

**Richmond Regional Planning District Commission**  
**Minutes of Meeting**  
**July 10, 2003**

**Members/Alternates Present**

Angela L. LaCombe (M), Chairman.....Town of Ashland  
John E. Gordon, Jr. (M), Vice Chairman.....County of Hanover  
Roy J. Harrison, Jr. (M), Treasurer.....County of Powhatan  
Malvern R. Butler (M), Secretary.....County of Goochland  
Gentry Bell (M)..... County of Henrico  
Richard W. Glover (M)..... County of Henrico  
Michael L. Holmes (M)..... County of Charles City  
E. Ray Jernigan (M)..... County of Henrico  
David A. Kaechele (M)..... County of Henrico  
Kelly E. Miller (M)..... County of Chesterfield  
Patricia S. O'Bannon (M)..... County of Henrico  
George K. Roarty (M)..... County of Chesterfield  
Arthur S. Warren (M)..... County of Chesterfield

**Members Absent**

Richard W. Ayers (M)..... County of Powhatan  
Edward B. Barber (M)..... County of Chesterfield  
Mark S. Daniel (M)..... County of New Kent  
John G. Dankos, Jr. (M)..... County of Hanover  
James B. Donati (M)..... County of Henrico  
Russell J. Gulley (M)..... County of Chesterfield  
Renny B. Humphrey (M)..... County of Chesterfield  
William Russell Jones, III (M)..... City of Richmond  
Joseph T. Lacy, Jr. (M)..... County of Goochland  
John L. McHale, III (M)..... County of Chesterfield  
Delores L. McQuinn (M)..... City of Richmond  
William J. Pantele (M)..... City of Richmond  
Rebecca M. Ringley (M)..... County of New Kent  
Robert R. Setliff (M)..... County of Hanover  
Frank J. Thornton (M)..... County of Henrico  
J. T. "Jack" Ward (M)..... County of Hanover

**Others Present**

John R. Amos.....RRPDC Legal Counsel (Amos & Amos PLLC)  
John Rutledge..... Capital Region Airport Commission

**Staff Present**

Paul E. Fisher ..... Executive Director  
Katherine E. Barrett ..... Executive Secretary  
Jo A. Evans ..... Assistant Executive Director  
Daniel N. Lysy ..... Director of Transportation  
Jackie S. Stewart ..... Director of Planning & Information Systems  
Peter M. Sweetland ..... Finance and Contracts Administrator  
Patricia A. Villa ..... Communications Coordinator  
Brad Shelton..... Associate Planner

**CALL TO ORDER**

Chairman Angela LaCombe called the regularly scheduled July 10, 2003 meeting to order at 1:10 p.m. in the RRPDC conference room.

**I. ADMINISTRATION**

**A. Certification by Commission Executive Director of Meeting Quorum**

Mr. Fisher announced that a quorum was not present.

Chairman LaCombe announced the untimely death of City of Richmond Councilman Mr. Joseph Brooks, and noted that he would be sorely missed by all. Chairman LaCombe then asked all present to observe a moment of silence in memory of Mr. Brooks. Chairman LaCombe also noted that staff will prepare resolutions in memory of Mr. Brooks to be presented to Mrs. Brooks and the City of Richmond.

Due to the lack of a quorum, Chairman LaCombe changed the order of business to discuss non-action items.

**B. Installation of RRPDC Officers for FY 04**

The oath of office was administered for the following FY 04 officers:

Angela L. LaCombe, Chairman  
John E. Gordon, Jr., Vice Chairman

Roy J. Harrison, Jr., Treasurer  
Malvern R. Butler, Secretary

**C. Approval of Minutes of June 12, 2003 RRPDC Meeting**

Due to the lack of a quorum, action was deferred to the next meeting. At Mr. Holmes request, Chairman LaCombe requested that Mr. Amos and PDC staff review pages 3-6 of the minutes, Item II. A., Approval of Revised Personnel Policies, for clarification and action at the next meeting.

**D. Open Public Comment Period**

There were no requests to address the Commission at this time and Chairman LaCombe closed the public comment period.

**E. Approval of May 2003 Financial Report**

Due to the lack of a quorum, action was deferred to the next meeting.

**F. Chairman's Report**

Chairman LaCombe announced that the Town of Ashland has scheduled a field trip to Maryland this weekend to look at land use patterns and new and traditional neighborhoods. Chairman LaCombe extended an invitation to all members and staff, and to let her know if anyone would like to attend.

**G. Executive Director's Report**

In addition to the written status report included in the agenda, Mr. Fisher reported on the following items:

1. Mr. Fisher has been asked by the Virginia Municipal League to author a chapter in the Virginia Municipal League's Handbook for Mayors and Council members, a Handbook that they distribute every year to new Mayors and Council members. Many years ago, Mr. Fisher was the co-author of the chapter on intergovernmental relations. The VML called Mr. Fisher yesterday and asked him this year to rewrite the new chapter on local planning.
2. Mr. Fisher attended a Vision 2025 meeting on July 8, 2003 called by the Secretary of Transportation to discuss developing a long-range, multi-modal transportation plan for the state. There were approximately 30 businesses represented at the meeting held at the RIC. It was basically an

input session to get ideas on what the future of transportation planning in the state should look like.

3. Mr. Fisher attended a Richmond 2007 Session facilitated by the Greater Richmond Chamber of Commerce to generate ideas for the Richmond region to take advantage of the Jamestown 2007 celebration. Mr. Fisher distributed information regarding the Jamestown 2007 and the Richmond 2007 planning meeting. Several Richmond area local governments will be working on this project in conjunction with private business. The counties of Henrico, Chesterfield, Hanover, and the City of Richmond have all contributed funding and will be contributing staff time in an effort to capitalize for the Richmond region on the Jamestown 2007 activities.

## **II. OLD BUSINESS**

There was no old business to report at this time.

## **III. NEW BUSINESS**

### **A. Resolution of Appreciation for Outgoing Chairman**

Due to the lack of a quorum, action was deferred to the next meeting.

### **B. Appointments to Standing Committees**

Chairman LaCombe appointed members to serve on the following committees:

#### **Executive Committee**

Angela L. LaCombe, Chairman, Town of Ashland  
Rebecca M. Ringley, New Kent County  
Patricia S. O'Bannon, Henrico County  
John E. Gordon, Jr., Hanover County  
Michael L. Holmes, Charles City County  
Malvern R. Butler, Goochland County  
Roy J. Harrison, Jr., Powhatan County  
Edward B. Barber, Chesterfield County  
(to be appointed), City of Richmond

#### **Charter and Bylaws Committee**

Michael L. Holmes, Chairman, Charles City County  
Malvern R. Butler, Goochland County

Rebecca M. Ringley, New Kent County  
John E. Gordon, Jr., Hanover County  
Arthur S. Warren, Chesterfield County  
Richard W. Glover, Henrico County  
Roy J. Harrison, Jr., Powhatan County  
Angela L. LaCombe, Town of Ashland  
(to be appointed), City of Richmond

**Personnel & Operating Policies Committee**

John E. Gordon, Jr., Chairman, Hanover County  
Rebecca M. Ringley, New Kent County  
Malvern R. Butler, Goochland County  
Michael L. Holmes, Charles City County  
Edward B. Barber, Chesterfield County  
Roy J. Harrison, Jr., Powhatan County  
Patricia S. O'Bannon, Henrico County  
Angela L. LaCombe, Town of Ashland  
(to be appointed), City of Richmond

**Audit Committee**

Roy J. Harrison, Jr., Chairman, Powhatan County  
John E. Gordon, Jr., Hanover County  
Malvern R. Butler, Goochland County  
Rebecca M. Ringley, New Kent County  
Angela L. LaCombe, Town of Ashland

**C. Cancellation of August 2003 RRPDC Meeting**

Due to the lack of a quorum, no action was taken by the Commission. However, at the request of several Commissioners, Chairman LaCombe cancelled the August RRPDC meeting as authorized in Article IX, Section 6 of the RRPDC Bylaws. Chairman LaCombe stated that a cancellation notice would be mailed 10 days prior to the August meeting.

**D. Transportation Presentation Given to Urban Land Institute – Richmond Council**

Due to the lack of a quorum, the presentation was deferred until a future meeting.

**IV. OTHER BUSINESS**

**A. Announcements**

There were no announcements at this time.

**B. Committee Reports**

There were no committee reports at this time.

**C. For your Information**

Mr. Fisher noted that informational material was included in the agenda.

**V. ADJOURNMENT**

Chairman LaCombe adjourned the meeting at 1:30 p.m.

Following adjournment, Mr. Ward arrived and presented two bushels of Hanover tomatoes to members and guests.

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Paul E. Fisher  
Executive Director

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Angela L. LaCombe  
Chairman