

Central Virginia Emergency Management Alliance

Thursday, June 15, 2017 @ 0930 hours
Byrd Park Round House, Richmond, VA 23220



Meeting was called to order by the Chair, Ben Ruppert at 0931.

1. Welcome & Introductions

Mr. Ruppert welcomed everyone and invited them to introduce themselves. List of attendees is attached.

2. Minutes from May Regular Meeting

Motion: To approve minutes as presented.

Made by: Anna McRay (Henrico) **Second:** Anthony McLean (Richmond)

Motion carried with no further discussion.

3. Special Presentations

Rapid Response Program, Virginia Community College System – Mark Brickey provided information on the Rapid Response Program’s Employment Transition Services. It is a grant funded program through the Virginia Community College System supporting people who have lost their jobs because of business closures. They are currently working on assisting with Martin’s closures that have resulted in 2,700 layoffs across the region. They have a Business Solutions Team that meets regularly. We have a standing invitation to attend.

Vic Buisset added that the program could be a good way to connect with the business community and is working with Carl Knoblock of the Small Business Administration and the Business Solutions Team to develop outreach program to bring Business Continuity planning information and support to the region’s employers. They have created a presentation to take to Ruritan Clubs, Rotaries, Retail Merchants Association, and others. Possible breakout session at Society for Human Resource Management (SHRM). Building the outreach.

Special presentation from Chair – Award for Jeff Hutchison, Virginia Power

4. Standing Committee Reports

a. Mass Care | Kathy Robins for Paul Hundley

Ms. Robins conveyed a report from Corey Beazley/Hanover (the Fiscal Agent for this project) that all funds have been expended for FY16 SHSP Shelter Supplies and Equipment grant and all that is left is to get these items to their requesting localities. Changes have been made to the FY16 SHSP Shelter Training grant to include CPR/AED/First Aid and blood borne pathogen training. Please convey the training information to anyone in your locality who is responsible for sheltering and encourage them to take advantage of this opportunity

to build their sheltering capabilities. There is no MCHS meeting in July but you are encouraged to attend the Team Rubicon Open House at Pocahontas State Park on July 7 from 12-2. Please contact Amber Laughlin, Team Rubicon Richmond District Coordinator (amber.laughlin@teamrubiconusa.org) to RSVP.

The next MCHS meeting is Aug 4.

b. **Planning** | Anna McRay (Henrico)

The Planning Committee meeting for this month has been postponed. THIRA work is ongoing. Next Workshop is July 18 at Twin Hickory Library in Henrico. If you have any questions as to who to bring to this workshop, contact Anna or Cat Atchison (Dewberry). Danielle Progen reported on the status of the HMP update. She spoke with the FEMA rep who is reviewing the HMP. There is feedback that will need to be addressed but the plan will likely be approved. He will hold a conference call to discuss.

LCAR - July 1 is the deadline but has been extended to July 5 due to weekend and holiday. Hoping that we will have FEMA approval for HMP so that localities can answer 'Yes' to the HMP question. We will be submitting as a region. There will be a complete rewrite of LCAR from VDEM. They will be asking for feedback from emergency managers.

The next meeting is July 19. Location TBD.

c. **Public Outreach** | Anthony McLean (Richmond)

Survivor Day 2018 is scheduled for April 21. Our next meeting is Monday, June 19 and will focus on strategic planning.

Regional CERT – Planning a regional exercise for Nov 4 at Eanes-Pittman with a medical focus. Submitted the grant proposal for regional CERT funding for training and exercises.

Requested the minimum amount of \$10,000.

5. Old Business

FY17 SHSP Grants – deadline is this Friday. We have submitted six applications.

THIRA – next workshop (July 18) will include your partners and walk through what your capabilities are. Working to create an agenda that allows partners to be present for their part of the workshop only and not have to be there all day.

Complex Coordinated Terrorist Attack Grant Update – No update

The Community Foundation/CVEMA Partnership – Sherrie Armstrong, Executive Director of the Community Foundation (TCF) has provided a draft document outlining how our partnership could work. As proposed, we would have a flexible spending type account and an advisory committee will be created with the responsibility of approving expenditures. This will allow us to receive tax-deductible donations. TCF will manage the investment of funds and management of record-keeping and reporting obligations. The purpose of the fund would be three-fold:

- To help build disaster and emergency preparedness coordination and infrastructure.

- To address immediate and urgent needs that are the result of natural or man-made disasters;
- To support the long-term rebuilding of communities impacted by disaster therefore helping the affected region become more resilient.

The account could receive donations for regional projects as well as receiving donations for localities in response to incidents. This process would likely be much quicker than through the state Disaster Relief Fund and would be dedicated to the CVEMA region, with funds available for preparedness as well as response. Ben will send the document to everyone for review and feedback. At the next regular CVEMA meeting on July 20, 2017, we will discuss any changes and vote on it. Fine points of negotiating will be handled by the executive committee. We will need to do some research into legal questions and develop policies & procedures.

6. New Business

Regional Priorities | Lori Dachtile (VDEM) – The roll out for these was different than in years past, resulting in her being tasked with coming up with regional priorities at the last minute. Because many grant applications have already been submitted referencing regional priorities approved last year, we will not change them. Anna McRay advised that next year we reach out to the grants office for information on any changes in the process/timeline and have a strategic planning meeting with the CVEMA Planning Committee to address. Steve Parrott suggested we have that done by the fall and set a hard deadline (12/1/17?). The next CVEMA Planning Committee meeting will be switched from WebEx to a face-to-face meeting to get this process going. Please send someone from your locality to participate; need more local participation on this committee.

FY17 HSGP Funding – 33 UASIs were funded this year and we were ranked #34. Getting our strategic plan and THIRA done will put us in a better position to be funded.

8. Open Discussion & Roundtable

Lori Dachtile (VDEM) In keeping with the Region 1 Multi-year Training & Exercise Plan, they have scheduled the Region 1 Concept and Objectives meeting for the FAC TTX for next Wednesday, June 21 at the Varina Library. If you are not able to attend all meetings, that is fine. Jump in when you can. Focusing on the localities' plans, not regional plan at this point.

Jonathan Kiser (CHD) – They have had 4 cases of Zika in Virginia this year; down from last year. State plan is still under review.

Chris Warriner (VSP) - On behalf of the department and SA Walters' family, we sincerely appreciate the outpouring of support. Please continue your support and prayers during this time.

Anthony McLean (Richmond) - submitted the City's EOP for adoption.

Anna McRay (Henrico) - Teen CERT academy starts the week of June 26. Anyone that wants to attend and observe, you are welcome. Rob Mooney came out and conducted a site assessment for Henrico's water treatment facility. He was able to make suggestions to DPU.

Chris Brackett (New Kent) - Kate Hale is working on the upcoming VOPEX. New Kent is in the process of switching from Code Red to Everbridge.

Andrew Slater (CVHC) - Will be hosting an infectious disease tabletop exercise next Friday. Local emergency managers are invited to attend. It will involve an EMS transportation component. The

two vacant positions (RHCC Manager and Vulnerable Populations Coordinator) should be filled soon. Anna McRay requested guidance from VDH on the new CMS regulations. Danielle Progen advised that Dawn Brantley is working on something. Anna advised it is a VDH led thing, not VDEM so we need to ensure we have all the information.

Ken Ryals (Emporia) - Had a hazmat situation recently with a release of diesel fuel. Through VEOC, was able to get the resources needed for the incident. Planning to retire Sep 1.

Rob Mooney (DHS) - security surveys are available to all municipalities. Look at your critical infrastructure.

Emily Ashley (Chesterfield) - recently held a FAC tabletop exercise. Starting next week Sherri will be interim deputy coordinator. The application process will open soon for the position.

Amber Laughlin (Team Rubicon) - Training at Pocahontas State Park the weekend of July 7. Trailer will be open for anyone to come out and see from 12-2p. Volunteers and leadership from Team Rubicon will be there to speak with everyone. RSVP to Amber.

Danielle Progen (VDEM) - If there are any questions on the LCAR process, talk to her. Meeting this week to edit templates on FAC. Family Reception Center template is new. Please review and advise if it would meet your needs. Also going to review some of the outdated plans on the VDEM website.

Maribel Street (Office of the Secretary of Public Safety and Homeland Security) The Resilient Virginia Conference is Aug 1 & 2. Registration is open at

<http://resilientvirginia.org/buildings/2017-conference>

Gray Corbett (CVHC)- this is his last meeting. It has been a great networking experience. The Coalition will continue to be a big part of this committee.

Ben Ruppert (Hopewell) - recently Ft Lee held their quarterly meeting and it had an emergency management focus. There was a discussion about if the base gets locked down and children are at school (off base) where would they go. Framework the Tri-Cities has come up with would be very useful in this situation. If you would like to see how it works, there will be an exercise upcoming. Get with Ben. Emily asked about the number of children we would be dealing with. Ben will find out.

Mike Schlemmer (Louisa) - NRC has granted North Anna license #3 for construction on new plant. Holding a Hero Week for students focusing on public safety. Getting ready to sign contract on a new radio system.

Jeff Hutchinson thanked all for the recognition and assured the group that we are in good hands with the new Dominion representative, Tony Savage.

The meeting adjourned at 11:04. The next regular Alliance meeting will be July 20, 2017, at American Legion in Colonial Heights.

Respectfully submitted,

Sherri Laffoon

Meeting Attendance

Altise Street, 211 VIRGINIA	Jonathan Kiser, Chesterfield HD
Amber Laughlin, Team Rubicon	Kate Bausman, Richmond HD
Andrew Slater, CVHC/RHCC	Kate McHugh, Richmond City Health District
Anna M. McRay, Henrico	Kathy Robins, RRPDC
Anthony McLean, Richmond	Ken Ryals, Emporia
Ben Ruppert, Hopewell, Chair	Lori Dachille, VDEM
Bill Lawson, Richmond	Maribel Street, OSPSHS
Chris Brackett, New Kent	Mark Brickey, CCWA
Christopher Warriner, VSP	Martha Shickle, RRPDC
Danielle Progen, VDEM	Mike Dutter, NOAA/NWS
Donald Hunter, Prince George	Mike Schlemmer, Louisa
Emily Ashley, Chesterfield	Paul Ronca, JSRCC
Gerald Netherland, Captain	Peter Svoboda, Petersburg LEPC
Gray Corbett, CVHC, Vice Chair	Rob Mooney, DHS
Jeff Hutchinson, Dominion VA Power	Sherri Laffoon, Chesterfield, Recording Secretary
Jennifer Satterwhite, VSP	Steve Parrott, Chesterfield
Jim Keck, VCU	Vic Buisset, Richmond