

CENTRAL VIRGINIA EMERGENCY MANAGEMENT ALLIANCE Planning Committee



Wednesday, August 16, 2017, 2 pm | WebEx

Minutes

In attendance:

Beverley Brandt, Colonial Heights
Bill MacKay, Goochland
Anna McRay, Henrico, Chair
Stacie Neal, OSPSHS - CI

Rick Opett, New Kent
Kathy Robins, RRPDC
Ben Ruppert, Hopewell
Jada Smith, RRPDC

1. **Welcome and introductions.** The Chair called the meeting to order.
2. **Approval of July 19, 2017 Meeting Minutes.** No changes offered.
3. **Old Business**
 - **Hazard Mitigation Plan Update** | Kathy Robins reported that all but 3 jurisdictional summaries have been completed and sent to local POCs. Two localities adopted the plan on August 8, 2017 (Hopewell and Prince George). This starts the clock on the 5-year update timeline. Goochland and New Kent reported that the plan goes before their boards on September 5. Ms. Robins will report on this project at the CVEMA meeting tomorrow.
 - **Regional LEPC Planning Template** | The Chair brought up on the screen a template developed by Ben Ruppert that is a hybrid of 3 different forms. First page includes basic release information, (garbled) second and third pages include notification requirements and documentation. Ms. Robins will send this draft to committee members for review and comment.
 - **Regional Strategic Planning** | The Chair reminded all to complete each of the surveys. First one came out on August 7, with the 2nd on the 14th. Third and fourth will be 8/21 and 8/28. She reported receiving a few responses and encouraged all to respond and to push others to do so as well. All information gathered will be grouped for ranking at the September 20 workshop with Captain Powers facilitating the process. She reiterated that all data will be held in strict confidence with no identifying information shared in any part of the process. Please help to share this message. The Chair, Ms. Robins and Jada Smith will work to prepare all information gathered for the workshop. Tentative timeline: October CVEMA meeting – Introduce initial Plan draft, November CVEMA meeting – Present final Plan draft, December CVEMA meeting – Vote to adopt, January – begin implementation.
4. **New Business**
 - **State CCTA Grant** | Stacie Neal reported that the Commonwealth was awarded approximately \$2 million through this program and anticipates receiving the funds September 1. FEMA is holding a conference for recipients in October in Austin, Texas. She and Cheryl Lee will likely attend. She will

brief out at CVEMA after conferring with leadership. Because of past and current CVEMA projects, there are likely some good areas of intersection and resources that can be tapped for the objectives identified in the state's grant:

- Capabilities Assessment/Gap Analysis
- Developing Regional Plans for all 7 VDEM regions
- Develop training and exercise (TTX and FE) programs for public safety, law enforcement, fire, EMS, EM, transportation, utilities, with separate programs for private sector
- Community-wide outreach and education campaign.

Will create a working group with subcommittees for each objective. Will be reaching out to localities for support and information. Will push information and requests out through Chief Regional Coordinators. Ms. Neal requested that we wait to send any documents until they are further along in the process.

- **CVEMA Program** | Ms. Robins requested ideas for September 21 meeting, possibly on civil unrest, domestic terrorism, etc. The Chair reported that the regional police chiefs are working on something. She also suggested Bryan Swanson may be willing to come talk about the IMT's role in response in Charlottesville. She also suggested reaching out to Rob Mooney. Rick Opett suggested we reach out to CDP to bring Field Force Training to the region. The Chair suggested we do a quick needs assessment across the region. Rick will check with them this afternoon to see if it's even possible. Ms. Robins will send out a Survey Monkey to get feedback. Stacie Neal reported that Jennifer Satterwhite gave a presentation on white supremacists, anarchists, and operational tactics to Dominion recently. Rick suggested that considering the ongoing elevated terrorism threat level we reach out to JTTF and request an unclassified briefing on what they are seeing across Regions 1 and 5 right now. Joshua Tidwell is the new acting JTTF Officer. Stacie Neal will reach out to him.

5. **Open discussion, comments, announcements**

- **Ben Ruppert/CVEMA** reported that Emily Ashley has agreed to lead the effort to develop resources for the new CMS Rule. The MCHS meeting will be dedicated to kicking off this project.
6. Next meeting of the CVEMA Planning Committee will be an all-day strategic planning workshop at Tuckahoe Library on September 20, 2017 with lunch provided by the RRPDC.
7. The meeting was adjourned at 2:40 pm.

Respectfully submitted,
Kathy Robins