

CENTRAL VIRGINIA EMERGENCY MANAGEMENT ALLIANCE



Thursday, July 20, 2017 @ 0930 hours
American Legion 505 Springdale Avenue Colonial Heights VA 23834

Meeting was called to order by the Chair, Ben Ruppert at 0937.

1. Welcome & Introductions

Mr. Ruppert welcomed everyone and thanked Beverley Brandt for hosting. Introductions were made. List of attendees is attached.

2. Minutes from June Regular Meeting

Motion: To approve minutes as presented.

Made by: Beverley Brandt (Colonial Heights) **Second:** Debra Whittaker (Crater Health District)

Motion carried with no further discussion.

The Chair asked if there were any additions to the agenda. Lori Dachille asked to include discussion on date changes for the FAC exercise.

3. Special Presentations

CFATS Program – Richard Cox, Chemical Security Inspector, DHS Region 3 (PPT attached)

4. Standing Committee Reports

- **Mass Care** | Paul Hundley (Richmond)

The last meeting was postponed. Some folks took advantage of the opportunity and visited the Team Rubicon trailer at Pocahontas on July 7.

Forty-four percent of the grant money has been committed. Fewer than half of the localities have scheduled training. Be sure to take advantage of the funding. The next meeting is August 3, 2017 at the RRPDC.

- **Planning** | Anna McRay (Henrico)

Meeting was held yesterday. THIRA status-got part of way through capability target step. Next will likely be conference call. Hope to have plan by September. Hazard Mitigation Plan has been given FEMA APA status. RRPDC will post approved plan to website and is working on Jurisdictional Summaries. Currently working on an LEPC planning template to have a standardized form for spills/releases. Considering the possibility of submitting FY18 SHSP grant application for a critical infrastructure assessment/inventory like the port risk assessment in progress for Hampton Roads.

- **Public Outreach** | Beverley Brandt (Colonial Heights)

Survivor Day 2018 is scheduled for April 21, 2018. We are going to have Bill Sammler record his weather presentation so that localities can fit it into their schedule where they wish.

Regional CERT-A survey went out asking if you are interested in a CERT Train-the-Trainer and Program Manager class. Please respond as soon as possible so we can get the training scheduled. There will be a regional exercise Nov 4 with a medical focus. The Science Museum of Virginia is doing a PrepareAthon again this year on Aug. 26 from 11 to 4. They are looking for speakers to talk about preparedness in 30-minute time slots on the hour. Sherri and Anthony have agreed to speak. Let Kathy know if you can participate.

A working group has been formed to reach out to the business community. They hope to develop a video that can be used by the SBA, local Chambers, put on websites, etc. The focus will be on the ability of businesses (particularly small businesses) to get back up and running as soon as possible after an incident (i.e. fire).

5. Old Business

- Complex Coordinated Terrorist Attack Grant Update – Unfortunately, the funding was not approved. However, VDEM was awarded over \$2 million and hopefully we will be able to take advantage of any projects they plan.
- The Community Foundation/CVEMA Partnership – On June 16 2017, Kathy sent out a draft document that the Community Foundation developed (attached.) The Chair was hoping for feedback but did not receive a lot. A couple of concerns were that we ensure there is no conflict of interest and the process of how we will disburse the funds. The Chair advised both of those concerns can be addressed through the development of this program. The Chair invited a motion to move forward with the formal negotiations with CF to develop policies and procedures. Anyone interested in being on the committee with the Executive committee, let Kathy or the Chair know.
Motion: To move forward with formal negotiations with The Community Foundation to develop policies and procedures for the Central Virginia Emergency and Disaster Response Fund.
Made by: Beverley Brandt (Colonial Heights) **Second:** Debra Whittaker (Crater Health District)
Motion carried with no further discussion.
- On July 14, 2017, the CVEMA Chair, RRPDC Executive Director, and planner met for the quarterly meeting. Discussion centered around CF and the Hazard Mitigation Plan. The Chair expressed appreciation for PDC support, especially bringing on and funding the Wilder Fellow (intern), Jada Smith.
- FAC Exercise Date Changes – Lori advised there have been some date conflicts. Recommend the afternoon of Nov 8 for the tabletop and move the JIC workshop planning meeting to Dec 6 and combine the initial planning meeting and the planning meeting. Dec 13 will be the regional FAC tabletop after action meeting. Lori will send out the new dates. Mass Fatality class interest-Do we want one in Region 1? Consensus is to have in Region 1. There will be SAR class opportunities. Info has been sent out about the advanced academy at JTCC in Chesterfield.

6. New Business

- CMS rules - Andrew provided an update. Will be happy to come back and do a formal presentation. Ultimately it is the facilities'/providers' responsibility to comply with the new rule. You can expect as they reach out they will ask for your contact information. They have to conduct their own risk assessment and they may ask for your THIRA. They may also ask for technical assistance with plans. Your ESF8 representative at the local Health District can be of assistance. You can also expect a request for help with their disaster drill. You are not required as a locality to participate/facilitate a drill for them. The facility just has to document they reached out. The Healthcare Coalition is a resource and has scheduled a strategy meeting with local EMs on Tuesday, July 25 to discuss ways to coordinate a unified message. Andrew has put in a request for a list of all licensed CMS organizations. Hope to create a packet for these facilities that would include a template they can use. Pete Svoboda is now the CVHC Medically Vulnerable Populations Coordinator. Pete will be an important resource for the new CMS Rule process and in reaching out to facilities in your locality.
- Regional Strategic Planning Process - Anna has worked on a process to update our strategic plan. (see attached timeline) Going to do a SWOT analysis. Lt Joe Powers with Henrico Fire is going to assist

with this. Jennifer (Fusion Center) advised she can assist with any intel needs if that is something you see as a threat in your locality. Each weekly survey should be completed before the next survey arrives. Ben encouraged everyone to participate.

- Due to the Fall Forum being held the same day as our October CVEMA meeting, the meeting will be moved to Oct. 26.

8. Open Discussion & Roundtable

Karen Thomas-VA Department of Criminal Justice Services awarded grant to Victim Assistance Network. Will be working with local EMs on training and assistance on mass casualty victim assistance. Anti-terrorism victim assistance program grant that will assist local and state resources.

Beverley Brandt (Colonial Heights) – video conferencing for Tri-cities. Could possibly expand it out so more localities could use. Updating EOP and hazard mitigation plan.

Danielle Progen (VDEM) - Tomorrow is her last day in Region 1 but will be working in Region 5.

Lori Dachille (VDEM) - submitted request to fill Danielle's position. Advertising to general public. Looking for planning experience.

Kevin Pannell (VDEM) - working on Crisis Track. Any questions with training and exercises, give him a call.

Curt Nellis (Powhatan) – Attended the Team Rubicon open house. Powhatan doesn't have a lot of staff so Team Rubicon has agreed to help augment their EOC and assist with damage assessment. The assured it will work with Crisis Track.

Jennifer Satterwhite (Fusion Center) - June heroin report is out and this region has been hard hit.

Kate Hale (New Kent) - Attended graduation at Arlington's HerRricane. First of its kind. Well-received. Would love to see Region 1 set this up for next summer. Any interest in forming a committee to plan, let her know.

Anna McRay (Henrico) - asked Lori when we should expect LEMPG letter. Has been addressed with Susan Mongold.

Steve Parrott (CVHCC) - busy this weekend with Chesapeake fire at nursing home. Had to shelter over 100 people from that facility.

Andrew (CVHCC) - Hospital preparedness grant was renewed. Excited to have new staff members. New Tri-Cities free-standing ER opened. Expect three more to open in the next year.

Scott Minnick/Mike Dutter (NWS) - handout (attach) Outreach for outdoor events. Info available to local officials.

Allen Evans (Ft Pickett)-Conducted active shooter tabletop exercise yesterday.

Jonathan Kiser (CHD) - Have a new director, Dr. Alexander Samuel. Tammie Cox resigned as MRC Coordinator.

Debra Whitacre (Crater HD) – Will be participating in VOPEX July 25. Also doing FLUEX in Sussex. Petersburg will be opening cooling shelters Friday, Saturday, and Sunday.

Paul Hundley (Richmond) - City's EOP changes are on the consent agenda for July 24 . Science Museum PrepareAthon is August 26, 2017 from 11 am to 4 pm. Upcoming CERT class August 12, 19, and 26. Planning phases for a preparedness day.

Jim Keck (VCU) - Wilder school is doing a study on mass notification enrollment. Will be reaching out to locals for data. Can report out when completed.

Donald Green (Chesterfield Schools) - updating crisis plans to be certified by state by end of August. Rolling out new active shooter protocol. Will send info to Kathy.

Sherri Laffoon (Chesterfield) - setting up backup EOC Monday. Anyone with RAMIS who wants to schedule a time to "talk" to Chesterfield, let her know.

Chuck Gates (RRPDC) – Hazard Mitigation Plan has been reassigned to Kathy, Jada & Chuck. If you have pressing deadlines, contact Kathy.

The meeting adjourned at 11:31 with Donald Hunter making a motion and Kate Hale seconded. The next regular Alliance meeting will be August 17, 2017, at the New Kent EOC.

Respectfully submitted,

Sherri Laffoon

Attachments:

- CFATS PPT
- Planning Committee Strategic Planning Timeline
- NWS Support for Special Events information
- Draft CVEMA/The Community Foundation document

Meeting Attendance

Allen Evans, DMA/Fort Pickett

Altise Street, 211 VIRGINIA

Andrew Slater, CVHC/RHCC

Anna M. McRay, Henrico

Ben Ruppert, Hopewell, Chair

Beverly Brandt, Colonial Heights

Christopher Warriner, VSP

Chuck Gates, RRPDC

Curt Nellis, Powhatan

Danielle Progen, VDEM

Deborah Whitacre, Crater HD

Donald Hunter, Prince George

Jada Smith, RRPDC

Jennifer Satterwhite, VSP

Jim Keck, VCU

John Anderson, Colonial Heights FD

John Shupp, Crater HD

Jonathan Kiser, Chesterfield HD

Karen Thomas, Consultant/Grant Writer

Kate Hale, New Kent

Kathy Robins, RRPDC

Kevin Pannell, VDEM

Lori Dachille, VDEM

Mark Irving, VDOT

Mike Dutter, NOAA/NWS

Paul Hundley, Richmond

Paul Ronca, JSRCC

Peter Svoboda, CVHC

Rob Mooney, DHS

Robert Foresman, Henrico, Vice Chair

Robert Paxton, VDEM

Scott Minnick, NWS

Sherri Laffoon, Chesterfield, Recording Secretary

Steve Parrott, CVHC

Tony Savage, Dominion Energy

Vic Buisset, Richmond