

# CENTRAL VIRGINIA EMERGENCY MANAGEMENT ALLIANCE

## Mass Care & Human Services Committee

Thursday, March 1, 2018 | 1:30 pm

RRPDC | 9211 Forest Hill Avenue Suite 200 Richmond Virginia 23235

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### Agenda

In attendance:

Katie McElhenny, Richmond HD

Kate McHugh, Richmond HD

Anthony McLean, Richmond OEM

Emily Ashley, Chesterfield

Ginny Ferguson, Hanover

Jada Smith, RRPDC

Katie Moody, RRPDC

**Paul Hundley, Richmond DSS, Chair**

Doug Gagnon, VDEM

Altise Street, 211

1. **Welcome and Introductions.** The Chair called the meeting to order at 1:30 pm and welcomed all. Everyone introduced themselves.
2. **Approval of the minutes** from February 1st, 2018 meeting. Paul Hundley moved approval of the minutes as presented and Ginny Ferguson seconded. Motion carried without further discussion.
3. **Old Business**
  - Grants
    - **FY16 SHSP Shelter Equipment Grant** – The Chair noted that he spoke with Corey Beazley from Hanover County last month. He believes that all funds have been exhausted at the grant has been finalized, with Hanover being reimbursed. This grant includes sheds and a few other things.
    - **FY16 SHSP Shelter Training Grant – Richmond**
      - **Remaining Funding** – The Chair noted that at the previous meeting, there was funding remaining for the grant by the end of the grant cycle in March. The committee requested an extension to the VDEM Grants Office for 90 days to exhaust these funds. The current fiscal year's grant had reached the target number of those to be trained, but, due to a lower cost in training, there were still funds left to be used. The committee is still waiting to hear back from VDEM on the status of the extension. To date, we have sought reimbursement for \$26,706.37. Currently, in the process of submitting reimbursement for \$10,843. March trainings are planned, totaling approximately \$5,000. Total, there are \$15,226 remaining committed out of grant amount. The Chair stated that these

funds can be used for training for shelter workforce members in your locality if needed.

#### 4. New Business

- FY17 SHSP Grant Award

- **FY17 Shelter Training Grant - \$49,275.00**

- This grant has been decreased about \$10,000 from last year's guestimate, due to tracking projections for this year. Grant is basically written with same wording – building shelter capacity through exercise and training – but is basically an extension of this year's grant. The Chair asked health departments, social services departments, animal control, and mental health facilities to think creatively about how they can train their personnel in regard to their response to emergency shelters. The Chair would like to broaden the horizon on those using the training funds to grow their capacity.
    - The Chair noted that the committee had previously discussed thoughts on utilizing next year's funding. A regional exercise had been discussed, potentially facilitated through a third party. A recommendation was made on having a forum or symposium, where guest speakers and panelists could be brought in, and could provide experience-based discussion on utilizing shelters in their localities. Events that come to mind and were suggested: wildfires and mudslides in CA, flooding in SC, Hurricane Harvie in Texas. This forum would be easier to plan than an exercise, and funding would cover all the bases for guest speakers, such as overnight stay, etc. The committee collectively agreed that this was a good idea, and suggested other events and organizations such as Team Rubicon's experience in Puerto Rico. The Chair asked for volunteers to sit on a planning group for the forum. The Hanover Newspaper Plant was suggested as a large meeting space, and it also free. The grant should pay for overnight stay for a planned forum, but the Chair will double-check. Please share with the Chair if you have additional ideas on topics and speakers for the forum.

- **FY17 Shelter Equipment Grant - \$68,320.00**

- The PDC is the fiduciary for next year's grant. Baby shelter kits and portable AED's were the primary items to be included in the grant. At the previous meeting, it was decided that ZOLL AED's would be purchased, because they are the highest rated AED on the market, currently. The Chair noted that he was currently looking into storage space for these items, including a space in Richmond. Jada Smith noted that the PDC is currently waiting for the budget to be approved for FY17 grant. Fifty kits will be purchased – two per locality. There are still also plans to purchase the pet trailer. Each locality will also receive a portable AED. AED training can be received through the Red Cross.
      - a. Pet Trailer Quote: \$19,898.86

- b. Infant Shelter Kits: \$63.50 each x 50 = \$3,175.00
- c. Zoll AED: \$1350.00 each x 25 quantity - \$33,750.00

○ **FY18 Project Ideas?**

- The Chair noted that the committee would like to broaden the wording in next year's grant application to include more mass care services/items. We could look at opportunities in family assistance issues, bulk distribution issues, or anything relative to mass care. Emily Ashley discussed putting Stop the Bleed kits in all of Chesterfield County's Schools, and providing the training to staff, in addition to buying the limbs for the training. She noted that this could be included in the broader mass care grant.
- Katie McElhenny noted that she would pass this along to Kate Bausman for ideas. She noted that VDH currently trains employees in "Until Help Arrives," which could be a potential idea for the grant.
- The Chair asked everyone to go through the THIRA, recently forwarded by Ben Ruppert to the Alliance, and evaluate if any of your goals and/or objectives align with the document. Please reach out to Ben if you have questions. Jada can also forward the document to you if needed.
- Anthony McLean suggested that the committee could look in to backup generators, and also suggested LuminAids – solar-powered cubes that could be beneficial for shelters. These could be used as backup mobile device charging stations. The Chair suggested that these could be included in the FY18 grant, with price breaks for quantity.

**5. Open discussion, comments, announcements**

*Emily Ashley* (Chesterfield) – Chesterfield's new Public Outreach Coordinator, Jess Robison, is offering Stop the Bleed training.

*Anthony McLean* (Richmond) – The Public Outreach committee reviewed the THIRA, and is also looking in to purchasing LuminAids. He believes that this product will change the way we look at preparedness.

*Jada Smith* (PDC) – Katie is the PDC's new Regional Coordinator. We will be working on transitioning things to her position.

*Katie Moody* (PDC) – Katie is looking forward to participating more and contributing to future meetings.

*Doug Gagnon* (VDEM) – Doug is the Planner for Region 1. He assists with Hazard Mitigation Plans, other plans, etc. VDEM is currently looking to fill the Disaster Response Officer position. He is also currently working with the Pamunkey Tribe on their plans.

Meeting adjourned at 2:35 pm.

Next meeting: **April 5, 2018 at 1:30 pm** at a Richmond Regional Planning District Commission.

Respectfully submitted,

Katie Moody