

# CENTRAL VIRGINIA EMERGENCY MANAGEMENT ALLIANCE

## Mass Care & Human Services Committee

Thursday, September 6th, 2018 | 1:30 pm

RRPDC | 9211 Forest Hill Avenue Suite 200 Richmond Virginia 23235

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### Minutes

In attendance:

Alyssa Lewis, Henrico HD	Donald Dohmann, Salvation Army
Jason Waller, St. Mary's Woods	Emily Ashley, Chesterfield
Amanda Redielbach, VDEM	Katie Moody, RRPDC
Meredith Snellings, Red Cross	Aaron Lee, Virginia Baptist Disaster response
Maria Biava, Red Cross	Donald Dohmann, Salvation Army
Doug Gagnon, VDEM	<b>Paul Hundley, Richmond (Chair)</b>
Darshan Parikh, VDEM	
Lori Dachille, VDEM	
Elizabeth Holt, Charles City	
Jay Rohrer, Mennonite Disaster Services	
Anna McCray, Henrico	
Altise Street, 211	

1. **Welcome and Introductions.** The Chair called the meeting to order at 1:30 pm and welcomed all. Everyone introduced themselves.
2. **Approval of the minutes** from August 2<sup>nd</sup>, 2018 meeting. Paul Hundley and Donald Hunter moved approval of the minutes as presented and David Caulkins seconded. Motion carried without further discussion.
3. **Old Business**
  - None
4. **New Business**
  - FY17 SHSP Grant Award
    - **FY17 Shelter Training Grant - \$49,275.00**
      - The Chair reported that we have spent about \$7,000 so far of this amount. Another approximate \$3,000 is committed – so now down to about \$40,000. We had previously discussed using the funds for a fall forum – the Chair does not foresee being able to use these funds in the fall, and in time to host the forum. He encouraged all localities to use the funds for their training efforts.

- Some of the types of trainings could be exercises, EWA Phoenix Training, CPR and AED training, feeding plan within shelters, or anything relative to your shelter plan for shelter workforce or partners engaged in sheltering. The Chair also encouraged VOAD members to work with their localities on using these training funds.
- If you go on the CVEMA website, there is a shelter training form available for organizations to use if they are requesting specific types of training. The form allows us to keep track of the funds being committed.
- **FY17 Shelter Equipment Grant - \$68,320.00 (\$34,569.88 remaining)**
  - a. Pet Trailer Quote: \$19,898.86
  - b. Infant Shelter Kits: \$63.50 each x 50 = \$3,175.00
  - c. Zoll AED: \$1350.00 each x 25 quantity - \$33,750.00
- Katie Moody reported that we purchased the 25 AED's back in May/June, and there were delivered to Paul. Paul has brought six today to distribute to representatives of localities. We have an equipment transfer form/ownership form that will need to be signed – these forms are so we can keep inventory of assets bought with the grant money that the PDC is managing.
- The PDC is still working on the legal logistics of purchasing the Pet Trailer, but Katie will begin processes to go ahead and purchase the shelter kits.
- **FY18 SHSP Grants Announcement**
  - The chair reported that the MCHS Committee was awarded Shelter Training and Equipment Grants for FY18.
  - Training & Exercise - \$42,000
  - Supplies & Equipment - \$61,488
- **VCA VOAD/CVEMA Mass Care & Human Services Quarterly Meeting - Discussion**
  - **Regional Feeding MOU Discussion/Update**
    - The Chair noted that he reached out to John Doran from Publix, who presented at the last CVEMA meeting. He is currently discussing the potential of having an agreement with Publix to use their parking lots as bulk distribution sites during disasters. They are still working on looking in to this.
    - The Chair also shared some shelter sign drafts with committee. These signs could be potentially purchased with grant money from next year's grant. He asked the committee to look over the signage and give feedback.
    - The Chair presented "VSARC" – which has now become a 501©3 and could provide any of all pet sheltering needs to localities, for a retainer. The retainer is dependent upon to the size of the locality, which could vary from \$1,000-\$2,500, with no added expense. If you are interested, please contact the chair for more information.

## 5. Open discussion, comments, announcements

*Maria Biava* (Red Cross) – The Red Cross is prepping for a number of upcoming class. Mass Casualty class will be held next week.

*Altise Street (211)* – Going to do an informational session on September 15<sup>th</sup> on 211, from 10-11:30am at the United Way building. If anyone is interested in learning what 211 is working on, please feel free to attend. Please contact her if you are interested in attending.

*Lori Dacheille* (VDEM) – LEMPG allocation letters should be sent out soon. Looking at weather next week for hurricane preparation.

*Emily Ashley* (Chesterfield) – Looking at After Action Report for the active shooter exercise held a few weeks ago.

*Alyssa Lewis* (Henrico HD) – Moving along with Henrico HD project.

*Katie Moody* (RRPDC)– CVEMA received all of its SHSP grants for FY18. We are working on moving forward with our rebranding project and the Public Outreach Committee.

*Paul Hundley* (Richmond) – Avoid downtown Richmond next weekend – the NRA conference will be held, and potentially a monument avenue protest.

*Anna McRay* (Henrico) – Had our tabletop training session with HCPS a few weeks ago with administrators, principals, and other administrative people. Great feedback from all. Appointed to the Secure Commonwealth Panel. More than happy to share mass care messages and needs before the governor.

Meeting adjourned at 3:34 pm.

Next meeting: **October 4<sup>th</sup>, at 1:30 pm** at a Richmond Regional Planning District Commission.

Respectfully submitted,

Katie Moody