

**AGENDA**  
**Richmond Regional Planning District Commission**  
**September 10, 2009**  
**1:00 p.m.**

RRPDC Board Room  
9211 Forest Hill Avenue, Suite 200  
Richmond, VA 23235

The RRPDC and MPO Executive Committee meetings will convene at 11:30 a.m.

**COMMISSION MEETING**

**Call to Order..... 1:00 p.m.**  
**Pledge of Allegiance**

**I. ADMINISTRATION**

- A. Certification by Commission Executive Director of Meeting Quorum – Bob Crum**
- B. Requests for Additions or Changes to Order of Business – Kathy Graziano**
- C. Open Public Comment Period – Kathy Graziano**
- D. Chairman’s Report – Kathy Graziano**
- E. July 9, 2009 Minutes – Faye Prichard (Tab 1)**

The minutes from the July 9, 2009 RRPDC Board meeting are provided for the Commission’s review and action.

- F. Financial Reports – Stran Trout (Tab 2)**

The June and July 2009 Financial Reports are provided for the Commission’s review and action.

- G. Executive Director’s Report – Bob Crum (Tab 3)**

A copy of Staff’s Monthly Work Status Report is provided for the Commission’s review.

## **II. OLD BUSINESS**

### **A. Jurisdictional Committee Reports – Faye Prichard and John Gordon**

On July 16, the Small and Large Jurisdictions Committees held a joint meeting to receive an update on the following regional priority projects:

- Capital Region Collaborative
- Emergency Management Planning Program (UASI)
- Regional Grants Warehouse
- Regional Water and Sewer Inventory
- Regional Green Infrastructure Project
- GIS Strategic Plan
- RRPDC Logo and Name Change

A brief report will be provided on discussions at the July 16 joint meeting. The Small and Large Jurisdictions Committees will hold another joint meeting on September 16 to begin discussions on a Regional Legislative Agenda for the upcoming General Assembly session.

## **III. NEW BUSINESS**

### **A. Regional Housing Market Trends – Laura Lafayette, Richmond Association of Realtors (Tab 4)**

Laura Lafayette, Chief Executive Officer for the Richmond Association of Realtors, will provide the Board a presentation summarizing housing market trends in the Richmond Region for the first seven months of 2009. Ms. Lafayette will present data at both the regional and jurisdiction levels. A copy of this PowerPoint presentation is attached for the Board's review.

Ms. Lafayette's presentation is expected to last approximately 15 minutes. Following this presentation, staff recommends that the Board ask questions and discuss this information.

### **B. Regional Emergency Management Program – Bob Crum and Curt Nellis (Tab 5)**

The RRPDC has been approached by the Central Virginia Urban Area Workgroup (CVUAWG) requesting that the RRPDC serve as host agency for the Central Virginia Emergency Management Planning Program. The program would be funded through the federal Urban Area Security Initiative (UASI) grant. A Memorandum of Understanding (MOU), which outlines the details of this proposed program, is enclosed for the RRPDC Board's review.

The program would serve 20 jurisdictions located within and adjacent to the Greater Richmond Region. To implement the program, the CVUAWG would provide funding to the RRPDC to staff emergency management planner

positions to coordinate regional emergency management planning efforts and support the UASI program. The funding would cover all costs associated with housing these emergency management planners at the RRPDC. The planners would be RRPDC employees and follow the provisions of the Agency's *Personnel Policies Manual*.

The Small and Large Jurisdictions Committees have both supported this proposal with one condition. Both committees noted that the emergency management planners should be contract positions and that the employment contracts should indicate that the continuation of these positions will be contingent upon available funding through the UASI program. The attached MOU provides for this condition and outlines details related to this proposed program.

To allow this effort to proceed, both the RRPDC Board and the CVUAWG are required to approve the attached MOU.

**Action Requested:** The RRPDC Board should take action to approve the Central Virginia Emergency Management Planning Program Memorandum of Understanding.

#### **C. Proposed Logo/Agency Name Change – Bob Crum (Tab 6)**

In the spring of 2009, the RRPDC staff worked with a class from John Tyler Community College to create a class competition for a new logo design for the RRPDC. The class developed 14 different logo options for the Agency and various organization name changes for our consideration. RRPDC staff short-listed the designs and voted on a preferred logo and new organization name which was subsequently presented to the Small and Large Jurisdictions Committees. Both committees approved the proposed name and logo change.

The proposed name for the Organization is the Capital Planning District. The Large and Small Jurisdictions Committees believe that the location of the State Capital in our Region was important to note in the PDC's name. Enclosed for the Board's review is the proposed new logo which incorporates the Capital Planning District name.

The RRPDC Board should determine if it supports the proposed logo and name change. If the Board supports this approach, staff would revise the organization bylaws and request that each of the Region's nine jurisdictions approve the bylaws change renaming the RRPDC to the Capital Planning District. The name and logo change would not go into effect until the revised bylaws are approved by each jurisdiction.

**Action Requested:** The RRPDC Board should consider action to change the name of the RRPDC to the Capital Planning District and approving the new logo for the Organization; and request that each of the Region's nine jurisdictions take action to amend the bylaws to approve this change.

**D. Energy Efficiency and Conservation Block Grant (EECBG) Program – Jo Evans (Tab 7)**

The American Recovery and Reinvestment Act (ARRA) is providing funding for energy efficiency and conservation projects and programs to eligible localities through a competitive grant program. In Virginia, the competitive EECBG program will be administered by the State's Department of Mines, Minerals and Energy (DMME) with assistance from planning districts. A Memorandum of Understanding (MOU) between planning districts and DMME is being developed and will outline roles and responsibilities for planning districts and include a plan to compensate PDCs for their efforts. The MOU will be available to the RRPDC Board for action at its September 10 meeting.

Since the program is tied to the Recovery Act, the EECBG is on a fast track. The funding announcement will be made on or about September 1, and the application close date will be in early October. Of the nine member governments in the Richmond Region, four receive EECBG funds directly through formula. The remaining five jurisdictions – Ashland, Charles City, Goochland, New Kent and Powhatan – are eligible to apply for the competitive grant funds. Proposals involving regional projects will receive greater consideration than proposals for programs in individual jurisdictions. Preliminary notification has been sent to the RRPDC's regional grants committee and additional information will be provided as soon as it is available.

Enclosed for the Board's review is a list of eligible activities for this program.

**Action Requested:** The Board should consider action authorizing the RRPDC to participate in the Energy Efficiency and Conservation Block Grant Program.

**IV. OTHER BUSINESS**

**For Your Information** – Attached is a press release from the Capital Region Collaborative's July 21 press conference announcing regional support for high speed rail.

**V. ADJOURNMENT**