base unit for socioeconomic data used in the MPO’s Long-Range Transportation Plan (LRTP) and in other plans, studies, and reports. There are 636 TAZs in the MPO study area. It is important to note that many TAZ boundaries were restructured as a result of the year 2000 census and do not correspond to prior TAZ geographies. Zone splits and boundary changes occur as a result of continuing urban development and in order to correspond to available census data.

4. Richmond Regional Bicycle and Pedestrian Plan – The MPO took action at its July 21, 2004 (FY 05) meeting to accept as work completed and as a study document, the *Richmond Regional Bicycle and Pedestrian Plan*. Note that work on this study was initiated in FY 02 and conducted by a consultant under contract to the Virginia Department of Transportation (VDOT). The MPO took action in FY 00 to establish a study advisory committee to oversee work by the study consultant and to review and provide comments and recommendations on its work. The final plan document provides a comprehensive review of the region’s network of major roadways assessing the feasibility of designating pedestrian and bicycle routes, and provides recommendations to facilitate development of bicycle and pedestrian routes/facilities and programs for the region’s jurisdictions, agencies, and MPO. In taking action to accept the study document, the MPO directed that the following activities be conducted and supporting documentation be provided:
  - Conducting a half-day engineering workshop (to be conducted by VDOT’s study consultants).
  - Conducting a one-day level-of-service and latent demand model training class.
  - Providing presentations of the final MPO-accepted study document to local boards of supervisors and city and town councils (presentation to be provided upon the request of the local jurisdiction TAC member).
  - Providing RRPDC staff with final technical documentation reports showing each jurisdiction’s complete list of roadway segments and the level-of-service (LOS) pedestrian and bicycle ranking (along with background data) for each of these segments.
  - Providing technical reports documenting work activities to be conducted as part of the half-day engineering workshop and the one-day LOS and latent demand training classes.
  
5. Richmond Regional Intelligent Transportation System (ITS) Architecture and Deployment – The MPO took action at its July 21, 2004 (FY 05) meeting to accept the *Richmond Regional ITS Architecture Report* and the *Richmond Regional ITS Architecture Deployment Plan*. Note that work on this plan was initiated in FY 04 and conducted by a consultant under contract to VDOT. The MPO took action at its December 11, 2003 meeting to establish the Regional ITS Architecture Study Steering Committee as a joint Richmond Area MPO/Tri-Cities Area MPO special purpose committee. Federal regulations require that a regional ITS architecture be developed to guide the development of ITS projects and programs and be consistent with ITS strategies and projects contained in applicable transportation plans. The region’s ITS architecture is required to be in place by February 7, 2005 in order for ITS projects to be eligible for federal funds. ITS is most simply defined as using technology to enhance mobility and safety. ITS uses a combination of technologies such as coordinated traffic signals, changeable message signs, closed circuit television cameras, advanced traveler information systems, and other equipment to assist in managing the region’s transportation network. The ITS architecture provides guidelines for how these technologies should be deployed, implemented, operated, and maintained. In taking action to accept these report documents, the MPO directed that the MPO’s Technical Advisory Committee (TAC) conduct annual reviews of these reports with VDOT providing technical assistance for these reviews and with TAC and RRPDC staff reporting on the implementation status of ITS

projects and recommendations for updates and/or changes to the region's ITS architecture report and deployment plan. The MPO took additional action to be provided with an annual report on ITS applications and implementation and to include the status of ITS projects, funding, and new technologies.

6. Richmond/Hampton Roads High-Speed Rail Tier I Environmental Impact Statement (EIS)/Alternatives Analysis – The Virginia Department of Rail and Public Transportation (VDRPT) initiated an *Alternatives Analysis/Tier I Environmental Impact Statement* to investigate potential improvements for passenger rail service between the Richmond and Hampton Roads regions. The two primary corridors for this study are the existing Richmond to Newport News Amtrak route north of the James River, and the Richmond, Petersburg, and Norfolk rail line south of the James River. The VDRPT study consultants completed work on the study work scope. A public review and comment period on the draft scope of work was conducted from February to May 15, 2004 with four meetings held at various locations (one was held on March 9 at the Science Museum of Virginia). The study consultants also gave presentations on the draft work scope at the April 15 MPO Technical Advisory Committee (TAC) meeting and the April 27 MPO Citizens Transportation Advisory Committee (CTAC) meeting. The study consultants initiated work on the alternatives analysis in late FY 04.

Progress in the 11 Topics incorporated into the Richmond region's strategic plan—Air, Land, & Water; Arts, Heritage, & Culture; Downtown; Governance; Homes & Neighborhoods; James River; Jobs; Learning; People; Recreation & Sports; and Transportation—are showcased throughout the Richmond region and are highlighted throughout this document.

### ***Strategic Plan Implementation Activities***

The Richmond Regional PDC focuses its activities to address the 11 underlying goal statements of the region. The goal statements speak to the 11 topics above and include:

1. Responsible development established through regional cooperation that preserves and improves the quality of air, land, and water.
2. A thriving regional community of arts, heritage, and cultural resources.
3. The safest downtown in the United States.
4. A regional consensus to recognize and prioritize regional interests.
5. A high measure of safe neighborhoods and communities, the threat of violence and loss of life greatly minimized.
6. Waterfront development that respects the natural environment while providing a balanced mixture of uses.

7. Economic growth and development that attract businesses and residents.
8. Quality lifelong educational opportunities that keep pace with the changing demands of work and community.
9. Each individual's human potential is promoted and maintained.
10. Programs and events that teach discipline, sportsmanship, teamwork, and self-confidence.
11. A transportation system that minimizes harmful impacts on the natural environment.

In FY 04, these goals—driven by our regional vision—have led to the following:

### **Air, Land, & Water**

The Richmond Regional Planning District Commission coastal planning program continues to provide assistance to coastal localities and the region as a whole regarding environmental issues. Staff has hosted meetings at the request of local governments addressing issues such as tier II compliance for the National Pollutant Discharge Elimination System and tributary strategies.

PDC staff has attended numerous meetings related to the continued focus of the Chesapeake 2000 Agreement and how it is incorporated into local government function and process. Staff is a member of the Metro Areas Workgroup as part of the Chesapeake Bay framework. The purpose of this workgroup is to improve the flow of information between urban areas of the bay watershed and the Chesapeake Executive Council. PDC staff also is a member of the Local Government Participation Action Plan review team. The task of this team is to ensure that local government has a voice in the process to meet the commitments of the Chesapeake 2000 Agreement. Staff has also attended meetings of the Local Government Advisory Committee and has provided local government perspectives.

### **Downtown\***

The Metro Richmond Convention and Visitors Bureau continued to market tourism in the Greater Richmond area, emphasizing completion of the now 700,000 square-foot Richmond Convention Center and revitalization of the surrounding area.

Old buildings are yet being removed along a four-block stretch of Broad Street, to make way for the following improvements:

*\*Sources: Greater Richmond Convention Center and Virginia Biotechnology Research Park.*

- New parking across from the Greater Richmond Convention Center due to the removal of the G.C. Murphy Department Store and adjacent buildings at 4th and Broad.

- An entrance plaza to a new 329-room convention hotel (conversion of the Miller & Rhoads building) due to demolition of the F.W. Woolworth building at 5th and Broad. Negotiations are underway to locate a Hilton Hotel at this location.
- The new Virginia Performing Arts Center, on the Thalhimer's site at 6th and Broad. Demolition of the department store building began in June.
- A new Federal Courthouse on Broad between 7th and 8th streets.
- New parking across from the Carpenter Center due to the demolition of the Atlantic Life Building on Grace Street between 6th and 7th.

The hotel, arts center, and courthouse are scheduled to be complete by 2007, to complement the 400th anniversary of Jamestown, bringing an estimated one million tourists to Richmond.

Additionally downtown, the now eight-year old Virginia Biotechnology Research Park was the site of the second phase of Gov. Mark Warner's initiative to create a comprehensive and coordinated strategy to position Virginia as a leader in biotechnology.

The Virginia Biosciences Development Center (VBDC) was also awarded a \$5,000 grant from Virginia's Center for Innovative Technology to continue a monthly outreach program in collaboration with the Office of Technology Transfer at Virginia Commonwealth University, allowing the Park to generate awareness of technology transfer and capital formation opportunities—a crucial first step in increasing the number of life science start-ups and growing a nationally recognized biosciences industry in Central Virginia.

Possibly the most notarized event was Dr. John B. Fenn's anti-terrorism grant from the United States Civilian Research and Development Foundation (CRDF) to build a portable system that could detect trace levels of anthrax and other dangerous agents.

## **Governance**

In support of the Governance vision and to better serve its public, the Richmond Regional Planning District Commission has continued to maintain and expand its web site, providing greater information of regional interest.

As in previous years, the Richmond Regional PDC has continued posting the online newsletter, allowing additional exposure of regional events relating to goals. Minutes of PDC and of MPO meetings are maintained on the web site as they are approved, enabling additional coverage of meetings for those unable to attend.

Numerous reports and documents have been added, as well as the continuation of monthly postings of all public meetings, legislative priorities for the region, and mid- and post-session legislative updates. The "legislative update" page has also been continued, and provides additional information on session highlights, alerts, and bills impacting localities.

The Long-Range Transportation Plan remains an integral element in this year's work scope. Because of this, much time and space has been committed to public information accessibility regarding the plan.

Legislative tracking while the General Assembly is in session continues to be an important function of the Governance vision. Monthly legislative updates are presented to the PDC Board while the Virginia General Assembly is in session and legislative issues are discussed as they occur with impacted jurisdictions.

When the General Assembly is not in session, staff monitors legislative meetings which may impact local jurisdictions and routinely attends Capital Region Caucus meetings to discuss topics of interest to the region. This year, the Richmond Regional PDC hosted the December caucus meeting prior to the General Assembly session. This meeting highlighted the region's upcoming legislative priorities, allowing discussion and positive interaction between legislators and regional legislative liaisons.

## **Transportation**

### **Transportation Improvement Program (TIP)**

The TIP is the MPO's program of federal-aid highway and transit projects that are approved or scheduled for federal funds. The TIP also provides information on other transportation projects including state-funded highway, ridesharing, and airport projects. The TIP is developed based primarily on the projects that are programmed in VDOT's Six-Year Program. The TIP also includes projects from the VDOT secondary system program (Charles City, Chesterfield, Goochland, Hanover, New Kent, and Powhatan counties), Henrico County secondary system, GRTC Transit System, CRAC, area social/human service agencies (Section 5310 program), transportation enhancements, and local/private projects.

In FY 04, the MPO took action at its October 9, 2003 meeting to approve the *FY 02/03 Comprehensive TIP Amendments* document. This action was based on VDOT's request to amend the current TIP document rather than developing and approving a new TIP. The level of work required by staff to update/amend the current TIP was generally the same as that required for a new TIP with the same development activities and procedures required for a new TIP (e.g., environmental justice and air quality conformity analysis, public reviews, etc.).

On November 19, 2003, staff was advised by VDOT during the VDOT and Virginia MPOs videoconference that the next TIP document would be a funds obligation rather than a funds allocation document. In the past, the TIP has shown the list of transportation projects and programs for which state and federal funds have been allocated. Preparing the TIP was a relatively simple (but time-consuming) matter of taking projects shown in the *Six-Year Improvement Program (SYIP)*, local secondary system projects lists, and GRTC's transit development program, then putting these lists together as one comprehensive list: the TIP. However, having funds allocated for a project does not necessarily mean that it is ready for implementation (phases of project implementation are generally preliminary engineering or PE, right-of-way acquisition or R/W, and construction or C).

The TIP is required to show those projects for which funds have been allocated and are ready for implementation. Many projects take several years of funds being allocated and an account being built up to a sufficient level before VDOT or a local government can be confident enough to initiate R/W or C work. As a result of this change in information required to be presented in the TIP, staff revised the TIP's format. Staff held extensive discussions with VDOT staff and reviewed the new format at several meetings with TAC. It is important to note that staff will continue to track the amount of funds that have been allocated to Regional Surface Transportation Program (RSTP) and Congestion Mitigation Air Quality (CMAQ) projects since the MPO is charged as the lead organization for developing and selecting RSTP and CMAQ projects.

For the July 21, 2004 (FY 05) MPO meeting, staff was able to prepare a draft TIP document, submit it for public review and comment, submit it for MPO review and adoption, and submit it for VDOT review and authorization within VDOT's reduced time schedule (submission deadline moved up from August 1 to July 26). VDOT had originally been scheduled to submit TIP project obligation numbers to staff by the end of May; however, this scheduled submission was revised several times and staff received the obligation numbers on June 28, 2004. As a result, staff rescheduled both the TAC and MPO meetings and there was just enough time to conduct the public review period. The MPO took action at its July 21, 2004 meeting to adopt the TIP and it was submitted both in electronic format and hard copy to VDOT prior to the July 26 submission deadline.

### **Regional Priority Transportation Projects**

In FY 04, the Commonwealth Transportation Board (CTB) changed its schedule for conducting the preallocation public review hearings from spring to fall. In addition, VDOT provided the MPO with short notice for the upcoming Richmond District hearing (originally scheduled for September 25, 2003, then rescheduled and held on December 1, 2003 due to Hurricane Isabel). Due to the short notice for the change in these hearings and due to VDOT's financial situation (i.e., lack of future revenues needed to start significant new projects), the MPO took action at its September 11, 2003 meeting to reaffirm its list of regional priority projects as approved at its March 13, 2003 meeting and presented at the April 4, 2003 Financial Planning and Programming public meeting its priority projects as follows:

That the MPO continues to anticipate full funding and completion of Route 288 and I-95/Atlee-Elmont Interchange based on previous commitments; and

That regional priority transportation projects are identified and ranked as follows:

<b><u>Priority</u></b>	<b><u>Project</u></b>
1	RIC Expansion and Access Improvements
2	Main Street Station, High-Speed Intercity Rail, GRTC Improvements
3	Route 360 East of I-295 (Hanover) and Route 360 West (Chesterfield)
4	Parham Road/Patterson Avenue Urban Interchange (Henrico)

**Other Regional Priority Projects**

- I-64 Corridor and Rail Improvements, Richmond to Hampton Roads
- Route 10 Widening (Chesterfield)
- Route 250 Widening from Rt. 623 to Rt. 621 (Goochland)
- RMA and Powhite Parkway Extension Toll Removal

**Main Street Station Reopening**

Main Street Station reopened to passenger rail service in mid-December 2003. The MPO allocated CMAQ funds for the initial Main Street Station feasibility study and is providing CMAQ funds to cover initial train station operating costs. The MPO has also made Main Street Station's reconstruction the region's number two priority project, which has helped secure congressional earmarks, the primary source of funding for this project. Main Street Station remains one of the region's priority projects since additional reconstruction is needed for Phases II and III (i.e., having Richmond area trains start service here and rerouting other north/south corridor trains with longer train sets to stop at Main Street Station) and additional funds are needed for Phase III. It should be noted that improvements are needed for the section of track between Main Street Station (in downtown Richmond) and the Greendale/Staples Mill Road Station (in Henrico County) in order to improve travel times between these two points. It currently takes approximately 25 minutes to travel between these two stations. In addition, the CSX Acca Train Yard (between the two stations) is becoming extremely congested and CSX has indicated a need to resolve these congestion problems before allowing additional passenger trains to travel through Acca Yard.

## **ELEMENT #2**

### **Duties Performed**

#### ***Conduct studies with regional significance (initiated and/or completed)***

1. 2026 Long-Range Transportation Plan (LRTP) – (See description in Element #1, section on Strategic Plan Development Activities.)
2. Congestion Management System (CMS) – (See description in Element #1, section on Strategic Plan Development Activities.)
3. Richmond Regional Bicycle and Pedestrian Plan – (See description in Element #1, section on Strategic Plan Development Activities.)
4. Richmond Regional Intelligent Transportation System (ITS) Architecture and Deployment Plan – (See description in Element #1, section on Strategic Plan Development Activities.)
5. Richmond/Hampton Roads High-Speed Rail Tier I Environmental Impact Statement (EIS)/Alternatives Analysis – (See description in Element #1, section on Strategic Plan Development Activities.)

#### ***Identify and study opportunities for local cost savings and staff efficiencies through coordinated local efforts***

#### **Geographic Information Systems (GIS) Regional Coordination**

1. Regional GIS User Meetings – The Richmond Regional PDC staff attended regular meetings of the area's ArcView GIS Users group. These meetings are hosted by Henrico County and continue to grow in attendance. Staff also attended the regular meetings of the VAPDC GIS/Technology Committee. These meetings share information pertaining primarily to GIS from several state agencies such as VDOT, VEDP (Virginia Economic Development Partnership), VEC (Virginia Employment Commission), VGIN (Virginia Geographic Information Network), and the Library of Virginia. The Richmond Regional Planning District Commission is also the host for the FY 06 statewide GIS conference to be held in October 2005.
2. Regional Emergency Response Technical Advisory Committee – The Richmond Regional Planning District Commission staff hosts regular meetings of the Regional Emergency Response Technical Advisory Committee (RERTAC). A top priorities list was created in FY 04 and this has been incorporated into the Richmond Regional PDC's workplan. One important element the Technical Advisory Committee continues to address is the evolution of a unified emergency radio communications system for the region. The region continues to seek federal funding assistance to implement a region wide system. The committee believes that it will be able to leverage greater resources through the PDC's regional coordination efforts.

## **Transportation**

1. Ridefinders Commuter Analysis – Planning district commission staff provides commuter data for the rural portions of the region to Ridefinders. The purpose of the data is to assist with providing increased transit services to rural areas of the region.

### ***Identify mechanisms for coordinating local interests on a regional basis***

1. Regional CDBG Priorities – Each year, Richmond Regional PDC staff works with the region’s non-entitlement localities to develop a prioritized list of possible community development block grant projects. Richmond Regional PDC staff requests local planners to rank the project categories. Oftentimes this requires review by local elected officials prior to its submission to PDC staff. PDC staff in turn takes each locality’s submission and prepares a draft regional priority list. This list is submitted to the Richmond Regional PDC Board in March for review and approval prior to its submission to the Department of Housing and Community Development.
2. Rural Transportation Planning Program, Technical Advisory Committee – For many years, urban localities have benefited from the presence of an urban transportation planning program managed by local metropolitan planning organizations (MPOs). Several years ago, VDOT created a rural transportation planning program to serve rural areas. This program assists PDCs by providing funding that can be used to address locality-specific and regional transportation-related issues. VDOT provides partial funding to the Richmond Regional PDC (\$48,000 annually) for rural transportation planning. This program has greatly expanded the ability of the Richmond Regional PDC to provide transportation planning services to our rural counties. To better serve our localities, the Richmond Regional PDC established a Rural Transportation Technical Advisory Committee. Membership includes each of the four rural counties in the region, the Virginia Department of Transportation, the Virginia Department of Rail and Public Transportation, the Federal Highway Administration (FHA), and Ridefinders, Inc. The Technical Advisory Committee develops a work plan for the PDC to address issues of mutual interest as well as locality-specific projects.
3. Rural Transportation Work Program – Each year, Richmond Regional PDC staff works with local county planners to develop a work program for rural transportation planning projects. The work program is developed to address locality-specific transportation issues as well as projects of regional importance. Major projects for FY 04 included: Village Vision Barhamsville Village Plan Phase I, New Kent County Rural Rustic Road Assessment, Rural Area Driving Tour Phase II, Scenic Roads Study Phase II, and the Living Towns Project.
4. VAPDC Transportation Committee – Richmond Regional PDC staff continues to participate actively in the VAPDC’s Transportation Committee. During the year, the major issue for discussion was the changes underway in VDOT administration and priority work projects as well as intelligent transportation system efforts underway in Virginia and across the country.

Richmond Regional PDC staff also continued to work with the committee on village planning efforts and the use of GIS in linking transportation planning to land use and community facilities planning. This committee has been an essential link to gaining timely access to transportation-related information.

5. Regional Environmental Technical Advisory Committee – The Richmond Regional PDC hosts a Regional Environmental Technical Advisory Committee to assist with its efforts to identify and address environmental issues. Originally established under the auspices of the Richmond Regional PDC’s Coastal Resources Management Program, the committee now includes all nine jurisdictions in the region. The committee currently meets every other month and provides a venue for local governments to discuss environmental issues of local and regional significance; to share ideas; and to meet with representatives of the Department of Environmental Quality, the Chesapeake Bay Local Assistance Boards, the Department of Conservation and Recreation, the Department of Game and Inland Fisheries, and other environmental agencies.

The Richmond Regional PDC serves as an environmental data resource for local governments. PDC staff distributes information and answers questions related to a wide variety of information as the need arises, including Chesapeake 2000 Agreement updates, Chesapeake Bay Local Assistance Department regulations, groundwater withdrawal permit applications, Virginia water protection permit applications, and other local issues.

6. Regional Environmental Work Program – Each year, Richmond Regional PDC staff works with local planning staff and DEQ staff to develop a work program for environmental and coastal planning projects. The work program is developed to address locality-specific environmental issues as well as projects of regional importance. Major projects for FY 04 included:

- Review of environmental impacts of development proposals
- Mapping of environmental data
- Development of James River interpretative map
- Assistance to local governments with tributary strategies
- Assistance to local government with C2K commitments
- Coordination of appropriate Chesapeake Bay Preservation Act activities
- Coordination of appropriate coastal activities
- Membership into the Metro Areas Work Group and the Local Government Participation Action Plan review team
- Support of the Environmental Resources Technical Advisory Committee
- GIS data mapping
- Local grant writing application assistance

7. VAPDC Coastal Committee – Richmond Regional PDC staff continues to participate actively in the VAPDC’s Coastal Committee. During the year, the major issue for discussion was the continued development of tributary strategies for the coastal region of Virginia. Richmond Regional PDC staff also continued to work with the committee on other major coastal planning efforts and potential impacts on local government implementation. This committee has been an essential link to gaining timely access to coastal-related information.

8. Regional Emergency Response Technical Advisory Committee – The Richmond Regional PDC, working with the region’s chief administrative officials, established a Regional Emergency Response Technical Advisory Committee to identify and address issues of regional importance. The committee currently meets every other month. Oftentimes the committee brings in experts from related fields to discuss technical issues.
  
9. Regional Emergency Services Work Program – The Richmond Regional PDC staff worked with members of the Regional Emergency Response Technical Advisory Committee to develop a work program for emergency services planning projects. The work program is developed to address locality-specific emergency services issues as well as projects of regional importance. Major projects for FY 04 include:
  - Map regional EMS service boundaries
  - Assist the Center for Disease Control
  - Support regional emergency services initiatives
  - Support Regional Emergency Response Technical Advisory Committee
  - Coordinate regional interoperability
  - Inventory regional shelter resources
  - Seek federal and state funding opportunities
  - Develop memorandum of understanding between localities
  - Develop regional emergency services FY 05 work program
  
10. MPO/Advisory Committees – The Richmond Area MPO is the federally designated organization for regional transportation planning and programming and is staffed by the Richmond Regional PDC. The Richmond Area MPO and two of its three standing committees have a majority of their voting membership appointed by area local governments, ensuring representation of local interests at the regional level. The MPO, with a voting membership of 28, has 23 members appointed by local governments. Voting representation on the MPO’s three advisory committees (Technical, Citizens Transportation, and Elderly and Disabled) is as follows:

<i>REPRESENTATION STATUS</i>		
<i>COMMITTEE</i>	<i>LOCAL GOVERNMENT</i>	<i>AT-LARGE</i>
<i>TAC</i>	9	7
<i>CTAC</i>	12	8
<i>EDAC</i>	-	12

The Richmond Area MPO and its advisory committees meet routinely to conduct business and address regional transportation issues. In FY 04, 26 meetings of the MPO, TAC, CTAC, and EDAC were held. In addition, there were 27 special purpose/task force and subcommittee meetings.

10. Annual Regional Planning Commissioners’ Forum for all nine member localities’ planning commissioners – See description for Governance Vision under Strategic Plan Development

Activities.

### ***Implement services upon request of local governments***

1. Regional Street Name Clearinghouse – The Richmond Regional PDC manages a street name clearinghouse for the region. The purpose of this service is to aid in the cataloging of street name reservations from residential and commercial developers in an effort to avoid duplication of names within the region. This procedure minimizes confusion for police, fire, and other emergency service providers. When developers propose new street names, they submit these names to the Richmond Regional PDC for review and staff compares the proposed names to the existing database. Similar sounding names or spellings and exact duplications are researched, and staff notifies the developer as to whether the proposed names meet the regional criteria for use, although final determination remains with the locality. In FY 04, the Richmond Regional PDC reviewed 301 requests (down from 370 requests last year) representing over 1517 street names (down from 1540 names last year).

Charles City County Zoning Ordinance – Charles City County requested Richmond Regional Planning District Commission staff to assist the county in updating their zoning ordinance. With the assistance of the Richmond Regional PDC, the ordinance—developed over three years and with extensive work from the county planning commission—promotes maintaining the county’s attractive, rural character while providing updated standards for uses throughout the county. RRPDC staff contributed to the ordinance development through research, writing and organizing sections, and working with the planning commission and county commonwealth’s attorney.

3. Goochland County Village Overlay Design Standards – This technical assistance study (*FY 03 Unified Work Program*, task 2.6) covers the Goochland County Courthouse District. The overlay district study is intended to implement the comprehensive plan objective of preserving the character and historic resources through architectural control of development; to stabilize and improve property values; to protect and enhance the county’s attractiveness to residents, tourists, and other visitors; and to support and stimulate complementary development and future growth appropriate to the prominence afforded properties deemed to be of historic, architectural, and cultural significance. Specific attention is placed on access management, landscape design, and multimodalism. Work on this MPO-funded study was conducted in FY 03 and reported to the MPO as a completed technical assistance task in FY 04.

### ***Provide technical assistance to local governments***

1. New Kent County Village Vision – At the request of the county, PDC staff completed the first phase of a village plan. Phase I included the assessment of existing conditions including the location, general physical characteristics of the area, transportation facilities, community facilities, and land use.
2. Charles City County Zoning Ordinance – Planning district commission staff has worked throughout the year with the Charles City County Planning Commission on the re-write of the entire zoning ordinance. Planning staff provided expertise on needed technical updates and

legislative mandates, as well as formatting and style, and provided assistance to legal council on possible interpretations. Planning district commission staff met and continues to meet with the planning commission monthly in a public forum.

3. Chesterfield County Technical Assistance – One of the services that the Richmond Regional PDC offers to the four most populous jurisdictions is technical assistance on a project of the jurisdiction’s choosing. This is done on a revolving basis and covers the City of Richmond and Chesterfield, Hanover, and Henrico counties. This year, PDC staff assisted Chesterfield County by preparing an assessment of over 3,500 residential structures in the Jefferson Davis corridor. The assessment included individual photographs of each structure as well as structural conditions. The county plans to use the assessment in support of its federal funded community development block grant program.
4. Goochland County Zoning and Subdivision Ordinances – Goochland County recently adopted the Goochland 2023 Comprehensive Plan. As a result of the plan update, the county identified many areas of the county zoning and subdivision ordinance that needed to be revisited. At the request of the county, Richmond Regional PDC staff provided technical support to the county’s planning staff, providing suggestions for updates and working with the county planning commission.
5. City of Richmond/James River Advisory Council – A Richmond Regional PDC staff representative was invited to and has accepted membership to the James River Advisory Council. The council serves as a forum for the diverse interests along the James River in Central Virginia and communicates with local public officials regarding issues and challenges facing the river and its resources. The advisory council’s vision is to unite the community by supporting and promoting the James River as a common resource and preserving its health, beauty, heritage, economic vitality, and recreational value.

During the year, PDC staff assisted in a joint project between the City of Richmond James River Park System and the James River Advisory council by finalizing two maps of different segments of the James River—Richmond Upper James and Richmond Middle James. Various GIS data layers were collected and assembled to create accurate river layouts. Data on historic and current points of interest and photographs were provided by the city and formatted by the planning district commission to complete the map layouts. The planning district commission plans to have these maps printed this year through funding provided by Virginia’s coastal resources program.

6. Contract management for local governments transportation planning – MPO pass-through funded studies for local governments managed by the Richmond Regional PDC staff are as follows:
  - The MPO allocated PL funds for use by Chesterfield County to purchase equipment to be used to enhance its public participation efforts. All PL funds programmed for this work task were budgeted for equipment purchase (staff time is not an eligible expense). The county used these funds (and funds budgeted in the FY 02 and FY 03 Unified Work Programs to purchase a laptop computer, four desktop computers, projector and

replacement bulb, scanner, digital camera, and color printer). The total cost for equipment purchased was \$20,042 (\$13,240 spent in FY 04, \$5,836 spent in FY 03, and \$966 spent in FY 02). At the request of the MPO Technical Advisory Committee (TAC) Chairman, Chesterfield County staff has agreed to provide TAC and the MPO with a report and presentation on how these funds were used and a demonstration involving the equipment purchased. This report and presentation should be conducted in FY 05.

- Chesterfield County GIS Thoroughfare Plan Theme Eastern Area – The MPO first allocated funds for this study in FY 01, and at the request of the county, funds have been transferred and the study continued through FY 03. Work on this study provides for consultant services to digitize the county’s thoroughfare plan for the eastern area of the county for incorporation into the county’s GIS database system. At the end of FY 03 all PL funds programmed for this study have been spent. Work will be completed using Chesterfield County funds. The final draft report will be submitted for MPO review and action when the work has been completed.

### ***Serve as liaison between local governments and state agencies as requested***

1. As in prior years, the Richmond Regional PDC has served as a liaison between the Department of Environmental Quality (DEQ), the Chesapeake Bay Local Assistance Department (CBLAD), the Department of Conservation and Recreation (DCR), and other state environmental departments and member governments for coastal and Chesapeake Bay actions. An important element of the Richmond Regional PDC environmental program is the liaison work performed by staff on behalf of our member governments. This includes periodic meetings with staff from DEQ, CBLAD, and DCR as well as notices to member governments regarding upcoming programs and activities related to environmental issues. This is especially important for the smaller governments that have limited resources available to monitor environmental issues and actions.
2. Invite Public Policy Leaders to Address the Commission and MPO on Topics of Mutual Concern:
  - Dr. Robert Hodder, Director of Planning, GRTC Transit System; PowerPoint presentation on *Downtown Richmond Streetcar Study*
  - W. R. Mustain, II, Principal Transportation Engineer, VDOT Transportation Planning Division; presentation on New Format for Upcoming Six-Year Improvement Program Preallocation Hearing
  - Carl Tewksbury, Associate, Kimley-Horn and Associates; PowerPoint presentation on *Richmond and Tri-Cities Intelligent Transportation System Regional Architecture Study*
  - James W. Dunn, President and CEO, Greater Richmond Chamber of Commerce and Pete Bouisseau, consultant; presentation on Richmond 2007 Initiatives
  - John Berry, Executive Director, Richmond Renaissance; presentation on Richmond Revitalization Activities

- The Honorable W. Tayloe Murphy, Jr., Secretary of Natural Resources; presentation on Governor's Action Plan Update on Chesapeake Bay Initiatives

### 3. Other Liaison Activities

- Facilitate monthly meetings of the legislative liaisons from the region to exchange information about the work of state study committees and commissions, as well as activities within each jurisdiction.
  - Schedule meetings of the Capital Region Legislative Caucus throughout the year and prepare agenda items for these meetings.
  - Prepare and present PowerPoint presentations and legislative priorities to the Capital Region Legislative Caucus each December prior to the General Session convening and again after it has adjourned, highlighting successes.
  - Track legislation of local interest, updating localities as necessary and prepare annual summary of legislative actions in the *Yeas and Nays Report*.
  - Participate in Virginia Municipal League and Virginia Association of Counties activities to facilitate collaborative action.
  - Assist member localities in developing joint legislative activities and positions.
  - Meet with local legislators to share regional concerns and learn of proposed General Assembly actions.
  - Maintain legislative web page from the General Assembly while the General Assembly is in session.
  - Actively participate in Virginia Association of Planning District Commission activities.
4. Intergovernmental Reviews – On a regular basis, the Richmond Regional PDC is asked to comment on a variety of projects proposed by state and federal agencies. A first step in this process is to ensure that local governments have received notification of the project. In addition, staff seeks comments related to the project.

### ***Review local government aid applications***

- State of Virginia, Multimedia Pollution Prevention Initiatives
- MACREDO Institute for Local Self-Reliance Technical/Administrative Assistance Project
- Department of Game and Inland Fisheries, EPA Grant Application for Anadromous Fish Passage Coordination and Monitoring in Chesapeake Bay Drainage
- Department of Environmental Quality, State of Virginia, FY 03 Pollution Prevention, Source Reduction Assistance Program
- Department of Environmental Quality, Virginia Coastal Resource Management Program, 18th Year Implementation Grant
- City of Richmond, Flint Hills Resources, LP, Reissuance of VPDES Permit Number VA0058378

- Chesterfield County, Watermill Subdivision, Joint Permit Application Number 03-0150
- Department of Environmental Quality, Coastal Zone Management Act Federal Consistency Regulations
- Virginia Department of Agriculture and Consumer Services, Pesticide Performance Partnership Federal Grant
- Department of Environmental Quality, FY 04 104(g) Wastewater Operator Training Grant Program
- Chesterfield County, Philip Morris USA, Park 500 Plant, Reissuance of VPDES Permit Number VA0026557
- Hanover County, Hanover Juvenile Correctional Center, Reissuance of VPDES Permit Number VA0020664
- Goochland County, Manakin Farms Lagoon, Reissuance of VPDES Permit Number VA0027910
- City of Richmond, Powhite Parkway Improvements, Virginia Water Protection Application Number 02-1025
- West Point, Virginia, St. Laurent Paperboard, Ground Water Withdrawal Permit
- Smithfield, Virginia, Smithfield Ham Products, Ground Water Withdrawal Permit
- Department of Environmental Quality, State of Virginia, FY 2004-2005 Leaking Underground Storage Tank Program
- Department of Environmental Quality, State of Virginia, FY 2004-2005 Underground Storage Tank
- Department of Environmental Quality, State of Virginia, CERCLA Sec. 128(a) Brownfields Response Cooperative Agreement
- Department of Environmental Quality, State of Virginia, FY 2004 Sec. 604(b) Water Quality Management Planning Grant
- Department of Environmental Quality, State of Virginia, FY 2004 CAA Sec. 105 Air Pollution Control Program
- Department of Environmental Quality, State of Virginia, FY 2004 and FY 2005 Hazardous Waste Management Program
- Department of Environmental Quality, State of Virginia, FY 2004 Performance Partnership Grant (includes: CWA Sec. 106 Base, CWA Sec. 106 Ground Water, and CWA Sec. 104(b)3 Water Quality Cooperative Agreement Program)
- City of Richmond, Central Oil Asphalt Corp., Reissuance of VPDES Permit Number VA0054330
- Charles City County, Administration Building STP, Reissuance of VPDES Permit Number VA0060585

- Department of Environmental Quality, Proposed Minor Rail Additions along the CSX Richmond-Washington, DC Railroad Corridor, Coastal Zone Consistency Documentation
- Virginia Department of Transportation, Route 288, Chemical Storage Dome and Pad
- Chesterfield County, Grange Hall Elementary School STP, Reissuance of VPDES Permit Number VA0020222
- Henrico County, Hunton Park, Modification of VWP Permit Number 98-2248
- Chesterfield County, Children's Home of Virginia Baptists, Reissuance of VPDES Permit Number VA0027561
- City of Richmond, Virginia Commonwealth University, Proposed Student Apartment Building
- Goochland County, James River Correctional Center, Wastewater Treatment Plant Outfall Relocation
- Chesterfield County, Rayon Park Sewer Construction Federal Grant Application
- Department of Environmental Quality, Proposed Regulation Revision Concerning NOX Budget Trading Program – Flow Control, 9 VAC 5, Chapter 140
- Proposed Regulation Revision Concerning Hampton Roads VOC Emissions Control Area, 9 VAC 5, Chapter 20
- Proposed Regulation Revision C02 Concerning VOC Emission Standards, 9 VAC 5, Chapter 40
- Proposed Regulation Revision Concerning VOC Early Reduction Credit, 9 VAC 5, Chapter 20
- City of Chesapeake, Virginia, Western Branch Well Field Department of Public Utilities
- Chesterfield County, Philip Morris USA, Park 500 Plant, Reissuance of VPDES Permit Number VA0026557
- Goochland County, Elk Hill Farm, Reissuance of VPDES Permit Number VA0062731
- Virginia Department of Health, State Indoor Radon Grant
- Henrico County, Jefferson Lakeside Country Club, Modification of VWPP Permit Number 01-2015
- Department of Environmental Quality, 2004 Water Quality Assessment Guidance Manual
- Virginia Department of Health, FY 2004 Drinking Water State Revolving Fund Program, Safe Drinking Water Act
- Department of Environmental Quality, Brownfields Pre-Remedial Response Cooperative Agreement, Preliminary Assessment Site Inspection (PA/SI) and Formerly Used Defense Sites
- West Point, Virginia, Virginia Department of Transportation Project 0033-063-102, PE-102, Route 33, West Point Bridge Replacement, Joint Permit Application Number 03-4036

- King & Queen County, Fuel Farm, Middle Peninsula Regional Airport
- New Kent County, Virginia Department of Transportation Area Headquarters, Petersburg District
- Department of Environmental Quality, Revision of Procedure for Environmental Impact Review of Major State Projects
- Virginia Department of Health, Safe Drinking Water Act/Water Supply Program
- Henrico County, Richmond International Airport, Security Perimeter Road Construction
- Chesterfield County, Children's Home of Virginia Baptists, Reissuance of VPDES Permit Number VA0027561
- Henrico County, Richmond International Airport, Airfield Maintenance Facility
- Hanover County, Gaines' Mill Cultural Landscape Restoration, Richmond National Battlefield Park
- Powhatan County, Powhatan Correctional Center, Reissuance of VPDES Permit Number VA0020699
- Hanover and Henrico Counties, Fire Management Plan, Richmond National Battlefield Park, U. S. Department of Interior National Park Service
- Henrico County, Richmond International Airport, Reissuance of VWP Application Number 97-2009
- Powhatan County, Blessed Sacrament-Huguenot Academy Lagoon, Reissuance of VPDES Permit Number VA0063037
- Powhatan and Chesterfield Counties, Virginia State Golf Association, Modification of VWP Individual Permit Number 99-F0233
- Virginia Beach, Virginia, Ground Water Withdrawal, Eastern Virginia Ground Water Management Area
- Chesterfield County, Harvell Dam Proposed Revocation of License
- Henrico County, Malvern Hill and Glendale Units Cultural Landscape Treatments, Richmond National Battlefield Park
- Henrico County, Phase IV Building, J. Sargeant Reynolds Community College, Parham Campus
- Richmond Area Association for Retarded Citizens, FTA Section 5310 Program Funding to Purchase One 15-Passenger Van with Wheelchair Lift
- Chesterfield Community Services Board, FTA Section 5310 Program Funding to Purchase One Modified Minivan with Wheelchair Ramp
- Chesterfield County, Approval to Construct, Own and Operate an Electric Generation Facility
- Henrico County, Curles Neck Facility, VWP Application Number 03-0468

- Southern States Cooperative Foundation, Center for Cooperative Development Grant Proposal
- American Red Cross, FTA Section 5310 Program Funding to Purchase Three 15-Passenger Vans with Wheelchair Lifts
- East District Family Resource Center, FTA Section 5310 Program Funding to Purchase One 15-Passenger Van with Wheelchair Lift
- Albemarle County, Greenwood Superfund Site LTRA 002
- York County, Chisman Creek Superfund Site PRP LR 001
- Chesterfield County, Pocahontas State Park, Expand Campgrounds and Construct New Cabins
- Alliance for the Chesapeake Bay, EPA Chesapeake Bay Program Grant Funds
- Goochland County, Richmond Country Club Lagoon, Reissuance of VPDES Permit Number VA0063649
- Virginia Beach, Virginia, Princess Anne Country Club, Public Notice Ground Water Withdrawal
- Hanover County, Richmond Travel Center, Reissuance of VPDES Permit Number 0061972
- Henrico County, Springfield Quarry, Tidewater Materials, Reissuance of VPDES Permit Number VA0058041
- Hanover County, Hanover County Strawhorn Lagoon, Reissuance of VPDES Permit Number VA0058611
- Department of Environmental Quality, Solid Waste Management-Annual RCRA Inspector Workshop 2004
- Goochland County, James River Correctional Center, Construct New Bypass Road
- Goochland County, Route 288, Chemical Storage Dome and Pad
- City of Richmond, Virginia Department of Corrections, Install Emergency Generators
- Charles City County, Fire Management Plan, Presquite National Wildlife Refuge, DOI/U.S. Fish and Wildlife Service
- Department of Environmental Quality, Department of Defense Cooperative Agreement
- Department of Environmental Quality, FY 2004 State Revolving Loan Fund Capitalization Grant
- City of Richmond, Virginia Department of General Services, Renovation of Virginia State Capitol
- Henrico County, Simon's Hauling, VWP Application Number 03-0002
- Goochland County, Mary Mother of the Church Abbey, Reissuance of VPDES Permit Number VA0024163

- Cities of Richmond and Petersburg, Department of Environmental Quality, Virginia Air Toxics Community Assessments Projects
- Virginia Department of Conservation and Recreation, 2003 Virginia Chesapeake Bay Nonpoint Source Pollution Implementation Program Workplan, EPA Grant Application
- Department of Environmental Quality, State of Virginia, Performance Partnership Grant, Wadeable Stream Assessment
- City of Richmond, Virginia Department of General Services, Renovation of the Old Finance Building, DEQ Number 04-053S
- Alliance for the Chesapeake Bay, EPA Grant for Training and Outreach Coordination, Virginia Alliance for the Chesapeake Bay
- Department of Environmental Quality, FY 03, 3 Percent Grant Management and Construction Oversight of EPA's Special Appropriation Grants
- Department of Environmental Quality, FY 2004 Wetland Program Development Grant
- Department of Environmental Quality, EPA Grant Application for Anadromous Fish Passage Coordination and Monitoring in Chesapeake Bay Drainage
- City of Richmond, Princeton Creek Restoration Project, Issuance of VWP Permit Number 03-2236
- Department of Environmental Quality, Chesapeake Bay Monitoring Program, Special Projects
- Hanover County, Sydnor Rural Point Water Treatment Plan No 1 and No. 2, Reissuance of VPDES Permit Number 0079821
- Chesterfield County, Pocahontas Correctional Unit #13, Department of Corrections, Renovation to BOQ
- Chesterfield County, Virginia Department of Transportation, Richmond District, Proposed Engineering Building
- Virginia Tech, Nutrient Reduction Technology Enhancement Cost Analysis, EPA Grant Number CB-973011
- Charles City County, INGENCO, Issuance of Ground Water Withdrawal Permit
- Department of Environmental Quality, Pollution Prevention Grants Program
- Henrico County, Twin Hickory Phase V, Issuance of VWP Permit Modification Number 00-1960
- Henrico County, Dominion Village Phase II, Issuance of VWP Permit Number 04-0456
- Department of Environmental Quality, CAA Section 103 PM 2.5 Air Monitoring Program
- Department of Environmental Quality, Environmental Information Exchange Network Implementation Grant Funded through the Performance Partnership Grant

- Department of Environmental Quality, Virginia Coastal Resource Management Program, 19<sup>th</sup> Year Implementation Grant
- Chesterfield County, Dominion Virginia Power, Application for Approval and Certification of Electric Transmission Facilities, Trabue-Winterpock 230 kV Line
- National Fish and Wildlife Foundation, Chesapeake Bay Small Watershed Grants Program
- City of Richmond, Virginia Commonwealth University, New School of Nursing
- Hanover County, Suburban Water System, Reissuance of Ground Water Withdrawal Permit
- Hanover County, Georgetown Subdivision Water System, Reissuance of Ground Water Withdrawal Permit
- Department of Environmental Quality, 2004 Pipeline Integrity Management Activities in Virginia
- MACREDO, Technical and Administrative Project, EPA Grant Application Proposal
- City of Richmond, Reedy Creek Drainage Improvement Project, Major Modification of VWP Permit Number 95-0969
- Department of Environmental Quality, Superfund Core Program Cooperative Agreement, Grant Application for Federal Funding
- Chesterfield County, Thomas Dale High School, Joint Permit Application Number 97-1891
- Henrico County, U. S. Department of Housing and Urban Development, Oakland Chase Apartments, Notice of Early Public Review
- City of Richmond, Virginia Commonwealth University, 701 West Broad Street Office Building, Project Number 04-118S

***Develop regional functional plans upon request***

See Element #1 – Strategic Plan Implementation Activities and Strategic Plan Implementation Activities – Transportation.

***Assist state agencies, upon request, in developing sub-state plans***

1. Community Development Block Grants – Developing Regional Priorities – Each year DHCD asks PDCs to establish these priorities for their non-entitlement localities. In the Richmond region, the non-entitlement localities are the Town of Ashland and the counties of Charles City, Goochland, Hanover, Powhatan, and New Kent. Richmond Regional PDC staff requested each non-entitlement locality to prepare its list of priorities. Oftentimes this requires review by local elected officials prior to its submission to PDC staff. PDC staff in turn takes each locality’s submission and prepares a draft regional priority list. This list is submitted to the Richmond Regional PDC Board in March for review and approval prior to its submission to the Department of Housing and Community Development (DHCD).

### ***Participate in statewide geographic information system***

1. Annual Virginia GIS Conference – The Richmond Regional PDC is assisting in the Fifteenth Annual Virginia GIS Conference in Roanoke, Virginia scheduled for October 2005. This conference is sponsored by the Virginia Association of Planning District Commission (VAPDC) and the Virginia Association for Mapping and Land Information Systems (VAMLIS).
2. PDConnect – Through its affiliation with VAPDC’s Information Systems Management Committee, the Richmond Regional PDC staff participates in an annual survey on GIS development and usage by the state’s PDCs.

### ***Serve as an affiliate of the state data center and collect and maintain demographic, economic, and related data for the region and member governments***

1. The Richmond Regional PDC participated in the State Data Center Network by collecting and disseminating data generated by the Bureau of the Census and other agencies, including the Virginia Employment Commission, the Bureau of Economic Analysis, and the Bureau of Labor Statistics.
2. The Richmond Regional PDC maintains a web site, informing the public of activities and publications, highlighting the goals and visions of the strategic plan and presenting demographic and economic data about the region.
3. The Richmond Regional PDC received local governments’ data regarding 2000 population and compiled and compiled the information into a regional report. Staff received socioeconomic data from the all nine of the region’s localities at the census tract level and used 2000 distribution factors to develop 2000 traffic analysis zone level data.
4. 2000/2026 Socioeconomic Data Report – (See description in Element #1, section on Strategic Plan Development Activities.)

**ELEMENT #3**

**Highlight successes and achievements of special note with regional efforts in cooperation**

**Highlight #1**

**Regional Emergency Response TAC**

See Element #2, Identify and study opportunities for local cost savings and staff efficiencies through coordinated local efforts and identify mechanisms for coordinating local interest on a regional basis.

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**Highlight #2**

**Charles City County Zoning Ordinance Update**

See Element #2, Provide technical assistance to local governments.

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**Highlight 3**

**Village Plans and Other Technical Assistance—New Kent County**

See Element #2, Provide technical assistance to local governments.

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**Highlight #4**

**Staff/Assist Richmond Area Metropolitan Planning Organization**

The Richmond Regional PDC provides lead staffing and primary administrative and technical support for the Richmond Area MPO for major projects and reports (i.e., the Long-Range Transportation Plan, Transportation Improvement Program, Regional Priority Projects, etc.).

See Element #1, Strategic Plan Development Activities and Strategic Plan Implementation Activities.

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**Highlight #5**

**2026 Long-Range Transportation Plan**

See Element #1, Strategic Plan Development Activities – Transportation.

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**Highlight #6**

**Congestion Management System**

See Element #1, Strategic Plan Development Activities – Transportation.

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**Highlight #7**

**Richmond Regional Bicycle and Pedestrian Plan**

See Element #1, Strategic Plan Development Activities – Transportation.

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**Highlight #8**

**Richmond Regional Intelligent Transportation System  
Architecture and Deployment Plan**

See Element #1, Strategic Plan Development Activities – Transportation.

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**Highlight #9**

**Transportation Improvement Program**

See Element #1, Strategic Plan Implementation Activities – Transportation.

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**Highlight #10**

**Third Annual Planning Commissioners' Forum**

See Element #1, Strategic Plan Development Activities.

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**Highlight #11**

**Bimonthly Regional Planning Directors' Meetings**

See Element #1, Strategic Plan Development Activities.



## ELEMENT #4

### Submit a work program for the coming year that includes a budget and lists of member jurisdictions and commission members

Please see accompanying work program and budget.

#### Richmond Regional Planning District Commission Member Jurisdictions and Commission Members

Town of Ashland	Angela L. LaCombe
County of Charles City	Michael L. Holmes
County of Chesterfield	Edward Barber, Secretary Renny B. Humphrey R. M. "Dickie" King, Jr. Sherman W. Litton Kelly E. Miller George Roarty Arthur S. Warren
County of Goochland	Malvern R. Butler, Vice Chairman Frank M. Hartz
County of Hanover	Amy M. Cheeley Elizabeth W. Moorhouse John E. Gordon, Jr., Chairman Robert R. Setliff
County of Henrico	James B. Donati Gentry Bell Richard W. Glover David A. Kaechele Patricia S. O'Bannon Frank J. Thornton Lisa D. Ware
County of New Kent	Mark S. Daniel Stran L. Trout
County of Powhatan	Richard W. Ayers Russell E. Holland, Treasurer
City of Richmond	John C. Grier Peter R. Grimm Wm. Russell Jones, III Delores L. McQuinn William J. Pantele

**Items Included in Report**

Check the appropriate responses for items that are to be included in this report.

Work Program:  YES NO

Budget:  YES NO

List of Commission members:  YES NO