



Planning District Commission

Metropolitan Planning Organization

Town of
Ashland
Counties of
Charles City
Chesterfield
Goochland
Hanover
Henrico
New Kent
Powhatan
City of
Richmond
Executive Director
Paul E. Fisher

AGENDA

RICHMOND AREA METROPOLITAN PLANNING ORGANIZATION

TECHNICAL ADVISORY COMMITTEE

March 15, 2007

Richmond Regional Planning District Commission
Conference Room
2104 West Laburnum Ave, Suite 101
Richmond, VA 23227

Special Presentation by Joe Vidunas

CALL TO ORDER 9:00 a.m.

1. Approval of March 15, 2007 Agenda –
(Britton/5 minutes)..... –
TAC ACTION REQUESTED

2. Public Comment Period –
(Britton/5 minutes)..... –

Individuals requesting to speak are requested to state their name and the organization (if any) they represent before making comments. Individuals are allowed up to three minutes to address TAC.

3. TAC Chairman’s Report –
(Britton/5 minutes)..... –

- 4. **RRPDC Transportation Director's Report –**
(Lysy/5 minutes) –
- 5. **Chesterfield County Request for MPO Support in Attending the 2007 Institute for Transportation Cooperation –**
(Lysy/Smith/5 minutes) 1 – 2

See attached e-mails. Action by TAC on behalf of MPO authorizing RRPDC staff to submit a letter of MPO support for Chesterfield County's registration and attendance at the 2007 Institute for Transportation Cooperation is requested.

ACTION BY TAC ON BEHALF OF MPO REQUESTED

- 6. **Designated Recipient for FTA JARC and New Freedom Program Funds –**
(Lysy/Hagin/5 minutes) 3 – 14

See attached letter from GRTC. TAC action recommending MPO action designating GRTC Transit System as the recipient for FTA sections 5316 (Job Access and Reverse Commute) and 5317 (New Freedom Program) funds requested. FTA fact sheets and FAQs on these two programs attached.

TAC ACTION REQUESTED

- 7. **VDOT Report on MPO Area Functional Classification –**
(Riblett/5 minutes) 15 – 16

Status report by VDOT on updated functional classification for area roads. Memo from RRPDC staff to MPO included with the February 8 MPO meeting agenda attached. Please note that the MPO is scheduled to meet on April 12 and staff would prefer that the May 10 meeting be cancelled. The June 14 meeting will be rescheduled to June 28 due to the RRPDC office relocation move and the need for MPO action on a revised 2026 LRTP and TIP that are SAFETEA-LU compliant prior to July 1, 2007.

- 8. **Report on Estimate of RSTP and CMAQ Funds Available from Completed Projects –**
(Nelson/10 minutes) 17 – 19

Request by MPO Executive Committee for action at the April 12 MPO meeting requesting VDOT action to close out completed RSTP and CMAQ projects and to make remaining funds available for MPO allocation to other projects (see attached February 8 MPO Executive Committee meeting minutes). Staff is preparing a report for TAC review at the meeting (will e-mail to TAC when ready). TAC discussion and comments/recommendation for MPO consideration requested.

9. **2031 LRTP Advisory Committee –**
 (Yolton/10 minutes).....20 – 21

See attached staff memo. TAC action recommending action at the April 12 MPO meeting to establish the 2031 LRTP Advisory Committee requested.

TAC ACTION REQUESTED

10. **FY 2007 UWP Budget Amendments –**
 (Lysy/5 minutes)..... –

Staff report to be e-mailed to TAC when ready. TAC review and recommendation on staff proposed FY 2007 budget amendments and shifting available FY 2007 FHWA/PL funds to FY 2008 requested.

11. **FY 2008 UWP Summary and Budget –**
 (Lysy/Evans/15 minutes) –

Summary of staff work tasks, lead staff assignments, time allocations, staff budget and funding sources to be e-mailed to TAC when ready, or to be presented at TAC meeting. Staff to prepare final draft FY 08 UWP following TAC meeting for review and action at the April 12 MPO meeting. TAC recommendation of staff proposed budget requested.

TAC ACTION REQUESTED

12. **VDOT Process and Procedures for Programming Projects in the TIP –**
 (Nelson/5 minutes).....22 – 26

See attached letter from VDOT responding to TAC questions related to scheduling projects and obligating funds in the TIP (submitted to VDOT on 1/4/07 with request for written response; discussed with VDOT Programming staff at 11/16/06 TAC meeting and first submitted to VDOT on 11/14/06). Staff recommends that any further questions or requests for clarification be submitted to VDOT and discussed at upcoming special TAC meeting for VDOT presentation on project programming process (from funds allocation to close-out).

13. **Future TAC Meeting Topics –**
 (Lysy/10 minutes)..... 27

a. VDOT Presentation on Project Programming Process, from Funds Allocation to Project Close-Out –

Staff to work with VDOT staff and TAC to arrange suitable meeting date and time.

b. Model for Estimating Costs for Local Governments Assumption of Secondary Road Responsibilities –

Report from VDOT e-mailed to TAC from staff on 1/22/07. Staff recommends that VDOT provide a presentation to TAC when it has developed its model and guidebook and has conducted test runs applying the model to the two prototype counties (see e-mail from VDOT with executive overview provided with 2/15/07 TAC agenda).

c. Project Close-Out Process for TIP Projects –

- Topic to be addressed at VDOT presentation on project programming process.
- Action taken at February 8 MPO Executive Committee meeting for staff to prepare and submit report at April 12 MPO meeting on staff's estimate of surplus RSTP and CMAQ funds from projects that appear ready for close-out (see item eight in TAC agenda).

d. Inactive Balances on Federal Construction Projects –

- Discussion of VDOT Local Assistance Division letter to local governments on upcoming project reviews to identify inactive projects.
- Report on number of inactive projects for Richmond area (approximately 1,400 tentatively identified as inactive projects statewide).

e. Blueprint for Reconciliation of MPO/VDOT Records for Allocation of RSTP and CMAQ Projects in the FY 06 – FY 08 STIP –

- Report by VDOT staff on alternative fund source to be used for two projects (identified as part of this review) to cover VDOT's over-expenditure of funds made without MPO authorization.
- RRPDC staff is reviewing all RSTP and CMAQ projects as part of its work to develop the draft FY 07 – FY 11 TIP (identifying inconsistencies between MPO and VDOT records for allocations).

f. CMAQ State Time Limit Requirements –

- Concerns were raised by several TAC members as to the lack of resolution of this issue which was addressed at a meeting held in February 2006 with staffs from FHWA, VDOT Programming, VDOT District, Richmond MPO, Hampton Roads MPO, Tri-Cities MPO, and a TAC appointed subcommittee. Since this meeting, there has been no written guidance or other follow-up that staff is aware of that has taken place.
- It was requested that this matter be addressed as part of VDOT's presentation on the process for allocating and obligating federal funds and for closing out projects (see item 13.a above).

- Excerpts from both 2004 and 2007 General Assembly session budget bills comparing previous and current language for CMAQ funds allocation, obligation, and expenditure attached.

g. Information on Project Cost Increases –

- Unanimous action taken at the February 15 TAC meeting to request that VDOT provide information on cost increases it has been experiencing based on a sample of projects from the list of RSTP projects considered and acted upon at the February 15 TAC meeting (see first full bullet on page nine of the February 15 TAC Meeting Summary).

14. Adjournment –

Scheduled for approximately 10:45 a.m. Next regularly scheduled TAC meeting is April 19, 2007, 9:00 a.m. at the RRPDC. Special presentation by John Rutledge. CTE web broadcast of FHWA/FTA, Overview of the Final Rule on Metropolitan and Statewide Transportation Planning Regulations, tentatively scheduled for April 19 starting at 1:00 p.m. in the RRPDC large conference room.

DNL/ser
Attachments

pc:	Robert Setliff, MPO Chairman	Barbara Nelson, RRPDC
	James Ponticello, VDOT	Jin Lee, RRPDC
	Ivan Rucker, FHWA	Lee Yolton, RRPDC
	Lewis Parsley, VDOT	Archita Rajbhandary, RRPDC
	Jeremy Raw, VDOT	Patricia Villa, RRPDC
	Joe Vinsh, Crater PDC	Jackie Stewart, RRPDC
	Liz McAdory, VDOT	TAC Interested Parties
	Paul Fisher, RRPDC	Area News Media
	Jo Evans, RRPDC	