

CENTRAL VIRGINIA EMERGENCY MANAGEMENT ALLIANCE

Mass Care & Human Services Committee



Thursday, October 5, 2017 1:30 pm | RRPDC | 9211 Forest Hill Avenue Suite 200 Richmond VA 23235

Minutes

In attendance:

Derek Andresen, MMRS/Richmond
Emily Ashley, Chesterfield
Patrick Ashley, Central
Mark Belton, Prince George Intern
David Calkins, Henrico HD
Ginny Ferguson, Hanover DSS, Vice Chair
Norm Gold, Feedmore/VCA VOAD
Paul Hundley, Richmond DSS, Chair
Donald Hunter, Prince George OEM

David Martin, Piedmont Health District
Kate McHugh, Richmond Health District
Katie McIlhenny, RCHD
James Moss, VDH Central Region
Kathy Robins, RRPDC
Ben Ruppert, Hopewell OEM
Steve Rykal, Chickahominy HD
Andrew Slater, CVHC
Jada Smith, RRPDC/CVEMA

1. **Welcome and introductions.** The Chair called the meeting to order at 1:34 pm and welcomed all. Everyone introduced themselves.
2. **Approval of Minutes** from the August 3, 2017 meeting. Donald Hunter moved approval of the minutes as presented and Ben Ruppert seconded. Motion carried without further discussion.
(Minutes of past meetings are available at <http://www.richmondregional.org/CVEMA/CVEMA-Meetings.htm>)
1. **Old Business**
 - **FY16 SHSP Grants:**
 - **Shelter Supplies & Equipment** (\$66,150 | FA: Hanover) Completed.
 - **Shelter Training** (\$57,775 | FA: Richmond) Deadline: March 31, 2018. The Chair reported on
 - **Pet Sheltering Class.** The Chair reminded all that because of staff changes at Richmond Animal Care and Control, scheduling of this class has been delayed. They are still looking for a space to host this 2-day exercise. Emily Ashley offered to check on availability of Chesterfield Fairgrounds. The Chair expressed his thanks and reminded all that it is not necessary to have the 2-hour class prior to participating in this exercise. Class capacity: 50
 - **Background Checks.** The Chair advised any locality with CERT who will be staffing shelters, that his grant will pay for background checks. You may use your own local process for this or use the City of Richmond's process. Contact him for details.
 - **CMS Rule:** This rule takes effect November 16, 2017. The Chair thanked Andrew Slater and Emily Ashley for agreeing to facilitate the discussion of how local EMs may support the facilities that are now required to take steps to prepare for emergencies. Andrew Slater gave a quick overview of the CVHC and its counterparts in the state's 6 VHHA regions. CVHC covers the same region as ODEMSA. He reported that Pete Svoboda (pete.svoboda@central-region.org), as Medically Vulnerable Populations Coordinator for CVHC, will be the lead on this for the region. Mr. Slater pointed out that the [VHASS website](#) (Virginia Hospital Alerting and Status System) maintains critical emergency

information provided by healthcare facilities. Access is available to all Public Health Coordinators, EMs, hospitals, and healthcare entities. He urged local EMs and Health District planners to push facilities to register on the VHASS website and keep their facility's information up to date.

- Basic requirements of CMS Rule:
 - Risk evaluation
 - Policies and procedures for emergencies
 - Communications Plan (update annually)
 - Training and testing/exercise program
- Lots of resources and guidance are available on the [ASPR Tracie website](#). ASPR is the HHS Assistant Secretary for Preparedness and Response. Tracie is ASPR's Technical Resources, Assistance Center, and Information Exchange
- The group decided that this committee will work with Pete Svoboda to develop:
 - Brochure for facilities (customizable by each local EM to provide local EM information)
 - Fillable plan templates for facilities (also customizable by localities), possibly different versions for resident and non-resident facilities.
 - 3-4 workshops across the region for facilities – different days to allow for more options to attend. Locations should be chosen to match greater concentrations of facilities.

Chesterfield reported that OEM worked with senior advocacy groups to prove their 4th 'Prepare Because You Care' workshop (including TTX) today and had 25 facilities attend. They included presentations by Andrew Slater, Dominion Energy, and others.

The Chair brought up legal and liability issues. The group agreed to check with Cathy Hutchins of the State Attorney General's office on this question.

Ben Ruppert suggested we approach the Public Outreach Committee for any funding needs as this fits within the stated scope of their grant: outreach and education. Ms. Robins reported that we have plenty of flash drives left from the Business Survivor Day project to facilitate distribution of information.
- Andrew Slater reminded the group that in August he sent a list of local EMs and Health District Emergency Planners to the facilities affected by the CMS Rule.
- The Committee agreed that the November MCHS meeting should be devoted to developing these materials and include Pete Svoboda, Senior Advocacy groups, and Dawn Brantley.
- Should also mention this initiative at the next Public Outreach Committee meeting on 10/16.
- Andrew Slater reported that the CVHC could possibly help with some funding and we may also be able to use some FY16 SHSP Shelter Training grant funding.
- Localities need to send Ms. Robins their list of facility points of contact by October 30 to arrange for the workshops.

2. New Business

- **FY17 SHSP Grants** – No news on these yet.

3. Open discussion, comments, announcements

- **David Calkins/Henrico Health District** They are working on some 30 min Just-In-Time 'hip pocket' shelter training for their public health nurses.
- **James Moss/VDH Central Region** Reminded all that the region is hosting an Opioid Summit on October 26 at the Richmond Convention Center from 8:30 am to 4:30 pm. Ms. Robins has shared this information but will re-send as a reminder.
- **Steve Rykal/Chickahominy Health District** Support for Goochland Henrico Bike Race/200 participants, 8 stops, first aid.

- **Norm Gold/VCA VOAD** Introduced himself to the group and offered support and assistance. Email him at ngold@feedmore.org if you have requests, need more information, or want to be added to the VCA VOAD distribution list. Events coming up:
 - **VCA VOAD Meeting:** 10/24/17 at Feedmore from 9 am to 12, refreshments provided. Please let him know if you will be attending.
 - **VCA VOAD Workshop:** 10/26/17 at VEOC from 10 am to 4 pm
- **Ginny Ferguson/Hanover DSS** Two-hour shelter trainings with 6 teams. Good learning experience. They have hosted 4 CPR/AED/FA trainings so far and have another scheduled for November 2 from 9am to 4:15 pm. There are seats available if you know of anyone who needs this training. Contact Gini for more information (ginny.ferguson@dss.virginia.gov) Ms. Robins will send out an email letting folks know about this training.
She thanked and commended the VCA VOAD and Aaron Lee who brought out one of their shower/laundry trailers for a church in Hanover hosting CARITAS.
- **Kate McHugh/Richmond City Health District** The will be conducting their FLUEX October 6 from 3 pm to 7 pm at the Walmart on Sheila Lane.
- **Ben Ruppert/Hopewell** Thanked the Chair for filling in for Red Cross trainer when their DSS had their shelter training. It was very beneficial.
He brought in and showed the charging kiosk he built (one of four) to use in their 'Power & Shower' sheltering model. He purchased all items separately on a state contract and it cost approximately \$935. Buying the same ready-made would have cost twice as much. If you are interested in doing the same, please contact Ben. He is happy to share the list of items and vendor information.
- **Paul Hundley/Richmond** Thanked VCA VOAD for providing excellent support during the Monument Avenue rally on September 16. The City has 2 big festivals coming up: 2nd Street Festival on October 7 & 8; and the Folk Festival from October 13 to 15.

4. The next meeting will be on Thursday, November 2, 2017 at 1:30 pm at the Richmond Regional Planning District Commission.
5. Donald Hunter moved to adjourn. Vice Chair seconded. Motion carried without further discussion and meeting was adjourned at 3:03 pm.

Respectfully submitted,

Kathy Robins