

# CENTRAL VIRGINIA EMERGENCY MANAGEMENT ALLIANCE Planning Committee



Wednesday, April 18<sup>th</sup>, 2018 @ 2 pm | WebEx

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## Minutes

### In attendance:

**Anna McRay, Henrico, Chair**  
Jada Smith, RRPDC  
Katie Moody, RRPDC  
Anthony McLean, Richmond  
Kathy Robins, Richmond  
Beverly Brandt, Colonial Heights  
Donald Hunter, Prince George  
Brittany Schaal, University of Richmond

Lori Dachille, VDEM

1. **Welcome and Introductions.** The Chair, Anna McRay called the meeting to order at 2:07 pm.
2. New Business
  - **CVEMA Continuous Improvement Plan.** The Chair noted that we must vote on the CVEMA 2018-2023 CIP at the next CVEMA meeting. The plan was distributed back in February, and Anna has not received any additional comments for the CIP. Katie will bring copies to the Thursday, April CVEMA meeting. The plan was supposed to be brought up for vote in the March meeting, but was not voted on at that time.
    - Anthony McLean agreed to bring up the CIP for vote tomorrow at the CVEMA meeting.
  - **THIRA Completion.** Jane Sibley from Dewberry will be presenting the document and will vote on it at the Thursday CVEMA meeting. We will be voting on it at the May meeting to adopt it and make it our planning tool. Jane is also going to cover ways we can utilize THIRA money that was awarded for FY17 – such as diving deeper into the THIRA or including localities who did not participate the first time.
  - **Hazard Mitigation Update.** Lori reported that the only issue currently was the conflict between the adoption process of Surry County and Surry City. She was working on getting this straightened out with the locality.

- Beverly Brandt reported on the status of Colonial Heights – FEMA gave initial approval of changes based on recommendation letter sent to FEMA, and CH is waiting for FEMA official approval letter back
- Lori would like to go ahead and send what letters and documents she has, as of the current date, to FEMA. The committee agreed that this was fine. She is planning to attend the Petersburg LEPC next month to work on having them adopt the plan. Martha Shickle is planning to get in contact with Ashland.
- List of localities that have adopted are listed below:

Locality (County, City, Town)	Adopted (Y/N)	Date Adopted
Claremont (Town of)	Y	11/1/2017
Chesterfield	Y	8/23/2017
Colonial Heights	N	
Dendron (Town of)	Y	12/4/2017
Dinwiddie	Y	8/15/2017
Emporia (City)	Y	9/19/2017
Greensville	Y	9/5/2017
Hopewell	Y	8/8/2017
Jarratt (Town of)	N	
McKenny (Town of)	Y	9/14/2017
Petersburg (City)	N	
Prince George	Y	8/8/2017
Stony Creek	Y	10/10/2017
Surry County	N	
Surry (Town of)	Y	11/14/2017
Sussex	Y	9/21/2017
Wakefield	Y	11/13/2017
Waverly	Y	12/12/2017
Ashland	N	
Charles City	N	
Goochland	Y	9/5/2017
Hanover	Y	8/23/2017
Henrico	Y	9/12/2017
New Kent	Y	9/5/2017
Powhatan	Y	8/28/2017
Richmond City	Y	12/11/2017

- **The Community Foundation** – No information to report currently.
- **UASI Data Mapping/Ranking Process** – A conference call was held with Stacie Neal on Monday. Ben is planning on recapping everyone at the CVEMA meeting tomorrow. Richmond UASI dropped from 34 to 40 ranking.
  - Removed pipelines and CFATS on vulnerability assessment

- Presence of Special Events – 2% of the Vulnerability assessment
  - Each MSAs has a cap on the number of special-events recorded. Yet, no MSA met their cap.
  - Brainstorm a way to report special-events (in collecting) the data for special-events
  - Spreadsheet of Special Events Report (October 2017)
  - Sharing the Information with Localities
  - Collection of Data Points as a Region
    - Different from Critical Infrastructure (Level 1 & Level 2) reporting
  - Intend to submit more Special Events & object pipeline information
- Better coordination of information for data calls.
- Kathy reported that she and Katie will be working/drafting a “response” letter to FEMA that will be due Friday. The committee agreed that we should draft up a more generic letter of highlights of our discrepancies from the ranking to send to FEMA, since they did not give us much time to digest the information.

**3. Adjourn** – The Chair would like to push the next month Planning meeting to a week later than usual, due to a scheduling conflict.

**Next meeting: Wednesday, May 23rd, 2018, WebEx**