

# CENTRAL VIRGINIA EMERGENCY MANAGEMENT ALLIANCE

## Mass Care & Human Services Committee

Thursday, April 6, 2018 | 1:30 pm

RRPDC | 9211 Forest Hill Avenue Suite 200 Richmond Virginia 23235

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### Agenda

In attendance:

Katie McElhenny, Richmond HD

Kate McHugh, Richmond HD

Anthony McLean, Richmond OEM

Sherri Laffoon, Chesterfield

Ginny Ferguson, Hanover

Lori Dacheille, VDEM

Doug Gagnon, VDEM

Jada Smith, RRPDC

Katie Moody, RRPDC

**Paul Hundley, Richmond OEM, Chair**

Maria Biava Red Cross

Kate Bausman, Richmond HD

Meredith Stelling, Red Cross

Donald Hunter, Prince George

1. **Welcome and Introductions.** The Chair called the meeting to order at 1:30 pm and welcomed all. Everyone introduced themselves.
2. **Approval of the minutes** from March 1st, 2018 meeting. Paul Hundley moved approval of the minutes as presented and Ginny Ferguson seconded. Motion carried without further discussion.
3. **Old Business**
  - Grants
    - **FY16 SHSP Training Grant** – Chair reported that we have encumbered close to \$40,000 of the total amount. We have \$18,142 remaining. We have been granted a 90-day extension from VDEM on these funds – have until June 30<sup>th</sup> to encumber any future expenses related to this. The Health District noted that it would may be interested in using some of the funding for training. As a reminder – if any localities have manuals, procedural books, guides, printed materials etc that you would distribute to your shelter workforce members – these training funds can be used for that. The question was also posed of possibly offering a pet sheltering class. Sherri said she would check with Pocahontas State Park to see if it would be possible for them to host the class – it costs approximately \$1,000. Ginny also noted that, since Hanover is finally getting their pet trailer, that Corey Beazley may also be interested in hosting a class.

#### 4. New Business

- FY17 SHSP Grant Award

- **FY17 Shelter Training Grant - \$49,275.00**

- Richmond is in the process of getting the account funds established and the grant agreement is finalized. We had mentioned the idea of a symposium or a panel for the region regarding mass care sheltering. Also discussing the idea of incorporating the Virginia VOAD to network and partner for sheltering resources. The Chair noted that he is going to recruit the chair of the T&E committee to sit on a committee and assist with planning a forum. Any representatives from social services and local emergency management would be helpful in supporting the symposium, and supporting a few extra meeting times to discuss what our options are, and to provide feedback.

- **FY17 Shelter Equipment Grant - \$68,320.00**

- Katie Moody reported that the budgets were approved for these grants and we can begin purchasing. She and Jada are looking in to the PDC procurement policies to better establish a timeline of purchasing items, as well as buying them timely and efficiently. We will need to work on getting those quotes and vendors affiliated with the PDC, as well. Ginny noted that Corey Beazley would send over an updated quote for the pet trailer. Katie brought up the question of if the PDC was going to be the asset owner of the items being purchased, namely the trailer. Sherri noted that Chesterfield keeps a MOU in the grant file, of items purchased from a regional grant, that designates where the items are located. Lori also noted that this may also depend on the grant proposal – especially if it designates that the grantee will be owning the equipment or a locality will be owning it.

- a. Pet Trailer Quote: \$19,898.86

- b. Infant Shelter Kits: \$63.50 each x 50 = \$3,175.00

- c. Zoll AED: \$1350.00 each x 25 quantity - \$33,750.00

- **FY18 Project Ideas?**

- The Chair noted that the committee would like to broaden the wording in next year's grant application to include more mass care services/items. We could look at opportunities in family assistance issues, bulk distribution issues, or anything relative to mass care. Also, we could look at expanding into more training, as well.
  - Katie Moody highlighted the possibility of focusing more on human services areas, such family assistance opportunities, etc. We can broaden the human services that the committee offers. The PDC has many contacts and connections with non-profits and agencies in the communities who work with vulnerable populations, such as seniors and the homeless. There is an opportunity here to work with some of these nonprofits to determine what kind of preparedness needs and/or human services needs that could be addressed or supplemented with grant funding.

- Lori suggested also focusing on the vulnerable populations who are affected by disasters, who may not necessarily be considered homeless, but considered “lower income.” These populations may not have the supplemental resources to afford security deposits, etc, do not qualify for loans or homeless assistance, or fall under the social services umbrellas – especially if they are living in hotels.
- Sherri also suggested that we could also look at funding sources through partnering with the Community Foundation – that would fall under the broader spectrum of mass care grant that we are looking for. Other ideas include transitional housing, long-term housing solutions, partnerships with businesses, VOAD, and permit and zoning groups.
- In terms of the symposium, how do we create a meaningful engagement opportunity with all of these partners? Please contact the chair if you have any ideas or can contribute.
- Applying again for equipment – what other opportunities do we have for equipment? Anthony had mentioned LuminAid solar lights and the cell phone charging stations, generators, etc. The Chair also suggested the shelters/tents.

## 5. Open discussion, comments, announcements

*Ginny Ferguson* (Hanover) – Hanover is in the early stages of preparing for a sheltering exercise. The Chair noted that the FY16 grant could cover the expenses of the exercises, as long as it is encumbered by the end of June.

*Katie Moody* (PDC) – The final report was submitted for the HMP. The PDC is beginning to start purchasing for the grants. The PDC is also housing quite a few preparedness items in its closet (preparedness guides, can openers, File of Life magnets), and would like to work on getting things distributed to the regions.

*Kate McHugh* (Richmond HD)– The HD took advantage of some of the funding left to provide shelter training for some of its volunteers. We will try to schedule more before the end of June. We had the Public Health Preparedness Academy last week in Roanoke.

*Katie McElheny* (Richmond HD) – Visited Paul’s shelter training and gave a short presentation on medical sheltering/preparedness.

*Donald Hunter* (Prince George) – Prince George had its toddler fair, and SS provides immunizations for the children.

*Peter Svoboda* (CVHC) – Sponsoring Healthcare Recovery workshop on May 15. Information is on the CVHC website.

*Maria Biava* (Red Cross) – The Red Cross is having its Sound the Alarm event on May 5. We will be installing 700 smoke alarms that day in the Richmond region. We could use all the help that we can with the event.

*Sherri Laffoon* (Chesterfield)– We are doing a full scale active shooter exercise on August 11.

*Paul Hundley* (Richmond) – There is a new form for the T&E exercise calendar. Richmond is currently preparing for the 10k. The Chlorine Institute incident is next week. Survivor Day is Saturday, April 21<sup>st</sup>.

*Lori Dachille* (VDEM) – Region 1 Grant Workshop to be held in Chesterfield on May 11. The workshop will also go over any changes in the grant process. We will also be signing up people as peer reviewers and having a Q&A session. VDEM would like to see more mitigation grants from Region 1.

The Chair proposed canceling the July 5<sup>th</sup> meeting. Sherri Laffoon seconded. The motion was approved.

Meeting adjourned at 2:58 pm.

Next meeting: **May 3, 2018 at 1:30 pm** at a Richmond Regional Planning District Commission.

Respectfully submitted,

Katie Moody