

**RICHMOND REGIONAL PLANNING DISTRICT COMMISSION
MINUTES OF MEETING
July 14, 2005**

Members/Alternates Present

W.R. Britton, Jr. (A) County of Charles City
 Amy M. Cheeley (M).....County of Hanover
 Richard W. Glover (M)..... County of Henrico
 John E. Gordon, Jr. (M), ChairmanCounty of Hanover
 John C. Grier (M).....City of Richmond
 Michael L. Holmes (M) County of Charles City
 David A. Kaechele (M)..... County of Henrico
 R. M. “Dickie” King, Jr. (M).....County of Chesterfield
 Sherman W. Litton (M).....County of Chesterfield
 Eugene A. Mason (M).....City of Richmond
 Kelly E. Miller (M).....County of Chesterfield
 Elizabeth W. Moorhouse (M)County of Hanover
 Patricia S. O’Bannon (M) County of Henrico
 William J. Pantele (M).....City of Richmond
 Robert R. Setliff (M).....County of Hanover
 Stran L. Trout (M)..... County of New Kent
 Carson L. Tucker (A).....County of Powhatan
 Ernest B. Vanarsdall (M) County of Henrico
 Arthur S. Warren (M)County of Chesterfield
 David T. Williams (M)County of Powhatan

Members Absent

Edward B. Barber (M), SecretaryCounty of Chesterfield
 Gentry Bell (M)..... County of Henrico
 Malvern R. Butler (M), Vice Chairman.....County of Goochland
 Robert R. Cosby (M).....County of Powhatan
 James B. Donati (M)..... County of Henrico
 Thomas W. Evelyn (M) County of New Kent
 Kathy C. Graziano (M)City of Richmond
 Frank M. Hartz (M).....County of Goochland
 Russell E. Holland (M), TreasurerCounty of Powhatan
 Renny B. Humphrey (M)County of Chesterfield
 Angela L. LaCombe (M).....Town of Ashland
 William Russell Jones, III (M).....City of Richmond
 George K. Roarty (M).....County of Chesterfield
 Ellen F. Robertson (M)City of Richmond
 Frank J. Thornton (M)..... County of Henrico

Others Present

Brooke Hardin.....City of Richmond
George Homewood..... County of New Kent

Staff Present

Paul E. Fisher Executive Director
Julie H. Fry..... Executive Secretary
Daniel N. Lysy Director of Transportation
Jackie S. Stewart Director of Planning and Information Systems
Peter M. Sweetland Finance and Contracts Administrator

Call to Order

Chairman Gordon called the regularly scheduled July 14, 2005, RRPDC meeting to order at 1:10 p.m. in the RRPDC conference room.

I. ADMINISTRATION

A. Certification by Commission Executive Director of Meeting Quorum

Mr. Fisher certified that a majority of the voting members/alternates (18) was present to constitute a quorum. Mr. Fisher noted that as of July 1, 2005, because of increases in population, Powhatan County is now entitled to two elected officials which puts the minimum number of members/alternates needed for a quorum at 17 instead of 16.

B. Requests for Additions or Changes in Order of Business

There were no requests to change the order of business.

C. Open Public Comment Period

As there were no requests to address the Commission, Chairman Gordon closed the public comment period.

D. Approval of Minutes, May 12, 2005 Meeting

Chairman Gordon recommended the minutes to the Commission on behalf of Mr. Barber, who was unable to attend the meeting. On motion made by Mr. Warren and seconded by Mr. Holmes, the minutes of the RRPDC meeting held on May 12, 2005, were approved as presented.

E. Approval of April and May, 2005 Financial Reports

Mr. Fisher presented the financial reports on behalf of Mr. Holland, who was not able to be in attendance. He stated that during April, with 83% of the fiscal year completed, 76.67% of the annual budget had been expended, which was within the confines of the budget; for May, with 92% of the year completed, 84.22% had been expended, again within the limits of the established budget. On motion made by Mr. Pantele and seconded by Mr. Warren, the April and May financial reports were unanimously approved as presented and accepted for audit.

F. Chairman's Report

Chairman Gordon called on Mr. Fisher to introduce two new Commission members who were present: Mr. Carson Tucker, alternate member from Powhatan County and Mr. David Williams, representing the Powhatan Planning Commission. Chairman Gordon welcomed the new members.

Chairman Gordon reported on the Regional Transportation Summit held last month. He thought the Summit was well attended, very informative, and successful in bringing all there onto the same page in identifying future transportation needs within the region. He also stated that he hoped at some time in the future, everyone would be able to agree on how to best meet those needs.

Chairman Gordon said that he has appreciated the opportunity to chair the Commission over the past year. He noted that the Commission has made progress in some areas and has identified some areas that will still need the Commission's attention. He plans to continue to serve on the Commission and looks forward to working with everyone and Mr. Butler as he leads the Commission forward into the coming year.

G. Executive Director's Report for June 2005

Mr. Fisher presented the written staff status report, a copy having been included in the agenda. He urged the Commission members to read the report which details activities staff has undertaken in each of the localities.

He noted that it had been a pleasure for staff to work with the Chamber of Commerce and Governor Baliles to promote the interests of the MPO and PDC through the recent Transportation Summit.

The fourth annual Planning Commissioners Forum was held in Hanover County in June, hosted by Hanover County and held at Randolph Macon College. Goochland County has already offered to be the host locality for next year's Forum which is a positive sign of how valuable the jurisdictions believe this type of meeting can be. As there were several planning commissioners who are members of the Commission in attendance, Mr. Fisher, said he would leave it to them to make any comments on how they viewed the quality of the program. From staff's perspective, the Forum was thought to be very beneficial.

Mr. Fisher called the Commission's attention to the last paragraph in the Executive Director's report as it honors three employees for their service to the Commission. Dan Lysy is celebrating 25 years with the Commission; Jackie Stewart is celebrating her tenth year with the Commission; and, Peter Sweetland is celebrating his fifth year with the Commission. Mr. Fisher complimented Mr. Sweetland on his financial record keeping and accountability of the Commission in light of past problems within this area.

II. OLD BUSINESS

There was no old business to come before the Commission at this time.

III. NEW BUSINESS

A. Resolution in Appreciation of Outgoing Chairman

Chairman Gordon called on Mr. Fisher to discuss a resolution in appreciation of Chairman Gordon's service to the Commission. The resolution is being introduced for approval and will be presented during the Commission's meeting in September. On motion made by Ms. O'Bannon and seconded, the resolution was approved as presented. A copy of the resolution is included in the agenda.

RESOLUTION IN APPRECIATION OF THE HONORABLE JOHN E. GORDON, JR.

WHEREAS, the Honorable John E. Gordon, Jr. has provided his valuable leadership and insight to the Richmond Regional Planning District Commission since January 2000, serving as Chairman from July 2004 through June 2005; and

WHEREAS, during that time, the Richmond Regional Planning District Commission acted on issues of significant importance to the Region and benefited from the regional cooperation which he fostered; and

WHEREAS, his knowledge, experience, and personal dedication to enhancing civic responsiveness and building consensus for action proved immeasurable to the Richmond Regional Planning District Commission; and

WHEREAS, while advocating community involvement for the good of the Region, he represented not only the interests of the County of Hanover, but those of the entire Region; and

WHEREAS, his unwavering public commitment to advancing the Richmond Regional Planning District Commission's visions and goals was demonstrated wholly and sincerely, serving the Region with dedication;

NOW, THEREFORE BE IT RESOLVED, that the Richmond Regional Planning District Commission sincerely appreciates his important contributions and leadership as Chairman;

AND, BE IT FURTHER RESOLVED, that the Richmond Regional Planning District Commission, this 14th day of July 2005, acknowledges and commends his dedicated efforts.

B. Resolution in Appreciation of Richard Ayers

A similar resolution in appreciation of former Commission member Richard W. Ayers (copy included in agenda) was presented. On motion made by Ms. O'Bannon and seconded by Mr. Holmes, the resolution was approved as presented. The resolution will be presented to Mr. Ayers during the September Commission meeting.

**RESOLUTION IN APPRECIATION
OF RICHARD W. AYERS**

WHEREAS, Richard W. Ayers has provided his valuable leadership and insight to the Richmond Regional Planning District Commission since February 2000, serving through May 2004; and

WHEREAS, during that time, the Richmond Regional Planning District Commission acted on issues of significant importance to the Region and benefited from the regional cooperation which he fostered; and

WHEREAS, his knowledge, experience, and personal dedication to enhancing civic responsiveness and building consensus for action proved immeasurable to the Richmond Regional Planning District Commission; and

WHEREAS, while advocating community involvement for the good of the Region, he represented not only the interests of the County of Powhatan, but those of the entire Region; and

WHEREAS, his unwavering public commitment to advancing the Richmond Regional Planning District Commission's visions and goals was demonstrated wholly and sincerely, serving the Region with dedication;

NOW, THEREFORE BE IT RESOLVED, that the Richmond Regional Planning District Commission sincerely appreciates his important contributions;

AND, BE IT FURTHER RESOLVED, that the Richmond Regional Planning District Commission, this 14th day of July 2005, acknowledges and commends his dedicated efforts.

C. Election of RRPDC Officers for FY 06

Chairman Gordon recognized Ms. O'Bannon, as a member of the Nominating Committee, to present the Committee's proposed slate of officers for FY 06. She stated that the slate followed the traditional rotation of officers, with Mr. Butler, Mr. Holland, and Mr. Barber moving up into the next position. In keeping with

that rotation of jurisdictions, Mr. Holmes will represent Charles City County as Secretary.

Ms. O'Bannon offered the report of the Nominating Committee as a motion to elect the slate of FY 06 officers as presented:

Chairman	Malvern R. Butler, Goochland County
Vice Chairman	Russell E. Holland, Powhatan County
Treasurer	Edward B. Barber, Chesterfield County
Secretary	Michael L. Holmes, Charles City County

The motion being presented as a committee report did not require a second. Following the motion, the slate of officers was approved unanimously by the Commission. Installation of officers will take place at the September Commission meeting.

IV. OTHER BUSINESS

A. Announcements

1. Chairman Gordon noted that traditionally the August Commission meeting is cancelled. He asked if the Commission would like to follow that tradition and if so, a motion to cancel would be required. The motion was made by Mr. Warren, seconded by Mr. Pantele, and passed unanimously. Chairman Gordon declared the August meetings cancelled.
2. Chairman Gordon recognized Ms. O'Bannon, who reported on her recent trip to Germany with the National Association of Counties, sponsored by Seimens Corporation, to participate in a fact-finding tour regarding high speed rail service. She has provided copies of materials gathered to staff as appropriate.
3. Chairman Gordon recognized Mr. Miller who asked to make a point of inquiry. Mr. Miller asked if the Commission had gone on record regarding what he considers to be VDOT's breach of contract to the localities on rural transportation issues. He further stated that based on legislation passed in 1932, VDOT was under obligation to the localities to maintain these types of roadways. What he is hearing now from localities is that VDOT is trying to transfer more of that responsibility back to the localities. Mr. Miller would like the Commission to go on record in admonishing VDOT for shirking these maintenance responsibilities. Chairman Gordon agreed that the Commission should take a stand on this issue and consider taking up this matter again when PDC legislative programs are developed in November.

Mr. Warren recommended that the Executive Director prepare a resolution outlining the Commission's concern. This resolution should be reviewed by the Commission at its September meeting and if approved, be sent to the Virginia Association of Counties for their endorsement prior to the next legislative session. Chairman Gordon asked Mr. Fisher if he would have staff

prepare such a resolution for consideration at the September Commission meeting.

B. Committee Reports

There were no committee reports at this time.

C. For Your Information

Chairman Gordon directed the Commission's attention to items that had been included in the agenda for their information.

V. ADJOURNMENT

There being no further business to come before the Commission, Chairman Gordon adjourned the meeting at 1:30 p.m.

Paul E. Fisher
Executive Director

John E. Gordon, Jr.
Chairman