

# CENTRAL VIRGINIA EMERGENCY MANAGEMENT ALLIANCE

## Mass Care & Human Services Committee

Thursday, January 3rd, 2019 | 1:30 pm

RRPDC | 9211 Forest Hill Avenue Suite 200 Richmond Virginia 23235

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### Minutes

In attendance:

Doug Gagnon, VDEM

Mike Magner, VDH

Steve Rykal, Chickahominy HD

Emily Ashley, Chesterfield (Vice Chair)

Ginny Ferguson, Hanover

Donald Hunter, Prince George

John Hall, Northumberland DSS

Katie Moody, RRPDC

Cindy Yadav, VVAN

Anna McRay, Henrico

1. **Welcome and Introductions.** The Vice Chair called the meeting to order at 1:36 pm and welcomed all. Everyone introduced themselves.
2. **Approval of the minutes** from December meeting. Anna McRay moved approval of the minutes as presented and Mike Magner seconded. Motion carried without further discussion.
3. **Special Presentation**
  - Cindy Yadav, Regional Crisis Response Team Coordinator for VVAN, gave a presentation on the Crisis Response Team and VVAN programs and services.
4. **Old Business**
  - There is no Old Business from the agenda, but Emily noted that she would like to better engage social services. She asked Ginny Ferguson to possibly focus on this in the upcoming months.
5. **New Business**
  - FY17 SHSP Grant Award
    - **FY17 Shelter Training Grant - \$49,275.00**
      - To date, we have been reimbursed for \$8,946.65. Invoiced \$3,515.17, and \$1,500 committed. We are planning to possibly use the rest of the money for a Mass Care Symposium in the spring. Please encourage your social services representatives to take advantage of the funds.
    - **FY17 Shelter Equipment Grant - \$68,320.00 (\$32,074.23 remaining)**
      - a. Pet Trailer Quote: \$19,898.86

- Katie Moody reported that the EWA Phoenix Flyaway Kits were purchased for Dinwiddie. She is going to work on purchasing the wristbands to go with these. These and the pet trailer are the only purchases left for the grant.
  - The Pet Trailer will be the next purchase with the grant. Katie Moody reported that she has forwarded the MOU for the trailer to Hanover and is still waiting on a response from the approval of the MOU.
- **FY18 Shelter Training Grant - \$42,000**
    - In December MCHS meeting, Emily had recommended that \$12,000 of the funds could be used for specifics for staging/reunification- specifically the Safe and Sound workshop that would be held on two separate dates, north and south of the river. The costs would cover all travel and speaker fees. We would like her to focus on the reunification and recovery aspect of the operation. We could also invite our neighboring localities to participate, to make the spending worth the time. It would be important to also include school administrators and social services in these workshops and could be a precursor to the newly developed FAC in a Box exercise.
    - Paul previously had noted that we may also have some FY17 funds leftover. If granted an extension, we could possibly use some of these leftover funds for the workshops to supplement FY18.
    - Emily was able to get in touch with Safe and Sound representatives and they would be available in late April. We will be surveying localities and those interested to see what kinds of presentations they would like to see at this workshop.
  - **Regional Feeding MOU Discussion/Update Regional Feeding Plan Discussion/Update**
    - We have 2019 dates set for discussions for our regional feeding templates. Henrico will be hosting these. These will be held quarterly. The MOU will be able to assist localities with regional feeding.
  - **Regional Mass Care Symposium/Summit Update**
    - We will be having our next planning meeting on Monday, January 14th, by conference at 2pm. We are hoping to have a location secured by this date, so we can begin securing speakers and advertising.
    - Mike Magner noted that he can probably secure his speakers once he has the dates established.
    - Doug reported that VDEM does not have any standing contracts with hotels, but would look in to some options in the Midlothian area.

## 6. Open discussion, comments, announcements

*Doug Gagnon (VDEM)* – FEMA has approved TECC classes to come to VA.

*Katie Moody* (RRPDC)– The THIRA expansion project RFP selection will be announced tomorrow. We hope to enter into contract with the selected vendor in the next week, so we can get the project started. There should be an initial kickoff meeting at the PDC at the next Planning Meeting date, January 16<sup>th</sup>.

*Steve Rykal* (Chickahominy HD) – Chickahominy HD Reserve Corp will be holding Revive Train the Trainer this weekend.

*Anna McRay* (Henrico) – Airport tri annual exercise on April 17<sup>th</sup>. There will be an opportunity for Red Cross to exercise FAC at the airport, and the county to exercise. Initial planning meeting is on January 17<sup>th</sup> at 2pm. We will be reaching out to CVEMA members for volunteers for instructors and evaluators.

*Ginny Ferguson* (Hanover) – Red Cross with a walkthrough of shelter and created a punch list. They will be doing a walkthrough of some other shelters.

*Emily Ashley* (Chesterfield) – Finalized our AAR from the tornadoes. Discovered that we will need more iPhone and Android phone chargers in our go kits.

*Mike Magner* (VDH) – Due to the government shutdown, the CVHC will not be going to Aniston for a training event.

Meeting adjourned at 2:39 pm.

Next meeting: **February 7<sup>th</sup>, 2019** at 1:30 pm - Richmond Regional Planning District Commission.

Respectfully submitted,

Katie Moody