

AGENDA

RRPDC Executive Committee

June 14, 2018
8:15 a.m.

The Executive Committee meeting will convene in the RRPDC Board Room.

There will be a need for a Closed Session to discuss a personnel matter and a real estate matter. Members are encouraged to make every effort to attend this meeting as a quorum will be required to call the Closed Session. It will be appreciated if members will arrive to the meeting on time.

Call to Order Certification of a Quorum

1. Minutes for the April 12, 2018 Meeting – George Spagna (Tab 1)

The minutes for the April 12, 2018 Executive Committee meeting are provided for the Committee's review and action.

Action Requested: Staff recommends that members take action to approve the April 12, 2018 RRPDC Executive Committee meeting minutes.

2. Chair's Report – Dorothy Jaeckle

a. Closed Session

The Chair will call for a Closed Session in order to discuss a personnel matter and a real estate matter.

b. Report from the Nominating Committee

The Chair appointed a Nominating Committee during the April meeting to develop a slate of officers to serve during FY19. Those serving are Angela Kelly-Wiecek (Hanover County) and Susan Lascolette (Goochland County). The Nominating Committee will report its recommendations to members for their consideration.

Action Requested: Members should take action to accept the report of the Nominating Committee as presented and to forward the recommendations to the

full RRPDC Board for consideration and action during this morning's meeting.
New officers will begin serving their one-year terms of office in July, 2018.

3. **RRPDC Strategic Plan Update (RRPDC Agenda Packet Tab 5)**
4. **RRPDC FY19 Work Program and Budget Review (RRPDC Agenda Packet Tab 6)**
5. **Other Business**
6. **Adjourn**

RRPDC EXECUTIVE COMMITTEE
Minutes of Meeting
April 12, 2018

Members Present

Dorothy Jaeckle, Chair..... Chesterfield County
Angela Kelly-Wiecek..... Hanover County
Susan Lascolette..... Goochland County
Tyrone Nelson, Treasurer Henrico County
Larry Nordvig Powhatan County
George Spagna, Secretary Town of Ashland

Others Present

Eric Gregory..... RRPDC Legal Counsel
Jill Swinger Warren Whitney

Staff Present

Martha Shickle..... Executive Director
Barb Nelson Deputy Executive Director
Julie H. Fry..... Executive Assistant
Brenda Stone-Cannaday..... HR Coordinator

Call to Order

Chairwoman Jaeckle called the regularly scheduled April 12, 2018, RRPDC Executive Committee meeting to order at approximately 8:20 a.m. in the RRPDC Board Room.

Quorum

Ms. Shickle, Executive Director, reported that a quorum of members was present.

1. Minutes for the February 8, 2018 Meeting

Chairwoman Jaeckle said that unless there are any corrections to make to the minutes, she will ask for a motion to approve the minutes as presented. Dr. Spagna so moved and the motion was seconded by Ms. Lascolette. There was no additional discussion, and the motion to approve the February 8, 2018 Executive Committee meeting minutes as presented carried unanimously.

2. Chair's Report

Closed Session

Chairwoman Jaeckle said there is a need to call a Closed Session to discuss a personnel matter and a real estate matter. She asked if there was a motion to that effect.

Dr. Spagna moved that the Executive Committee convene in closed session pursuant to Virginia Freedom of Information Act Section 2.2-3711 (A) (1), for the purpose of discussing personnel matters concerning specific RRPDC employees; and, pursuant to FOIA Section 2.2-3711 (A) (8) for purposes of discussion and consultation with legal counsel retained by the agency concerning these personnel matters and also concerning the agency's office lease, during which all recording of the meeting will cease. The motion was seconded by Ms. Kelly-Wiecek.

Chairwoman Jaeckle said there is a motion before the body to go into closed session for the purpose of discussing personnel matters and the agency's office lease, which require discussion and consultation with legal counsel, pursuant to the cited provisions of the Virginia Freedom of Information Act, during which all recording of the meeting will cease.

She asked all those in favor signify by saying "Aye." Those opposed so indicate by saying "Nay." The motion carried unanimously.

Chairwoman Jaeckle asked Ms. Shickle, Mr. Gregory, Ms. Stone-Cannaday, and Ms. Swinger to remain in the meeting and asked all other staff and guests to leave the meeting.

Recording of the meeting's proceedings ceased at this time.

Reconvened Session

Chairwoman Jaeckle adjourned the Closed Session and asked members if they each certified that, to the best of their knowledge, only public matters lawfully exempted from open meeting requirements and that only such public business matters as were identified in the motion by which the closed session was convened, were heard, discussed, or considered. She asked Ms. Fry to poll the members for their response.

Name	Aye	Nay	Abstain	Absent
Spagna	x			
Miles				x
Jaeckle	x			
Lascolette	x			
Kelly-Wiecek	x			
Nelson	x			
Tiller				x
Nordvig	x			
Newbille				x

Appointment of Nominating Committee

Ms. Shickle said the Chair has the option to appoint a Nominating Committee to develop a slate of officers to serve in FY19, which will begin on July 1, 2018. She said a Nominating Committee is not required; however, the Bylaws require that the election be held during the June meeting.

Chairwoman Jaeckle asked if two members who are not in the rotation to serve as officers in FY19 would be willing to serve on the Nominating Committee. Ms. Kelly-Wiecek and Ms. Lascolette agreed to serve in this capacity. Chairwoman Jaeckle said they will present the slate of officers during the June meeting to the full Board for consideration and action.

Cancellation of May 10, 2018 Meetings

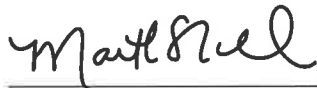
Chairwoman Jaeckle said during the full Commission meeting she will recommend that the Executive Committee and full Commission Board meetings be cancelled in May due to a conflict with the Tourism Impact Awards breakfast.

6. Adjourn

Chairwoman Jaeckle said in the interest of time, she will opt not to continue with this morning's Executive Committee agenda, as the items are for members' information only and do not require any action:

3. Amendment to RRPDC Personnel Policies Manual (RRPDC Agenda Packet Tab 4)
4. RRPDC Strategic Plan Update (RRPDC Agenda Packet Tab 6)
5. Other Business

As there was no additional business to bring before the Executive Committee, on motion duly made and seconded, Chairwoman Jaeckle adjourned the meeting at approximately 9:05 a.m.



Martha Shickle
Executive Director

Dorothy Jaeckle
Chair