



Planning District Commission

Metropolitan Planning Organization

Town of
Ashland
Counties of
Charles City
Chesterfield
Goochland
Hanover
Henrico
New Kent
Powhatan
City of
Richmond
Executive Director
Paul E. Fisher

AGENDA

RICHMOND AREA METROPOLITAN PLANNING ORGANIZATION

TECHNICAL ADVISORY COMMITTEE

April 19, 2007

Richmond Regional Planning District Commission
Conference Room
2104 West Laburnum Ave, Suite 101
Richmond, VA 23227

Special Presentation by John Rutledge

CALL TO ORDER 9:15 a.m.

	Page(s)
1. Approval of April 19, 2007 Agenda – (Britton/5 minutes).....	–
TAC ACTION REQUESTED	

2. Public Comment Period – (Britton/5 minutes).....	–
---	---

Individuals requesting to speak are requested to state their name and the organization (if any) they represent before making comments. Individuals are allowed up to three minutes to address TAC.

3. TAC Chairman’s Report – (Britton/5 minutes).....	1 – 2
---	-------

- a. **Welcome to New TAC Alternate Member –**
 - Liz McAdory, VDOT Richmond District

b. Resolution of Appreciation to Former TAC Alternate Members –

- Herbert Pegram, VDOT
- Brad Shelton, former Goochland County representative

TAC ACTION REQUESTED

c. Election of FY 2008 TAC Officers –

Based on TAC's established rotation order, the FY 08 TAC officers are proposed as follows:

- TAC Chairman – Vickey Badger, City of Richmond
- TAC Vice Chairman – Robert Hammond, Goochland County

TAC ACTION REQUESTED

d. Other Business –

4. RRPDC Transportation Director's Report –

(Lysy/5 minutes) –

a. New RRPDC Offices –

Office move scheduled for mid-May (tentatively May 17). Office to be set up and in operation by early June. The new RRPDC street and mailing address is as follows:

Richmond Regional Planning District Commission
9211 Forest Hill Avenue, Suite 200
Richmond, Virginia 23235

Staff will distribute location maps with directions and phone and fax numbers (if available) at a later date.

5. VDOT Report on Functional Classification for Area Roads and TAC Questions –

(Riblett/10 minutes) 3 – 5

a. VDOT Report Responding to TAC Questions –

See attached January 26, 2007 memo from Lee Yolton to the MPO.

b. VDOT Report on Functional Classification for Area Roads –

Maps and classification list of area roads by jurisdiction showing VDOT's final recommended functional classification to be distributed prior to TAC meeting. TAC review and comments/recommendation action requested. Note that VDOT has advised that MPO action is not required.

- 6. **2026 LRTP Revision –**
(Yolton/5 minutes)..... –
Report by Lee Yolton on work activities and schedule for submission of the SAFETEA-LU compliant 2026 LRTP for review and action at the June 28, 2007 MPO meeting (to be submitted at TAC meeting).

- 7. **FY 2006 – FY 2009 TIP Revision –**
(Nelson/Riblett/10 minutes)..... –
 - a. **Report by VDOT –**
On submission of FY 2009 projects for programming in the current TIP (fourth year of projects required for a SAFETEA-LU compliant TIP; due by July 1, 2007).

 - b. **Report by RRPDC –**
On upcoming review and development activities for a revised/ SAFETEA-LU compliant TIP.

- 8. **Fredericksburg Express Bus Service Project –**
(Auten/5 minutes) –

Report by Jameson Auten, RideFinders, on upcoming Fredericksburg express bus service (scheduled to start service on May 21). Report to supplement previously provided documentation in support of RideFinders request for off-the-top allocation of CMAQ funds.

- 9. **Follow-up to VDOT TIP Adjustment Request on Statewide Projects –**
(Riblett/5 minutes) 6 – 11

Request by TAC member for VDOT report providing further information on project descriptions for April 3, 2007 VDOT request to adjust TIP (see attached e-mail from George Homewood and VDOT project information sheets).

- 10. **Report on RSTP and CMAQ Funds Available from Completed Projects –**
(Nelson/5 minutes).....12 – 19
 - a. **Resolution –**
Approved at April 12 MPO meeting requesting VDOT report on balances for funds available from completed RSTP and CMAQ projects (resolution attached FYI).

 - b. **Project List –**
Staff’s list of projects which appear to be completed attached for TAC review (as per TAC’s request).

c. Report –

At future TAC meeting on VDOT’s response (specific actions/recommendations to be determined based on VDOT’s response).

11. Inactive Balances on Federal Construction Projects and FHWA FIRE Report System –

(Nelson/Richards/30 minutes)20 – 37

a. FHWA Quarterly Report on Inactive Projects –

See attached April 5, 2007 e-mail from Ivan Rucker; copy of memo from Janice Richards, FHWA, with Fourth Quarter Tier I report attached.

b. FHWA Presentation on the Federal FIRE Effort –

c. TAC Discussion/Comments –

Discussion, comments and recommendations for further review and actions as appropriate.

12. RSTP and CMAQ Project Allocations Follow-Up –

(Nelson/15 minutes)..... –

Report by RRPDC staff recommending review and evaluation of the MPO’s project review and selection process for allocation of RSTP and CMAQ funds. TAC comments and discussion requested.

13. Future TAC Meeting Topics –

(Lysy/5 minutes)..... –

a. Information on Project Cost Increases –

Action taken at the February 15 TAC meeting requesting VDOT to provide information on cost increases it has been experiencing based on a sample of projects from the list of RSTP projects considered and acted upon at the February 15 TAC meeting. Staff recommends VDOT provide this report for review and discussion at the June 21 TAC meeting. Staff requests that VDOT provide this report to staff (for distribution to TAC) by June 5.

b. Model for Estimating Costs for Local Governments Assumption of Secondary Road Responsibilities –

Report provided by VDOT e-mailed to TAC on 1/22/07. Staff requests that VDOT provide a presentation at the June 21 TAC meeting on the model and guidebook, and on the test runs applying the model to two prototype counties (see e-mail from VDOT with executive overview provided with the 2/15/07 TAC agenda).

c. Blueprint for Reconciliation of MPO/VDOT Records for Allocation of RSTP and CMAQ Projects in the FY 06 – FY 08 STIP –

- Report by VDOT at the June 21 TAC meeting on alternative fund source to be used for two projects (identified as part of this review) to cover VDOT’s over-expenditure of funds made without MPO authorization.
- RRPDC staff is reviewing all RSTP and CMAQ projects as part of its work to develop the draft FY 07 – FY 11 TIP (identifying inconsistencies between MPO and VDOT records for allocations).

d. VDOT Presentation on Project Programming Process and Procedures; From Allocations to Obligations to Close-Out –

Special TAC meeting set for 9:00 a.m., April 23, RRPDC large conference room for presentation by VDOT Programming Division staff on project programming process and procedures. Staff to provide list of questions for VDOT to address at meeting (list to be e-mailed to VDOT by April 16). TAC members and appropriate VDOT district and residency staffs are encouraged to attend.

14. Adjournment –

(Lysy/5 minutes)38 – 39

- Scheduled for approximately 11:15 a.m. Staff recommends that the May 17 TAC meeting be cancelled (due to office move). Next regularly scheduled TAC meeting is June 21, 2007, 9:00 a.m., at the RRPDC new office location. Special presentation by Neil Holthouser.
- CTE web broadcast of the FHWA/FTA Overview of the Final Rule on Metropolitan and Statewide Transportation Planning Regulations to start at 1:00 p.m. in the RRPDC large conference room, after TAC meeting. TAC members and others are invited to attend. Note that you may also view and participate in this webcast from your office (see attached).

DNL/ser
Attachments

pc: Robert Setliff, MPO Chairman
James Ponticello, VDOT
Ivan Rucker, FHWA
Lewis Parsley, VDOT
Jeremy Raw, VDOT
Herbert Pegram, VDOT
Brad Shelton, VDOT
Mike Clements, VDOT
Joe Vinsh, Crater PDC
Paul Fisher, RRPDC

Jo Evans, RRPDC
Barbara Nelson, RRPDC
Jin Lee, RRPDC
Lee Yolton, RRPDC
Archita Rajbhandary, RRPDC
Patricia Villa, RRPDC
Jackie Stewart, RRPDC
TAC Interested Parties
Area News Media