

Central Virginia Emergency Management Alliance



Thursday, November 16, 2017 @ 0930 hours
Virginia State Police Academy 7700 Midlothian Tnpk., N. Chesterfield, VA 23235

Meeting was called to order by Chair Ben Ruppert at 0934.

1. Welcome & Introductions

Mr. Ruppert welcomed everyone and thanked State Police and Chris Warriner for hosting. Introductions were made. List of attendees is attached. Ben asked if there were any additions to the agenda. There were none.

2. Minutes from October Regular Meeting

Motion: To approve minutes as presented

3. New Business

Special Presentations: Amtrak/CSX/Norfolk Southern

CF/CVEMA Partnership: Sherri Laffoon met with Sherry of the CF on Nov 14. Sherri reported that there is a need to finalize Community Foundation policies and procedures through the Executive Committee. In addition, there is a need to establish an advisory committee to advise and distribute funds and a MOU for the CF. Once such policies and overall framework are set up, the CF will establish the CVEMA community fund. Sherri stated she will send CF doc out again (no quorum). Online poll of voting members.

4. Standing Committee Reports

- a. **Mass Care** | Paul Hundley (Richmond). No report
- b. **Planning** | Anna McRay (Henrico). Discussed changes to the CVEMA Bylaws. Changes included: the addition of the Finance Chair, adding the Training and Exercise Committee, and duties and responsibilities changes to Article VIII-Regional Planner. (Proposed Bylaw Changes Attached). **CVEMA Continuous Improvement Plan:** From the Strategic Plan Workshop and series of localities' surveys, a CIP strategy was created. The CIP outlines the four overarching goals of CVEMA: Training, Resource Sustainability, Whole Community All Hazards External/Public Outreach, and Planning. Each goal outlines tasks, objectives, and functional position responsible. Anna stated to email any feedback on the Strategic Plan. At the January CVEMA meeting, the CVEMA Strategic Plan and CIP will be presented to the overall Alliance and voted on for adoption.
- c. **Public Outreach** | Anthony McLean (Richmond) reported that there is a Public Outreach Committee meeting on Monday, November 20th. We will be discussing the goal, objectives, and task from the Continuous Improvement Plan. In addition, there is a potential public

outreach opportunity with Senior Connection. There are distributing holiday gift baskets to seniors and are looking for emergency preparedness items. There is a Regional CERT exercise scheduled for Dec. 2 in Chesterfield (Eanes-Pittman). It will have a medical focus. 57 participants have signed up (Chesterfield, Prince George, Colonial Heights, Henrico, Charles City, Hanover, Richmond). The business video project has been pushed to the first of the year due to unforeseen circumstances.

- d. **Training Committee** | Bill Lawson (Richmond): reported on the goals and purpose of the Training and Exercise Committee is to coordinate and collaborate exercises and training across the region. Contact Bill Lawson at william.lawson@richmondgov.com, or Jada Smith at jsmith@richmondregional.org, if you would like to be added to the Committee's distribution list.

5. Old Business

- **HMP Update:** Lori Dachille (VDEM) reported that greater Richmond is pretty much done. The HMP adoption has run into a few issues with the towns adoption of their HMP. The Tri-Cities are still missing a few. Lori also reported that there is a bump in the road with the Colonial Heights' HMP. Colonial Height had some issues with the content within the plan and wanted to change these issues. However, FEMA stated that changing that extent of content would require the plan to be resubmitted to FEMA and thus restart the adoption process over again.
- **THIRA:** Ben Ruppert (Hopewell) reported that we are reaching the final stages of the development of CVEMA THIRA. We have one more all-day session to trudge through in order to develop the Capability Targets. This is perhaps the most important step of the project, as future grant applications, committee work, etc. should be based on these. A Doodle Poll will be send out with an attached spreadsheet of the THIRA workbook. Please respond to the corresponding email on the upcoming THIRA workshop, in addition provide feedback on the THIRA spreadsheet.
- **Nominating Committee Report:** Anna McRay (Henrico) reported that the Nominating Committee send out an email, last month, seeking nominations. Individuals nominated: Ben Ruppert (Chair), Robert Foresman (Vice-Chair), Sherri Laffoon (Finance Chair), and Recording Secretary (none). A vote will take place next meeting.

6. Open Discussion & Roundtable

Ben Ruppert (Hopewell)- The City of Hopewell had a rail incident which involved both Norfolk-Southern and CSX. The incident well relatively well until a train was moved without notification resulting in a diesel spill.

Anna McRay (Henrico) – The need for a Train the Trainer and ICS course in Region 1 due to the changes in NIMS.

Curt Nellis (Powhatan) – The next Alliance meeting will be in Powhatan at the Huguenot Public Safety Building. We will be having our yearly Holiday Potluck so bring a dish.

Anthony McLean (Richmond) – The City of Richmond will be participating in a place of worship preparedness event this weekend. The event is 10:00 a.m.- 3:00 p.m. and the Richmond Police Department is hosting the event.

Steve (CVHC) – The VCU Memorial Hospital move into their new facility was very successful.

Andrew Slater (CVHC) – The CVHC meeting is Friday November 17th at 9:00am in the Libbie Mill Library. There will be a special presentation from, Dr. Chilmuri, who will discuss the active shooter incident at the Bronx-Lebanon Hospital Center in NYC.

Martha Shickle (RRPDC) – The PDC has a position opened for the Regional Emergency Management Planner. We plan on conducting interviews in December and hope to have the position filled by the first of the year. Feel free to forward the position through your contacts.

Lori Dachille (VDEM) - Introduced Lauren Opett, the new Exercise Branch Manager for VDEM.

Lauren Opett (VDEM) - The VESTEX will take place: May 7-11, 2018 and the State Play will be on May 7, 2018 9:00 am – 3:00 pm, during this time the VEST will be full activated. The exercise will involve a catastrophic hurricane with significant impact to the region and state. By December 1st, send Lauren Opett, Lauren.Opett@vdem.virginia.gov, an email, if you would like to participate/interest.

Shannon Daniel (VDEM) – Discusses Region 1 training since January 1, 2017. There have been 71 classes in the region, with only 4 canceled due to inclement weather, civil unrest, and low enrollment. TEPW will be held in January.

Jeff Orrock (NOAA/NWS) – NOAA/NWA offers support resources and interface with a request, NOAA can map weather events for a specific local event.

Timothy Ring (VSP) – Chesterfield County PD hosts a training from the FBI for a Joint Rapid Deployment Team in cases of Child Abduction. Virginia is the second state behind Louisiana to develop and train a rapid deployment team.

The meeting adjourned at 11:53 am. The next regular Alliance meeting will be a holiday luncheon on December 21, 2017, at the Huguenot Public Safety Building, 1959 Urbine Rd., Powhatan 23139.

Respectfully submitted,
Sherri Laffoon