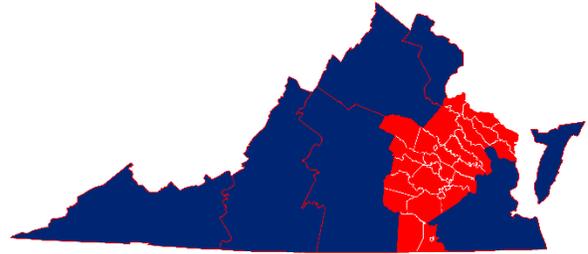


RPAC-I Region 1 Meeting

Friday, June 2, 2017

1000 hours

Eanes-Pittman Public Safety Training Center



Minutes

Attendees:

Derek Andresen, Richmond, Vice Chair

Kathy Cheeley, New Kent

Denice Crowder, Dinwiddie

Thomas Gagnon, Office of the SWIC

Denise Johnson, Prince George, Secretary

Steve Parrott, CVAHIMT

Danielle Progen, VDEM

Kathy Robins, CVEMA/RRPDC

Ben Ruppert, Hopewell

Mike Schlemmer, Louisa

Charles Smith, Hanover, Chair

David Warner, VITA

K.C. Selhorst, Chesterfield

Bryan Marks, Hopewell

Welcome and Introductions

The Chair welcomed all and thanked them for coming. He invited everyone to introduce themselves.

Minutes

The Chair invited a motion to approve the minutes from the April 7, 2017 meeting. Ben Ruppert so moved, Denice Crowder, seconded. Motion carried without further discussion.

SWIC Update

- **FirstNet** | Mr. Gagnon reported on FirstNet:
 - Last week he sent letters to city managers and county administrators asking them to nominate one person per locality to review and submit comments on the draft state plan. He has so far heard from 34 counties and 5 cities.

- Next week he will be in Dallas for a conference hosted by FirstNet and AT&T to train folks on the portal for submitting comments. Team includes Secretary Moran, Deputy Secretary Brown, Steve Marzoff, Charles Werner, and Mr. Gagnon.
- Draft plan expected 6/19. States will have 45 days to review and submit comments.
- They (along with Pennsylvania and Maryland) have requested that access be expanded so that more people may comment.
- Comments will go to Mr. Gagnon, who will compile them and provide this feedback to the Governor and FirstNet team.
- Final plan is expected in September 2017. The Commonwealth will have 90 days from receipt of plan to opt in or out.
- SIEC (13 members) will be involved in the review process as well. This includes all RPAC chairs, staff from IT, EM, LE, Fire, EMS, 911. He will be inviting Gabe Elias to represent 911.

TICFOG (Tactical Interoperable Communications Field Operations Guide)

The Chair reported that they are working with the Lafayette Group to develop this resource. He distributed a hard copy of the questionnaire that will be used to gather the data necessary and reviewed it.

Ms. Crowder requested that a digital version be sent out to facilitate completion and the Chair agreed to do so. The Chair will coordinate data gathering for Region 1. He asked that when responding to this questionnaire, do not include any regional resources and respond for **your** locality's resources only.

The Vice Chair brought up the issue of the UASI radio cache and asked whether these were being replaced or retired once the new radio system is in place. The Chair reported that there are some policy questions that need to be answered first. Hanover plans to replace with APXs. Jackie Crotts reported that Richmond will replace also, but not right away due to funding issues. The Vice Chair reminded all that Goochland should be part of the conversation, but they are not in the CRSC (Capital Region Steering Committee). Steve Parrott encouraged tri or quad band because of the types of uses these resources see (IMT, NASCAR, etc.) Multiband allows for the most versatility. The Chair reported that Chesterfield intends to report Goochland's 20 UASI radios in their inventory, so that they are not left out of the count and has committed to funding the replacement of those 20 radios. Mr. Parrott, as an active member of Goochland Volunteer Fire, will relay the issue to Chief MacKay.

Discussion returned to the TICFOG. The Chair reminded the group that this is a living, breathing document that needs to respond to the changes to LMR systems across Region 1. Please return as complete information as possible and keep it updated. There have been and will continue to be significant changes to comms across the region. In future, interoperability will be about data as much as voice. David Warner pointed out we need to make sure not to give people the idea that FirstNet is meant to replace LMR. Remember when completing questionnaire that the question is, if help is coming to you, how do you want them to communicate with you? Just for clarification, blue areas in the questionnaire are descriptors/examples of the data sought in that section. For the purposes of this document, in the Radio Cache section, one box of radios is considered a cache. If you have any questions about the questionnaire, please contact the Chair. He will be reaching out to each locality to expedite collecting this information for the entirety of Region 1.

FY17 SHSP Grants

The Chair reminded all that the deadline for submitting grant applications has been extended to June 16, 2017. There were two requests for RPAC support:

- **Hopewell Prince George RIOS Project** | Ben Ruppert provided an overview of this project which would improve their ability to communicate in incidents in each other's' jurisdictions. RIOS Lite would enable those without radios to tie in via cell phone. It also would greatly expand their coverage area. They have recently executed an automatic mutual aid agreement. Price in not confirmed but would be a maximum of \$94,000. He has requested that Sytech to work up an alternative plan that would bring the price down. The request will likely be approximately \$63,000.

Motion: To provide Region 1 RPAC-I support to the Hopewell RIOS project.

Made by: Derek Andresen, Richmond Second: K.C. Selhorst, Chesterfield

Motion carried unanimously without further discussion.

- **Chesterfield Communications Mobile Command Post Sustainability Program, Phase II** | K.C. Selhorst presented this project which would support sustainment of radio communications interoperability equipment that has exceeded the end of its service life in Chesterfield County's Mobile Command Center. The Mobile Communications Center was constructed in 2004 as a joint venture between Chesterfield County Fire and EMS and the Chesterfield County Police Department. Phase one of the project brought the radio equipment up to P25 compliance. Phase two of the project is to replace the antiquated radio gateway and the nonfunctioning satellite dish in addition to bringing the MCC up to regional G2 satellite interoperability standards. Project total \$100,000.

Motion: To provide Region 1 RPAC-I support to the Chesterfield Communications Mobile Command Post Sustainability Program Phase II.

Made by: Ben Ruppert, Hopewell Second: Derek Andresen, Richmond

Motion carried unanimously without further discussion.

The Chair will provide letters of support to Mr. Ruppert and Mr. Selhorst to accompany these grant applications. These documents should be mentioned in the body of the grant application, listed, and included in the supporting documents submitted upon receipt of the confirmation email triggered by application submission to VMASC. (Note: supporting documents must be submitted as a single PDF.)

Agency and Locality Reports

- **Charles Smith/Hanover** reported that within the past few months he has provisioned subscribers for King and Queen County so they can run mutual aid to King William. He has provisioned subscribers for New Kent so they can interoperate with King William (and Hanover since they run a unified radio system.) He reported that the Capital Region radio project is racing forward. There are thousands and thousands of subscribers we are trying to get radios deployed to. Many radios in larger jurisdictions are becoming obsolete so replacement of these has been prioritized (Phase I subscriber order). Upon deployment of these new subscribers, all law enforcement radio traffic will be encrypted by January 1. Will preserve some interoperability pathways so that anyone who needs to work with LE (and Fire and EMS agencies), will be able to do so, but the bulk of LE radio traffic will be encrypted.

- **K.C. Selhorst/Chesterfield** announced that Chief Parrott has officially retired from Chesterfield Fire. He invited the group to recognize and thank Steve for everything he has done for the county and region over his career. (APPLAUSE) He did say that Steve will NOT receive any emails sent to his old Chesterfield email address. Steve provided his new contact information: 1steveparrott@gmail.com and mobile: 804-347-7852. He anticipates coming back to the county in a part time capacity after a time. He also reported that he and his son are now working for Goochland Volunteer Fire and Rescue, at Centerville Station #3.

The meeting was adjourned at 11:38 pm. The next meeting will be Friday, August 4, 2017 at 10 am at Eanes-Pittman.

Respectfully submitted,

Kathy Robins