

Planning District #15

**Annual Report  
to the  
Department of Housing  
and Community Development**

**Fiscal Year 2003**

September 1, 2003

***Town of***

Ashland

***Counties of***

Charles City

Chesterfield

Goochland

Hanover

Henrico

New Kent

Powhatan

***City of***

Richmond



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# **PDC #15 ANNUAL REPORT**

## **Fiscal Year 2003**

### **ELEMENT #1**

#### **Strategic Planning**

##### **Strategic Plan Development Activities**

In fiscal year 2003, the Richmond Regional Planning District Commission continued to focus on the support of existing plans and programs in several strategic plan vision areas. In Air, Land and Water, the planning district commission remained involved with Virginia's Coastal Resource Management Program by coordinating environmental planning efforts with localities within the planning district commission and with other planning districts in the state's coastal region. The planning district commission was represented on The Metro Areas Workgroup of the Chesapeake Bay Program consisting of regional organizations in the Bay watershed through which the workgroup interacts with all local governments interested in Bay Program issues. The planning district commission played an active role in both the York River and James River tributary strategy roundtables and the Virginia Association of Planning District Commission's Coastal Committee. The agency's Environmental Resources Technical Advisory Committee, comprised of staff representing each local government within the region, remains active in identifying key environmental planning issues.

Under the Governance vision area, the Richmond Regional Planning District Commission established a Regional Emergency Response Technical Advisory Committee to coordinate local government emergency response activities and to support planning for the region's Metropolitan Medical Response System—a federal effort to help urban areas prepare for a large-scale medical emergency. Key emergency personnel from the entire region's jurisdictions met several times to address topics such as regional radio communication, shelter resources throughout the region, federal and state funding for emergency planning, and support of regional planning efforts.

The second Annual Richmond Regional PDC Area Planning Commissioners' Forum was held in FY 03, coordinated by the Richmond Regional PDC, and hosted by Henrico County. Forty-three local planning commissioners and staff attended the daylong event. Presentations covered the regional nature of sprawl and the potential effects on local economies. Roundtable discussions focused on growth issues within each jurisdiction. Chesterfield County has volunteered to be the host community for the Forum in 2004.

The planning district commission also coordinated regional meetings of the local planning directors. These meetings were held in alternating localities every other month. Discussions focused on regional and local planning issues and emerging trends.

In support of the Jobs vision area, the Richmond Regional Competitiveness Committee continued to monitor the progress of two regional efforts: Workforce One led by the Greater Richmond Chamber of Commerce and The Retail Institute housed at Richmond's Goodwill Industries. These programs received regional competitiveness funds in FY 02 to help develop a diverse and skilled workforce capable of meeting the business needs of the 21st century. Competitiveness funding was abolished by the state for FY 03.

Providing support for the transportation vision, the Richmond Area Metropolitan Planning Organization (MPO) continued to advance the efforts of the region by initiating and/or completing the following major studies and other work activities:

1. *Best Practices, Policies, and Procedures Recommendations for Richmond Area MPO Citizen Participation Program* – Work on this consultant report was prepared in FY 02 and presented at the July 11, 2002 (FY 03) MPO meeting. The MPO took action to accept the report as work completed and directed staff to use its discretion in preparing and submitting revisions to the MPO's adopted *Guidelines for Public Participation*." The *Best Practices* report provided various suggestions on techniques and activities to improve public participation and to address environmental justice requirements. Results from this report were used by staff for updating various public participation activities, including the development of the *TIP Citizens Guide* and a survey form for obtaining public comments and opinions during the initial round of public review meetings for the *2026 Long-Range Transportation Plan (LRTP)* update.
2. MPO Long-Range Transportation Plan (LRTP) Advisory Task Force – The MPO took action at its July 11, 2002 and December 12, 2002 meetings to establish the LRTP Advisory Task Force, consisting of voting members from the Technical Advisory Committee (TAC)—nine members, one for each MPO area jurisdiction; Citizens Transportation Advisory Committee (CTAC)—three members; and the Elderly and Disabled Advisory Committee (EDAC)—one member. The MPO's action also provided for the appointment of various transportation and planning agencies (e.g., the Virginia Department of Transportation (VDOT), the Virginia Department of Rail and Public Transportation (VDRPT), GRTC Transit System, the Capital Region Airport Commission (CRAC), the Federal Highway Administration (FHWA), the Richmond Regional Planning District Commission (RRPDC), etc.) as non-voting members. The LRTP Advisory Task Force was charged with developing a draft plan for review and recommendation by TAC, CTAC, and EDAC and submission to the MPO. The MPO took action at its March 13, 2003 meeting to provide for an additional CTAC member on the LRTP Advisory Task Force.
3. Long-Range Transportation Plan (LRTP)/Congestion Management System (CMS) Work Scope and Schedule – Staff presented a combined draft LRTP and CMS work scope and schedule at the May 7, 2003 LRTP Advisory Task Force meeting. The draft LRTP/CMS work scope and schedule was approved as presented.
4. Years 2000/2026 Socioeconomic Data and Forecasts – Staff, working with local government planning staffs, prepared and submitted for MPO Technical Advisory Committee (TAC) review and approval, base year (2000) and forecast year (2026) socioeconomic data (i.e., population, households, retail and total employment, autos, and students by zone of school) at the transportation analysis zone (TAZ) level for the MPO study area. Staff also made adjustments to

TAZ geography in order to adjust their boundaries based on changes to the year 2000 census tracts and blocks. TAC took action to approve the TAZ changes and the 2000/2026 socioeconomic data forecasts. A final report, including data and forecasts, development methodology, and TAZ maps will be prepared and submitted for MPO review and action in FY 04. Socioeconomic data and forecasts at the TAZ level will be used for running the 2026 LRTP trip generation model. It will also be available for various VDOT, GRTC, and local plans and studies.

5. Richmond Regional Bicycle and Pedestrian Plan – Work to develop a regional bicycle and pedestrian plan (as an element of the LRTP and for consideration by local governments for incorporation into local comprehensive plans) was initiated in FY 01 when the work program was amended to add this study and with the establishment of a study advisory committee (SAC). A detailed work scope was approved by the SAC on March 9, 2001 (FY 01). Based on this action, VDOT negotiated a final contract with the study consultant and initiated work in mid-FY 02 (SAC kick-off meeting was held on January 23, 2002). Major work elements identified in the MPO's Unified Work Program (UWP) are noted as follows:

- Project kick-off event
- Establish vision and goals
- Assess existing conditions
- Assess latent demand for bicycling and walking
- Prepare draft regional network plan
- Prepare final regional network plan

Major work activities for the remainder of FY 02 and continuing into FY 03 included the development of a GIS-based route network and gathering appropriate data to be used for conducting the level of service (LOS) analysis and latent demand analysis. Major work activities and accomplishments for FY 03 are reported as follows:

- The final work scope was received from VDOT in October 2002 and distributed by staff to the SAC
- Developed draft study goals
- Conducted a series of five community workshops in late March 2003 throughout the region providing an overview of the study to interested citizens and to obtain their thoughts and suggestions on bicycle and pedestrian facilities and policies
- Received (from the study consultants) and reviewed with the SAC the draft *Existing Conditions* report, which provides for the following:
  - General road conditions (regional overview)
  - Specific road conditions: level-of-service analysis (to be added to report at a later date)
  - Bicycling and walking: current levels, public perception, and future demand
  - Extent of existing bicycle and pedestrian facilities
  - Barriers to bicycling and walking
  - Planning and implementation progress by jurisdiction

- Programs, services, and initiatives; VDOT, local governments, state and local partnerships
  - Policy analysis (general overview)
- Conducted a charrette workshop on June 27 with the SAC to develop a preliminary bicycle and pedestrian network for area jurisdictions
6. Richmond Area Rail Feasibility Study – Work on this study was initiated in FY 02 with the MPO taking action at its September 13, 2001 meeting to amend the FY 02 UWP to add this study (work conducted by VDOT on-call consultant) and to establish a study review committee (SRC). A detailed work scope was developed and presented to the MPO on July 11, 2002 (FY 03). Work on the study was completed and presented for review and action at the June 12, 2003 MPO meeting (action taken to accept the study as presented subject to the incorporation of comments by the MPO’s Technical Advisory Committee). The study provides a general assessment of ridership demand and capital costs for the development of light rail and commuter rail in the Richmond area. It provides an initial screening and ranking of five light rail and five commuter rail corridors using generalized criteria that reflect Federal Transit Administration requirements for “New Starts” program funding (a federal assistance program for development of new rail systems in metropolitan areas). The second phase of the study provides for the selection and further examination of two light rail and two commuter rail corridors to estimate each of these four corridors’ ridership, capital and operating costs, revenues, station locations, and various other needs and considerations appropriate for long-range planning.
  7. Geographic Positioning System (GPS) Travel Time Runs – One of the CMS performance measures is assessing travel time along the region’s major interstate/freeway and arterial roads. Staff conducted 128 morning and evening peak travel time runs along 32 corridors. The 32 corridors covered approximately 584 centerline miles of roadway and a total of 2,336 miles were driven to collect the data. This data will be compared with GPS travel time runs conducted in FY 01 and FYs 01 and 03 traffic counts to assess the impact of various improvements relative to traffic growth and travel times.

In addition, progress in the areas of our 11 Topics—Air, Land, & Water; Arts, Heritage, & Culture; Downtown; Governance; Homes & Neighborhoods; James River; Jobs; Learning; People; Recreation & Sports; and Transportation are showcased throughout the Richmond region and are highlighted throughout this document.

## **Strategic Plan Implementation Activities**

The Richmond Regional PDC focuses its activities to address the 11 underlying goal statements of the region. The goal statements include:

1. Responsible development established through regional cooperation that preserves and improves the quality of air, land, and water.

2. A thriving regional community of arts, heritage, and cultural resources.
3. The safest downtown in the United States.
4. A regional consensus to recognize and prioritize regional interests.
5. A high measure of safe neighborhoods and communities, the threat of violence and loss of life greatly minimized.
6. Waterfront development that respects the natural environment while providing a balanced mixture of uses.
7. Economic growth and development that attract businesses and residents.
8. Quality lifelong educational opportunities that keep pace with the changing demands of work and community.
9. Each individual's human potential is promoted and maintained.
10. Programs and events that teach discipline, sportsmanship, teamwork, and self-confidence.
11. A transportation system that minimizes harmful impacts on the natural environment.

In FY 03, these goals—driven by our regional vision—have led to the following:

### **Air, Land, & Water**

The Richmond Regional Planning District Commission coastal planning program continues to provide assistance to coastal localities and the region as a whole regarding environmental issues. Staff has hosted meetings at the request of local governments addressing issues such as tier II compliance for the National Pollutant Discharge Elimination System and tributary strategies.

PDC staff has attended numerous meetings related to the continued focus of the Chesapeake 2000 Agreement and how it is incorporated into local government function and process. Staff is a member of the Metro Areas Workgroup as part of the Chesapeake Bay framework. The purpose of this workgroup is to improve the flow of information between urban areas of the bay watershed and the Chesapeake Executive Council. PDC staff also is a member of the Local Government Participation Action Plan review team. The task of this team is to ensure that local government has a voice in the process to meet the commitments of the Chesapeake 2000 Agreement. Staff has also attended meetings of the Local Government Advisory Committee and has provided local government perspectives.

## **Downtown**

The Metro Richmond Convention and Visitors Bureau continues to market tourism in the Greater Richmond area, emphasizing expansion of the Richmond Convention Center and reconstruction of the Riverfront Canal area.

The Exhibition Hall unofficially opened the first weekend in February 2003 with the Spirit Convention comprised of 2,500 youth cheerleaders. The official ribbon cutting ceremony on the entire complex was celebrated February 28, followed by an open house for the region. The Maymont Flower and Garden Show hosted over 25,000 attendees for February 20-23, 2003. Over 20,000 people visited during the weekend of February 28 - March 2, and the projected number of conventions for first complete year of operation expected is 18.

Additionally downtown, the seven-year old Virginia Biotechnology Research Park, which is one-third developed, uses more than 525,000 square feet of space and employs over 1,200 scientists, researchers, engineers, and technicians. Most recently, Governor Mark Warner dedicated Biotech Six, the newest building of the Virginia Biotechnology Research Park and the new home of one of the most advanced laboratories in the United States, the Virginia Division of Consolidated Laboratory Services.

The new \$63 million, 194,500 square-foot facility will be one of five laboratories in the United States equipped with lab space specifically designed to meet worldwide standards for safely handling the most dangerous pathogens. The laboratory will handle all of Virginia's testing needs and is part of a federal laboratory network certified by the Centers for Disease Control, the U.S. Department of Agriculture, and the Environmental Protection Agency.

## **Governance**

In support of the Governance vision and to better serve its public, the Richmond Regional Planning District Commission has continued to maintain and expand its web site, providing greater information of regional interest.

The Richmond Regional PDC has continued posting the online newsletter, allowing additional exposure of regional events relating to our goals. As in past years, minutes of PDC and of MPO meetings have been posted on the web site as they are approved, enabling additional coverage of meetings for those unable to attend.

Numerous reports and documents have been added, as well as the continuation of monthly postings of all public meetings, legislative priorities for the region, and mid- and post-session legislative updates. New for FY 03 was the addition of a "legislative update" page, which provided additional information on session highlights, alerts, and bills impacting localities. This page was able to be updated from remote locations, due to the addition of a new web site server.

The Long-Range Transportation Plan remains an integral element in this year's work scope. Because of this, much time and space has been committed to public information accessibility regarding the plan.

Legislative tracking while the General Assembly is in session has also been an important function of the Governance vision. Monthly legislative updates are presented to the PDC Board while the Virginia General Assembly is in session and legislative issues are discussed as they occur with impacted jurisdictions.

When the General Assembly is not in session, staff monitors legislative meetings which may impact local jurisdictions and attends Capital Region Caucus meetings to discuss topics of interest to the region.

## **Jobs**

See description for Jobs Vision under Strategic Plan Development Activities.

## **Transportation**

### **Transportation Improvement Program (TIP)**

The TIP is the MPO's program of federal aid highway and transit projects that are approved or scheduled for federal funds. The TIP also provides information on other transportation projects including state-funded highways, ridesharing, and airport projects. The TIP is developed based primarily on the projects that are programmed in VDOT's Six-Year Program. The TIP also includes projects from the VDOT secondary system program (Charles City, Chesterfield, Goochland, Hanover, New Kent, and Powhatan counties), Henrico County secondary system, GRTC Transit System, CRAC, area social/human service agencies (Section 5310 program), transportation enhancements, and local/private projects.

The MPO took action at its September 12, 2002 meeting to adopt the FY 02/03 – FY 04/05 TIP. Staff also initiated work activities to develop the next (FY 03/04 – 05/06) TIP and accomplished the following:

- Implementation status report for major projects in the region
- Provided endorsement of applications for transportation enhancement and Section 5310 program funds
- Prepared and submitted for VDOT/CTB review and consideration the MPO's list of proposed Regional Surface Transportation Program (RSTP) and Congestion Mitigation/Air Quality (CMAQ) program funded projects
- Conducted the initial environmental justice analysis for proposed RSTP and CMAQ projects
- Conducted work activities to develop proposed local/private projects (proposed projects were submitted; however, they were later withdrawn)

- Developed the Henrico County and VDOT initial secondary system list of proposed projects.

VDOT advised staff on May 5, 2003 that instead of preparing a new TIP document, it will be submitting amendments to the current TIP. As a result, staff revised work activities and will be making adjustments to the TIP schedule.

Staff also worked with VDOT staff to obtain closeout reports for 12 previously funded and completed RSTP and CMAQ projects. A balance of \$3.3 million remained on these projects and is available for transfer. Staff is working with VDOT to obtain closeout reports for other projects identified in the Six-Year Program as closed and having available balances.

### **Regional Priority Transportation Projects**

The MPO took action at its March 13, 2003 meeting to approve the MPO’s list of regional priority projects. This list was presented to the Commonwealth Transportation Board (CTB) at its April 4, 2003 Financial Planning and Programming meeting for the VDOT Richmond District. The MPO’s priority projects were approved as follows:

That the MPO continues to anticipate full funding and completion of Route 288 and I-95/Atlee-Elmont Interchange based on previous commitments and

That regional priority transportation projects are identified and ranked as follows:

<b><u>Priority</u></b>	<b><u>Project</u></b>
1	RIC Expansion and Access Improvements
2	Main Street Station, High-Speed Intercity Rail, GRTC Improvements
3	Route 360 East of I-295 (Hanover) and Route 360 West (Chesterfield)
4	Parham Road/Patterson Avenue Urban Interchange (Henrico)
5	Huguenot Bridge Reconstruction

### **Other Regional Priority Projects**

- I-64 Corridor and Rail Improvements, Richmond to Hampton Roads
- Route 10 Widening (Chesterfield)
- Route 250 Widening from Rt. 623 to Rt. 621 (Goochland)
- RMA and Powhite Parkway Extension Toll Removal

## **GRTC/Chesterfield County Link Public Transportation Services**

GRTC/Chesterfield County Link public transportation services was initiated on June 4, 2001 (FY 01) with two express routes (operating from Chesterfield Plaza Lowes, near Chesterfield Town Center and from John Tyler Community College in Chester) and four local routes (operating along Jefferson Davis Highway, Iron Bridge Road, Chippenham Parkway – local connector, and Midlothian Turnpike). Funding for this service was provided from various sources including MPO CMAQ funds. On January 6, 2003, GRTC and Petersburg Area Transit (PAT) initiated two new routes: the John Tyler Community College (JTCC in Chester) to Petersburg express and the Richmond to Petersburg (with a stop at JTCC in Chester) express. Funding from state and MPO sources for the GRTC/Chesterfield Link was due to expire in June 2003. However, the county continued this service for an additional 30 days, and in July 2003 the MPO took action to program CMAQ funds (matched by state and Chesterfield County funds) to continue a modified Link service for one more year. Note that the MPO Citizens Transportation Advisory Committee (CTAC) presented a resolution at the MPO's June 12, 2003 meeting urging the MPO, Chesterfield County, and others to do what they can to allocate funds to provide for the continuation of Link services. The MPO modified the resolution to add extension of Henrico County bus service and other GRTC services, and directed submission of the MPO's resolution to Chesterfield and Henrico counties, City of Richmond, and other appropriate organizations.

## **Henrico County Public Transit Expansion**

Henrico County made significant additions to its bus service network in August 2002 adding the following routes:

- #44 Laburnum Connector
- #23 Lakeside Connector
- #38 Regency – Virginia Center Commons
- #7 Seven Pines (modified)

Most of these routes provide circumferential (cross-town) type service, connecting existing routes, and making service more convenient by avoiding the need to travel downtown to make necessary transfers. Much of the work for developing these routes was from the MPO's GRTC Transit System Comprehensive Operations Analysis and Regional Public Transportation Study (study accepted by the MPO as work completed on July 10, 2001).

## ELEMENT #2

### Duties Performed

#### **Conduct studies with regional significance (initiated and/or completed)**

1. *Best Practices, Policies, and Procedures Recommendations for Richmond Area MPO Citizen Participation Program* – (See description in Element #1, section on Strategic Plan Development Activities.)
2. *Richmond Regional Bicycle and Pedestrian Plan* – (See description in Element #1, section on Strategic Plan Development Activities.)
3. *Richmond Area Rail Feasibility Study* – (See description in Element #1, section on Strategic Plan Development Activities.)

#### **Identify and study opportunities for local cost savings and staff efficiencies through coordinated local efforts**

##### **Geographic Information Systems (GIS) Regional Coordination**

1. Regional GIS User Meetings – The Richmond Regional PDC staff attended regular meetings of the area's ArcView GIS Users group. These meetings are hosted by Henrico County and continue to grow in attendance. Staff also attended the regular meetings of the VAPDC GIS/Technology Committee. These meetings share information pertaining primarily to GIS from several state agencies such as VDOT, VEDP (Virginia Economic Development Partnership), VEC (Virginia Employment Commission), VGIN (Virginia Geographic Information Network), and the Library of Virginia. The Richmond Regional Planning District Commission is also the host of the FY 04 statewide GIS conference to be held in October 2003.
2. Regional Emergency Response Technical Advisory Committee – The Richmond Regional Planning District Commission staff hosts regular meetings of the Regional Emergency Response Technical Advisory Committee (RERTAC). A top priorities list was created in FY 03 and this has been incorporated into the Richmond Regional PDC's workplan. One important element of the Technical Advisory Committee addresses the evolution of a unified emergency radio communications system for the region. The region continues to seek federal funding assistance to implement a region-wide system. The committee believes that it will be able to leverage greater resources through the PDC's regional coordination efforts.

## **Transportation**

1. Ridefinders Commuter Analysis – Planning district commission staff provides commuter data for the rural portions of the region to Ridefinders. The purpose of the data is to assist with providing increased transit services to rural areas of the region.

## **Identify mechanisms for coordinating local interests on a regional basis**

1. Regional CDBG Priorities – Each year, Richmond Regional PDC staff works with the region’s non-entitlement localities to develop a prioritized list of possible community development block grant projects. Richmond Regional PDC staff requests local planners to rank the project categories. Oftentimes this requires review by local elected officials prior to its submission to PDC staff. PDC staff in turn takes each locality’s submission and prepares a draft regional priority list. This list is submitted to the Richmond Regional PDC Board in March for review and approval prior to its submission to the Department of Housing and Community Development.
2. Rural Transportation Planning Program, Technical Advisory Committee – For many years, urban localities have benefited from the presence of an urban transportation planning program managed by local metropolitan planning organizations (MPOs). Several years ago, VDOT created a rural transportation planning program to serve rural areas. This program assists PDCs by providing funding that can be used to address locality-specific and regional transportation-related issues. VDOT provides partial funding to the Richmond Regional PDC (\$48,000 annually) for rural transportation planning. This program has greatly expanded the ability of the Richmond Regional PDC to provide transportation planning services to our rural counties. To better serve our localities, the Richmond Regional PDC established a Rural Transportation Technical Advisory Committee. Membership includes each of the four rural counties in the region, the Virginia Department of Transportation, the Virginia Department of Rail and Public Transportation, the Federal Highway Administration (FHA), and Ridefinders, Inc. The Technical Advisory Committee develops a work plan for the PDC to address issues of mutual interest as well as locality-specific projects.
3. Rural Transportation Work Program – Each year, Richmond Regional PDC staff works with local county planners to develop a work program for rural transportation planning projects. The work program is developed to address locality-specific transportation issues as well as projects of regional importance. Major projects for FY 03 included: Providence Forge Village Plan, Rural Floodprone Roadway Study, Ridefinders commuting analysis, development of local enhancement grant applications and Goochland County comprehensive plan update, rural transportation web site development, GIS mapping, MPO coordination, and annual responsibilities.
4. VAPDC Transportation Committee – Richmond Regional PDC staff continues to participate actively in the VAPDC’s Transportation Committee. During the year, the major issue for discussion was the changes underway in VDOT administration and priority work projects as well as intelligent transportation system efforts underway in Virginia and across the country.

Richmond Regional PDC staff also continued to work with the committee on village planning efforts and the use of GIS in linking transportation planning to land use and community facilities planning. This committee has been an essential link to gaining timely access to transportation-related information.

5. Regional Environmental Technical Advisory Committee – The Richmond Regional PDC hosts a Regional Environmental Technical Advisory Committee to assist with its efforts to identify and address environmental issues. Originally established under the auspices of the Richmond Regional PDC’s Coastal Resources Management Program, the committee now includes all nine jurisdictions in the region. The committee currently meets every other month and provides a venue for local governments to discuss environmental issues of local and regional significance; to share ideas; and to meet with representatives of the Department of Environmental Quality, the Chesapeake Bay Local Assistance Boards, the Department of Conservation and Recreation, the Department of Game and Inland Fisheries, and other environmental agencies.

The Richmond Regional PDC serves as an environmental data resource for local governments. PDC staff distributes information and answers questions related to a wide variety of information as the need arises, including Chesapeake 2000 Agreement updates, Chesapeake Bay Local Assistance Department regulations, groundwater withdrawal permit applications, Virginia water protection permit applications, and other local issues.

6. Regional Environmental Work Program – Each year, Richmond Regional PDC staff works with local planning staff and DEQ staff to develop a work program for environmental and coastal planning projects. The work program is developed to address locality-specific environmental issues as well as projects of regional importance. Major projects for FY 03 included:

- Review of environmental impacts of development proposals
- Mapping of environmental data
- Development of James River interpretative map
- Assistance to local government with tributary strategies
- Assistance to local government with C2K commitments
- Coordination of appropriate Chesapeake Bay Preservation Act activities
- coordination of appropriate coastal activities
- Membership into the Metro Areas Work Group and the Local Government Participation Action Plan review team
- Support of the Environmental Resources Technical Advisory Committee
- GIS data mapping
- Local grant writing application assistance

7. VAPDC Coastal Committee – Richmond Regional PDC staff continues to participate actively in the VAPDC’s Coastal Committee. During the year, the major issue for discussion was the changes underway in Virginia’s Natural Resources Secretariat administration and priority work projects. Richmond Regional PDC staff also continued to work with the committee on major coastal planning efforts and potential impacts on local government implementation. This committee has been an essential link to gaining timely access to coastal-related information.

8. Regional Emergency Response Technical Advisory Committee – The Richmond Regional PDC, working with the region’s chief administrative officials, established a Regional Emergency Response Technical Advisory Committee to identify and address issues of regional importance. The committee currently meets every other month. Oftentimes the committee brings in experts from related fields to discuss technical issues.
  
9. Regional Emergency Services Work Program – This year, for the first time, the Richmond Regional PDC staff worked with members of the Regional Emergency Response Technical Advisory Committee to develop a work program for emergency services planning projects. The work program is developed to address locality-specific emergency services issues as well as projects of regional importance. Major projects for FY 04 include:
  - Map regional EMS service boundaries
  - Assist the Center for Disease Control
  - Support regional emergency services initiatives
  - Support Regional Emergency Response Technical Advisory Committee
  - Coordinate regional interoperability
  - Inventory regional shelter resources
  - Seek federal and state funding opportunities
  - Develop memorandum of understanding between localities
  - Develop regional emergency services FY 05 work program
  
10. MPO/Advisory Committees – The Richmond Area MPO is the federally designated organization for regional transportation planning and programming and is staffed by the Richmond Regional PDC. The Richmond Area MPO and two of its three standing committees have a majority of their voting membership appointed by area local governments, ensuring representation of local interests at the regional level. The MPO, with a voting membership of 28, has 23 members appointed by local governments. Voting representation on the MPO’s three advisory committees (Technical, Citizens Transportation, and Elderly and Disabled) is as follows:

<b>REPRESENTATION STATUS</b>		
<b>COMMITTEE</b>	<b>LOCAL GOVERNMENT</b>	<b>AT-LARGE</b>
TAC	9	6
CTAC	12	8
EDAC	-	12

The Richmond Area MPO and its advisory committees meet frequently to conduct business and address regional transportation issues. In FY 03, 29 meetings of the MPO, TAC, CTAC, and EDAC were held. In addition, there were 14 special purpose, ad hoc, and subcommittee meetings.

11. Annual Regional Planning Commissioners' Forum for all nine member localities' planning commissioners – See description for Governance Vision under Strategic Plan Development Activities.

### **Implement services upon request of local governments**

1. Regional Street Name Clearinghouse – The Richmond Regional PDC manages a street name clearinghouse for the region. The purpose of this service is to aid in the cataloging of street name reservations from residential and commercial developers in an effort to avoid duplication of names within the region. This procedure minimizes confusion for police, fire, and other emergency service providers. When developers propose new street names, they submit these names to the Richmond Regional PDC for review and staff compares the proposed name to the existing database. Similar sounding names or spellings and exact duplications are researched, and staff notifies the developer as to whether the proposed names meet the regional criteria for use, although final determination remains with the locality. In FY 03, the Richmond Regional PDC reviewed 370 requests (up from 327 requests last year) representing over 1540 street names (up from 1522 names last year).
2. New Kent County Comprehensive Plan Update - New Kent County requested Richmond Regional Planning District Commission staff to assist the county in updating their Comprehensive Plan. With the assistance of the Richmond Regional Planning District Commission, the plan—developed over two years and with extensive citizen input—promotes maintaining the county's attractive, rural character while providing opportunities for the creation of income and wealth in the community.

The Plan discusses existing conditions including: population and household growth, economic factors, natural resources, transportation, public utilities, public facilities, economic development, and land use. The bulk of the plan focuses on the future of the county by directing the growth and character through a series of goals, objectives, and implementation strategies. These were developed through a series of joint work sessions which included the New Kent County Planning Commission, the Comprehensive Plan Advisory Board, county staff, staff of the Richmond Regional PDC, and members of the public. These work sessions were held during the months of October and November 2002 and February and March 2003. The plan was made available through the county website, in which RRPDC assisted the county in preparing documents for web-ready viewing and printing.

RRPDC staff contributed to the plan development and approval through writing sections of the Comprehensive Plan on natural resources and transportation; assisting in the development of the goals, objectives, and strategies; providing data and regional information; as well as contributing planning and mapping expertise. Staff also attended work sessions, public hearings, and community meetings about the Plan.

## **Provide technical assistance to local governments**

1. New Kent County CDBG – At the request of the county, PDC staff completed the management of two economic development CDBG grants for New Kent County. The estimated amount of improvements for both projects is approximately \$14 million. Construction on the road, as well as water and sewer portions of the projects is complete.
2. Charles City County Zoning Ordinance – Planning district commission staff has worked throughout the year with the Charles City County Planning Commission on the re-write of the entire zoning ordinance. Planning staff provided expertise on needed technical updates and legislative mandates, as well as formatting and style, and provided assistance to legal council on possible interpretations. Planning district commission staff met and continues to meet with the planning commission monthly in a public forum.
3. Henrico County Technical Assistance – One of the services that the Richmond Regional PDC offers to the four most populous jurisdictions is technical assistance on a project of the jurisdiction’s choosing. This is done on a revolving basis and covers the City of Richmond and Chesterfield, Hanover, and Henrico counties. This year, PDC staff assisted Henrico County by preparing an analysis of off-street parking standards. The county wished to consider updates to their existing off-street parking ordinance and asked the PDC to provide information on standards used by other localities with similar demographics.
4. Powhatan County Comprehensive Plan Update – At the request of the county, PDC staff prepared updated housing and population data to the county as part of their Comprehensive Plan update.
3. Goochland County Village Design Standards – Goochland County recently adopted the Goochland 2023 Comprehensive Plan. While conducting public meetings for community input on the plan, many citizens spoke of a desire to incorporate design standards into the established county villages, addressing access, site design, and aesthetics, among other things. Goochland County has since requested that Richmond Regional PDC staff act as technical support for the county’s design review committee in developing a design overlay district for key county roadways.

To date, the RRPDC staff has assisted the county with conducting public meetings to develop guidelines for a village design and with developing illustrations and graphic aids to accompany the design guideline text.

An initial meeting in March was held to discuss the approach to developing the guidelines. Following that, the group was split into two focus groups in order to concentrate on the areas of concern. The focus groups met weekly, over a period of one month to develop design guidelines specific to the Courthouse Village and the Village of Oilville. To date, both groups have developed a complete set of design guidelines and are ready to move forward to the next step: presentation to the Design Review Committee.

5. City of Richmond/James River Advisory Council – A Richmond Regional PDC staff representative was invited to and has accepted membership to the James River Advisory Council. The council serves as a forum for the diverse interests along the James River in Central Virginia and communicates with local public officials regarding issues and challenges facing the river and its resources. The advisory council’s vision is to unite the community by supporting and promoting the James River as a common resource and preserving its health, beauty, heritage, economic vitality, and recreational value.

During the year, PDC staff assisted in a joint project between the City of Richmond James River Park System and the James River Advisory council by preparing two maps of different segments of the James River—Richmond Upper James and Richmond Middle James. Various GIS data layers were collected and assembled to create accurate river layouts. Data on historic and current points of interest and photographs were provided by the city and formatted by the planning district commission to complete the map layouts.

6. Contract management for local governments transportation planning – MPO pass-through funded studies for local governments managed by the Richmond Regional PDC staff are as follows:
  - Chesterfield County Public Involvement Media – Work continues on this project as the county is still in the process of collecting photographs, GIS maps, and scanned plan material, along with digitally enhanced “before and after” photographs, color plan rolls, and plan displays to help orient the view of road improvement projects managed by Chesterfield County. This project was first programmed as part of the FY 02 UWP and is scheduled to continue through FY 04.
  - Chesterfield County GIS Thoroughfare Plan Theme Eastern Area – The MPO first allocated funds for this study in FY 01, and at the request of the county, funds have been transferred and the study continued through FY 03. Work on this study provides for consultant services to digitize the county’s thoroughfare plan for the eastern area of the county for incorporation into the county’s GIS database system. At the end of FY 03 all PL funds programmed for this study have been spent. Work will be completed using Chesterfield County funds. The final draft report will be submitted for MPO review and action when the work has been completed.

### **Serve as liaison between local governments and state agencies as requested**

1. As in prior years, the Richmond Regional PDC has served as a liaison between the Department of Environmental Quality (DEQ), the Chesapeake Bay Local Assistance Department (CBLAD), the Department of Conservation and Recreation (DCR), and other state environmental departments and member governments for coastal and Chesapeake Bay actions. An important element of the Richmond Regional PDC environmental program is the liaison work performed by staff on behalf of our member governments. This includes periodic meetings with staff from DEQ, CBLAD, and DCR and notices to member governments regarding upcoming programs and activities related to environmental issues. This is especially important for the smaller

governments that have limited resources available to monitor environmental issues and actions.

2. Invite Public Policy Leaders to Address the Commission and MPO on Topics of Mutual Concern:

- Howard Bloch, Principal, Howard/Stein-Hudson
- Martin J. Moynihan, Executive Director, Port of Richmond
- Thomas Hawthorne, Richmond District Administrator, Virginia Department of Transportation
- Scott Silsdorf, Senior Transportation Planner, and Michael Fendrick, Transportation Planner with Parsons Brinckerhoff Quade and Douglas, Inc.
- Brad Armstrong, President and CEO, Virginia Performing Arts Foundation
- Jon Matthias, President and CEO, Capital Region Airport Commission
- Robert M. Berry, General Manager, Richmond Metropolitan Authority

3. Other Liaison Activities

- Facilitate monthly meetings of the legislative liaisons from the region to exchange information about the work of state study committees and commissions, as well as activities within each jurisdiction.
- Schedule meetings of the Capital Region Legislative Caucus throughout the year and prepare agenda items for these meetings.
- Prepare and present PowerPoint presentations and legislative priorities to the Capital Region Legislative Caucus each December prior to the General Session convening and again after it has adjourned, highlighting successes.
- Track legislation of local interest, updating localities as necessary and prepare annual summary of legislative actions in the Yeas and Nays Report.
- Participate in Virginia Municipal League and Virginia Association of Counties activities to facilitate collaborative action.
- Assist member localities in developing joint legislative activities and positions.
- Meet with local legislators to share regional concerns and learn of proposed General Assembly actions.
- Maintain legislative web page from the General Assembly while the General Assembly is in session.
- Actively participate in Virginia Association of Planning District Commission activities.

4. Intergovernmental Reviews – On a regular basis, the Richmond Regional PDC is asked to comment on a variety of projects proposed by state and federal agencies. A first step in this process is to ensure that local governments have received notification of the project. In addition, staff seeks comments related to the project.

## Review local government aid applications

- Henrico County, Joint Permit Application Number 01-2015, Jefferson Lakeside Country Club
- Richmond City, VCU Central Dining Facility Environmental Impact Report
- VWP Permit No. 99-4025 Modification, Virginia Department of Transportation, Route 288
- VWP Permit No. 97-4097 Modification, Virginia Department of Transportation, Route 288 (from Rt. 76 to Rt. 60)
- Regulation for Discharges of Storm Water from Small Municipal Separate Storm Sewer Systems, 9 VAC 25-750-10 and General Virginia Pollutant Discharge Elimination system (VPDES) Permit Regulation for Discharges of Storm Water from Construction Activities, 9 VAC 25-180-10
- Institute for Local Self-Reliance proposal to the U.S. Environmental Protection Agency for the Mid-Atlantic Consortium of Recycling and Economic Development Officials (MACREDO) Technical/Administrative Project
- Virginia Use Education Council, NOAA B-WET grant application
- Department of Environmental Quality Grant Application: [02-08] – 104 (b)(3) Water Quality Cooperative Agreement
- Department of Environmental Quality Grant Application: [02-09] – NOAA – Chesapeake Bay Watershed Education and Training
- Department of Environmental Quality Grant Application: [02-10] – Pollution Prevention Initiatives for States
- Department of Environmental Quality Grant Application: [02-10] – Pollution Prevention Initiatives for States
- Ground Water Withdrawal Permit, Ft. Lee, Prince George County
- Chesterfield County Airport Grant Application package
- Charles City County, Ground water withdrawal, Chickahominy Power, LLC
- Charles City County, VDGIF, Wildlife Resource Center, Chickahominy WMA, DEQ Project # 02-147S

- Charles City County, Modification of VPDES Permit No. VA0024899, Mt. Zion and Rustic Water Treatment Plant
- Chesterfield County, Construction of the Ettrick Apartments Complex, Virginia State University, DEQ Project # 02-120S
- Chesterfield County, VDOT, Interstate 295 Interchange with Meadowville Road, Virginia Water Protection Permit No. 99-4174
- Chesterfield County, Joint Permit Application No. 01-1315, Kingsland Quarry
- Chesterfield County, Renovation of Swimming Pool Complex at Pocahontas State Park, Department of Conservation and Recreation, DEQ Project # 02-137S
- Chesterfield County, Issuance of VPDES Permit No. VA0090964 – Rehrig International, Chesterfield County
- Chesterfield County, Operating Permit, Safety Kleen, EPA ID No. VAD000737346
- Chesterfield and Goochland County, Proposed Replacement of Various Sections of Line VM-108, Columbia Gas Pipeline, 02-160F
- Hanover County, VWP Application No. 96-1669, Lickinghole Creek Regional Stormwater Plan
- New Kent County, Project # 02-150F, Fencing and Runway Repaving at New Kent County Airport
- Notice of Intended Regulatory Action for Proposed Regulation Revision A02 Concerning On-Road Heavy-Duty Diesel Engines, 9 VAC 5 Chapter 230
- Notice of Intended Regulatory Action for Proposed Regulation Revision C02 Concerning VOC Emission Standards, 9 VAC 5 Chapter 40
- Project Notice of Intended Regulatory Action, Facility and Aboveground Storage Tank Regulation, 9 VAC 25-91-10
- Ground water withdrawal, James City Service Authority, James City County, Retreat Public Water System
- Ground water withdrawal, James City Service Authority, James City County, Stonehouse
- Project # 02-141F, Southeast High-Speed Rail
- Notice of Intended Regulatory Action for Proposed Regulation Revision B02 Concerning Municipal Solid Waste Landfills, 9 VAC 5 Chapter 40

- Notice of Intended Regulatory Action, Underground Storage Tanks: Technical Standards and Corrective Action Requirements, 9 VAC 25-91-10
- Project Number: 02-125F, NOAA Procedural Changes to the Federal Consistency Process
- Virginia Department of Health, Radiological Health Program, State Indoor Radon grant
- Virginia Department of Game and Inland Fisheries, EPA Grant Application for anadromous fish passage coordination and monitoring in the Chesapeake Bay Drainage
- VDEQ, U.S. Department of Environmental Quality Grant Application, [02-14] FY 2003 §105 Air Pollution Control Program
- VDEQ, U.S. Department of Environmental Quality Grant Application, [02-13] Virginia Coastal Resource Management Program, 17<sup>th</sup> Year Implementation grant
- VDEQ, U.S. Department of Environmental Quality Grant Application, [02-12] FY 2003 §106 Ground Water Protection Program
- VDEQ, U.S. Department of Environmental Quality Grant Application, [02-17] Regional Environmental Monitoring and Assessment Program - REMAP
- VDEQ, U.S. Department of Environmental Quality Grant Application, [02-15] FY 2003 §106 Water Pollution Control Program
- VDEQ, U.S. Department of Environmental Quality Grant Application, [02-16] FY 2003 §604(b) Water Quality Management Planning Program
- Virginia Department of Environmental Quality, Ground Water Withdrawal Permit, Prince George County
- Virginia Department of Health, FY 2003 Drinking Water State Revolving Fund Program – Safe Drinking Water Act
- VDEQ, U.S. Environmental Protection Agency Grant Application for [02-14] – FY 2003 § 105 Air Pollution Control Program
- State Water Control Board, 9 VAC 25-31, Virginia Pollutant Discharge Elimination System (VPDES) Permit Regulation (amending 9 VAC 25-31-50 and 9 VAC 25-31-100)
- City of Richmond, Proposed U.S. Postal Service Distribution Annex
- City of Richmond, VCU, Rhoads Hall

- City of Richmond, VCU, Academic Campus Parking Deck IV at Harrison and Cary Streets, DEQ Project No. 02-178S
- Goochland County, Water Protection Permit, no. 94-7147, Chastin Inc.
- Hanover County, Virginia Department of Health, Drinking Water Construction Assistance, Calvary Pentecostal Tabernacle Campground WSL-01-02
- Powhatan and Chesterfield counties, Virginia Water Protection Permit Modification, No. 99-F0233, Virginia State Golf Association
- Isle of Wight County, Virginia Department of Environmental Quality, Ground Water Withdrawal Permit
- U.S. Department of Agriculture, Southern States Cooperative Foundation grant proposal
- City of Virginia Beach, Virginia Department of Environmental Quality, Ground Water Withdrawal Permit
- Chesterfield County, Virginia Water Protection Permit, Joint Permit Application # 01-1840, Falling Creek Dam
- Chesterfield County, Virginia Water Protection Permit, Joint Permit Application # 97-1528, Midlothian Quarry
- Chesterfield County, Virginia Water Protection Permit, Joint Permit Application # 98-05683, St. Gabriel Catholic Church
- Department of Environmental Quality, Environmental Review, Proposed Regulation Revision Concerning Small Municipal Waste Combustors (9 VAC 5 Chapter 40)
- Department of Environmental Quality, Environmental Review, Proposed Regulation Revision Concerning Commercial/Industrial Solid Waste Incinerators (9 VAC 5 Chapter 40)
- Hanover County, Route 360 Improvements from Route 295 Interchange to Walnut Grove Road
- Henrico County, Environmental Impact Review, Proposed New Maintenance Building, J. Sargeant Reynolds Community College, Virginia Community College System, DEQ project # 02-188S

- Department of Environmental Quality, Plan for Development of Nutrient Criteria for State Surface Waters
- State Water Control Board, Wastewater Security Grant - §104(g) Wastewater Operator Training Grant Program, Amendments to 9 VAC 25-260-310 et seq. Water Quality Standards, region-wide
- Chesterfield County, Reissuance of VPDES Permit No. CA0089800 – Safety-Kleen Corp.
- Department of Environmental Quality, [02-20] – Regional Geographic Initiative Project – Distressed Sites Evaluations
- Department of Environmental Quality, [02-19] – FY 02 OECA/OC Grant Program – Transfer of Water Permit Data to PCS
- Department of Environmental Quality, Notice of Intended Regulatory Action, Amendment of General VPDES Permit for Discharges of Storm Water from Construction Sites
- Department of Environmental Quality, Notice of Intended Regulatory Action, Amendment of General VPDES Permit for Discharges of Storm Water Associated with Industrial Activity
- Department of Health, FY 2002 US EPA State and Tribal Assistance Account – Drinking Water Funding Assistance for Franklin County and City of Norfolk
- Hanover County, Virginia Water Protection Permit No. 99-V0073, Hunting Hawk Golf Course
- Henrico County, Issuance of VPDES Permit No. VA0091154 – Camp Holly Springs, Inc.
- Henrico County, Reissuance of VPDES Permit No. VA0055409 – IMTT Richmond West Terminal
- James City County, Eastern Virginia Ground Water Management Area, Ground Water Withdrawal
- City of Richmond, Environmental Impact Review, Demolition of DCLS Laboratories/Construction of Parking Garage, DEQ Project No. 02-205S
- Chesterfield County, VPDES Permit No. VA0088609 – Chesterfield County Municipal Separate Storm Sewer System (MS4)

- Chesterfield County, Environmental Impact Review, John Tyler Community College, Parking and Access Road Improvements
- Chesterfield County, Environmental Impact Review, Columbia Gas Transmission Corp., Proposed Installation of New 4-Inch Tap on Line VM-108
- Henrico County, VPDES Permit No. VA0088617 – County of Henrico Municipal Separate Storm Sewer System (MS4)
- Henrico County, Reissuance of Virginia Water Protection Permit No. 94-7061, Meadow Farms Subdivision
- New Kent County, VPA Permit No. VPA00572, Colonial Downs Racetrack
- Department of Environmental Quality, [03-1] – FY03 Coastal 2000 Initiative / National Coastal Assessment Program
- Department of Mines, Minerals and Energy, U.S. Department of the Interior, FY 03 Abandoned Mine Land Consolidated Grant Application
- Chesterfield County, Columbia Gas Transmission Corporation, Proposed Installation of New 4-Inch Tap on Line VM-108
- Chesterfield County, Permit No. VA 0024996, Falling Creek Wastewater Treatment Plant
- Hanover County, Reissuance of VPDES Permit No. VA0029521, Doswell Wastewater Treatment Facility
- Henrico County, VPDES Permit VA0054291, Reissuance of IMTT-East
- Henrico County, Permit VA0091197, Issuance Henrico County Water Treatment Plant
- James City County, James City Service Authority, Kings Village Subdivision, Expanded Groundwater Withdrawal Permit
- New Kent County, Reissuance of Cumberland Hospital WWTF, VPDES Permit No. VA0067121
- Powhatan County, Reissuance of Beaumont Juvenile Correctional Center, VPDES Permit No. VA 0020656
- Department of Environmental Quality, Grant Application, Financial Assistance for Environmental Education Projects in the Chesapeake Bay Watershed

- Charles City County, Ruthville Community Center STP, VPDES Permit No. VA0021261
- Hanover County, Modification of VPDES Permit No. VA0091006, Paramount's Kings Dominion
- Hanover County, Virginia Water Protection Permit No. 01-V0013 Modification, CrossRidge Development
- Hanover County, Reissuance of VPDES Permit No. VA00206030, Barrett Juvenile Correctional Center
- Henrico County, Virginia Water Protection Permit No. 01-0081 Modification, Virginia Land Development
- New Kent County, Reissuance of Cumberland Hospital WWTF, VPDES No. VA0067121
- Department of Environmental Quality, [03-3] – FY03 State Revolving Loan Fund Capitalization Grant
- Department of Environmental Quality Revision of DEQ's Procedure for Environmental Impact Review of Major State Facilities
- Department of Environmental Quality, James River (Richmond Regional West) Surface Water Management Area (adding 9 VAC 25-760-10 through 9 VAC 25-760-30).
- Department of Environmental Quality, Notice of Intended Regulatory Action Amendment of Virginia Pollution Abatement (VPA) General Permit Regulation for Confined Animal Feeding Operations
- Department of Environmental Quality, Notice of Intended Regulatory Action Amendment of Virginia Pollution Elimination System (VPDES) General Permit Regulation for Concentrated Animal Feeding Operations
- Department of Environmental Quality, Determination of De Minimis Federal Agency Activities, U.S. Department of Defense/U.S. Department of the Navy
- Chesterfield County, Permit Application No. 02-0555, Chester Village Green
- Chesterfield County, Reissuance VPDES Permit No. VA0023426, Pocahontas Unit #13
- Goochland County, Reissuance VPDES Permit No. VA 0020681, James River Correctional Center WWTF
- Hanover County, Reissuance VPDES Permit No. VA0067105, Missionary Learning Center STP

- Alleghany County, Intergovernmental Review, [03-6] – Kim Stan Superfund Site – RA, OU-1
- Alleghany County, Intergovernmental Review, [03-7] – Kim Stan Superfund Site – RD/RA, OU-1
- Department of Environmental Quality, Public notice, TMDLs in the Lower Appomattox River Basin (i.e., Amelia, Chesterfield, Dinwiddie, Nottoway, Powhatan and Prince George counties)

### **Develop regional functional plans upon request**

*See Element #1 – Strategic Plan Implementation Activities and Strategic Plan Implementation Activities – Transportation.*

### **Assist state agencies, upon request, in developing sub-state plans**

1. Community Development Block Grants – Developing Regional Priorities – Each year DHCD asks PDCs to establish these priorities for their non-entitlement localities. In the Richmond region, the non-entitlement localities are the Town of Ashland and the counties of Charles City, Goochland, Hanover, Powhatan, and New Kent. Richmond Regional PDC staff requested each non-entitlement locality to prepare its list of priorities. Oftentimes this requires review by local elected officials prior to its submission to PDC staff. PDC staff in turn takes each locality’s submission and prepares a draft regional priority list. This list is submitted to the Richmond Regional PDC Board in March for review and approval prior to its submission to the Department of Housing and Community Development (DHCD).

### **Participate in statewide geographic information system**

1. Annual Virginia GIS Conference – The Richmond Regional PDC is coordinating the Fourteenth Annual Virginia GIS Conference in Richmond, Virginia scheduled for October 2003. This conference is sponsored by the Virginia Association of Planning District Commission (VAPDC) and the Virginia Association for Mapping and Land Information Systems (VAMLIS).
2. PDConnect – Through its affiliation with VAPDC’s Information Systems Management Committee, the Richmond Regional PDC staff participates in an annual survey on GIS development and usage by the state’s PDCs.

**Serve as an affiliate of the state data center and collect and maintain demographic, economic, and related data for the region and member governments**

1. Participated in the State Data Center Network by collecting and disseminating data generated by the Bureau of the Census and other agencies, including the Virginia Employment Commission, the Bureau of Economic Analysis, and the Bureau of Labor Statistics.
2. Maintained the Richmond Regional PDC web site, informing the public of activities and publications, highlighting the goals and visions of the strategic plan, and presenting demographic and economic data about the region.
3. Received and updated regional report on 2000 population and housing units traffic analysis zone data submitted by area local governments. Staff received socioeconomic data from the all nine of the region's localities at the census tract level and used 2000 distribution factors to develop 2000 traffic analysis zone level data.
4. Years 2000/2026 Socioeconomic Data and Forecasts – (see description in Element #1, section on Strategic Plan Development Activities).

**ELEMENT #3**

**Highlight successes and achievements of special note with regional efforts in cooperation**

**Highlight #1**

**Regional Emergency Response TAC**

See Element #2, Identify and study opportunities for local cost savings and staff efficiencies through coordinated local efforts and identify mechanisms for coordinating local interest on a regional basis.

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**Highlight #2**

**New Kent County Comprehensive Plan Update**

See Element #2, Implement services upon request of local governments.

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**Highlight #3**

**Charles City County Zoning Ordinance**

See Element #2, Provide technical assistance to local governments.

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**Highlight #4**

**Corridor Plans and Other Technical Assistance—  
Goochland and Powhatan counties**

See Element #2, Provide technical assistance to local governments.

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**Highlight #5**

**Staff/Assist Richmond Area Metropolitan Planning Organization**

The Richmond Regional PDC provides lead staffing and primary administrative and technical support for the Richmond Area MPO for major projects and reports (i.e., the Long-Range Transportation Plan, Transportation Improvement Program, Priority Projects, etc.). See Element #1, Strategic Plan Development Activities and Strategic Plan Implementation Activities.

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**Highlight #6**

**Richmond Area Rail Feasibility Study**

See Element #1, Strategic Plan Development Activities – Transportation.

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**Highlight #7**

**Second Annual Planning Commissioners' Forum**

See Element #1, Strategic Plan Development Activities.

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**Highlight #8**

**Bimonthly Regional Planning Directors' Meetings**

See Element #1, Strategic Plan Development Activities.



## ELEMENT #4

### Submit a work program for the coming year that includes a budget and lists of member jurisdictions and commission members

Please see accompanying work program and budget.

#### Richmond Regional Planning District Commission Member Jurisdictions and Commission Members

Town of Ashland	Mayor Angela L. LaCombe, Chairman
County of Charles City	Michael L. Holmes
County of Chesterfield	Edward Barber, Kelly E. Miller Russell J. Gulley John L. McHale, III George Roarty Arthur S. Warren Renny B. Humphrey
County of Goochland	Malvern R. Butler, Secretary Joseph T. Lacy
County of Hanover	John G. Dankos J.T. Jack Ward Robert R. Setliff John E. Gordon, Jr., Vice Chairman
County of Henrico	Richard W. Glover James B. Donati David A. Kaechele Patricia S. O'Bannon Gentry Bell E. Ray Jernigan Frank J. Thornton
County of New Kent	Mark Daniel Rebecca M. Ringley
County of Powhatan	Roy J. Harrison, Jr., Treasurer Richard W. Ayers
City of Richmond	William J. Pantele Delores L. McQuinn

## Items Included in Report

*Check the appropriate responses for items that are to be included in this report.*

Work Program:  YES NO

Budget:  YES NO

List of Commission members:  YES NO