

# Central Virginia Emergency Management Alliance

Thursday, March 16, 2017 @ 0930 hours  
Varina Library 1875 New Market Rd., Henrico, VA 23231

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Meeting was called to order by the Chair, Ben Ruppert at 0932.

## 1. Welcome & Introductions

The Chair welcomed everyone, thanked Anna McRay for hosting, and invited everyone to introduce themselves. List of attendees is attached.

## 2. Additions to the agenda

Add: Email frequencies from the Regional Coordinator and the Vice Chair's Retirement

## 3. Minutes from February Regular Meeting

**Motion:** To approve minutes as presented.

**Made by:** Anna McRay (Henrico)      **Second:** Beverley Brandt (Colonial Heights)

Motion carried without further discussion.

- ## 4. Special Presentations: Carl Knoblock, Small Business Administration.
- Presented on the SBA Office of Disaster Assistance's responsibilities to get small businesses back online after disasters. If the City of Richmond declares a disaster, SBA incorporates surrounding counties in that because they know it affects the surrounding areas. Carl is available to provide presentations to local governments and chambers of commerce. Contact him at [carl.b.knoblock@sba.gov](mailto:carl.b.knoblock@sba.gov) . (PowerPoint attached.)

## 5. Standing Committee Reports

- **Mass Care** | Paul Hundley (Richmond)  
Met on March 2. One locality has done a training utilizing the FY16 SHSP Shelter Training Project. There is a form to complete if you want to conduct training which can be found on the [CVEMA website](#). The next meeting is April 6 at the Richmond PDC.
- **Planning** | Anna McRay (Henrico) Meeting was held yesterday.
  - Regional THIRA was discussed. There are 11 localities are participating. Went over questions that the contractor will be sending out.
  - The Hazard Mitigation Plan is being sent back to the contractor with lots of feedback and corrections. Dewberry will be making corrections and getting it back to VDEM next week. Danielle utilized FEMA's review tool and provided feedback based on it. Some of things found were mitigation strategies needed more work and the same goals from 2006 were used for this one. Dewberry advised that was what the committee wanted. Lori is going to research this. Anna advised we need a report

out from Dewberry about this, possibly at the April CVEMA meeting. Anna suggested the changes that Danielle made be sent out to the CVEMA membership. Kathy will send out. Participating localities and Dewberry should sit down and go over.

- LEPC checklist- working to develop a standardized regional checklist for hazardous incidents. If any locality has such a document, please share.
- The Regional LEPC meeting is scheduled for April 26 at 5pm at Confederate Hills Recreation Center. Anna will send out an invitation to local EMs. Still looking for someone to help pay for food (\$750). Curt will check with Colonial Pipeline.
- The Planning Committee's April meeting is cancelled. The next meeting is scheduled for May 17.
- **Public Outreach** | Anthony McLean (Richmond)
  - There were over 1,200 registrations for Survivor Day VIII last Saturday across 11 CVEMA hosting localities. A new session was included this year: a weather briefing by Bill Sammler, which was very well received. This was done via a web/call in. Richmond had technical difficulty and was unable to connect. Anthony suggested maybe having Bill record it for next year. This will give localities more flexibility with integrating it into their Survivor Day agenda.

## 6. Old Business

- **THIRA/CVHSS Update.** Previously discussed
- **CCTA Grant Update.** No new information.
- **Regional Planner Funding.** The Chair attended the March 9 meeting of the Richmond PDC to answer questions about options for funding the Planner position. There was positive feedback on providing stop gap funding. There was broad support for equal amounts from each locality or even split between localities with under/over 50,000 population. Per capita option was favored by smaller localities but opposed by the larger. There will be a final decision at the next meeting.  
Also on March 9, the Chair brought the CVEMA Presentation to Crater PDC Board. They were open to the stop gap funding proposal and the equal split of the funding. The board decided to wait and follow Richmond PDCs lead and will vote at the next meeting. Overall, this is good news for us. It gives us direction for any future grant funding for this position.
- Emily Ashley asked about the Dominion money. Lori Dachille advised it should appear in eGMS.
- The Chair advised that if you have a grant and you know you will be unable to expend all of the funds by the deadline, please send Cheryl an email to reallocate to the Planner position.
- The group discussed the fact that grant award letters are no longer being sent. Most, if not all, localities need an award letter for their internal processes. Anna asked Lori to take this issue to Cheryl.
- **HMP Update.** Discussed previously.

- **Community Foundation/CVEMA Partnership.** A meeting is scheduled for the end of the month. The Executive Committee will be meeting with Sherrie Brach Armstrong of the Community Foundation to discuss an avenue CVEMA can use to accept donations. The Chair will report the results at our next meeting.

## 7. New Business

- **FY17 SHSP Grants-**The Stakeholder Workshop was cancelled due to lack of participation. The Regional Grant Stakeholder Briefings were held. The [presentation](#) is on the VDEM website. There is guidance on unmanned aerial vehicles (UAVs), one of the state priorities. VDEM doesn't have a clear timeframe yet. All details of what you plan on funding is needed on the front side instead of back side this time. It means our timeframe will be accelerated. Take advantage of online resources to start putting together projects. Time will be allotted at our April meeting to present projects requesting letters of support from CVEMA. Come prepared to present a basic concept of your project. A vote will be taken on project support and, if approved, a letter provided to accompany the application.
- **Chief Regional Coordinator.** Ms. Dachille polled the group on the number of emails she sent during events and asked for feedback. Ms. McRay reported that information on the Blacksburg area confused some of her folks who are not as familiar with the NWS field offices. InfoPlan email list includes government officials. "Central Virginia" for Wakefield includes Charlottesville, Albemarle, Fluvanna, and others. Ms. Ashley advised to double-check email lists for duplicates. Ms. Dachille will work with everyone to update/edit distribution lists to make sure the appropriate people are on the appropriate lists. Mr. McLean reported that the information from VDEM comes at times that do not coincide with when he needs to provide updates to his leadership (i.e. beginning of business day and close of business). Curt Nellis asked if there was a place this information can be posted and the locals can get the information when it is best for their schedules. Maybe in WebEOC?
- **Vice Chair Retirement.** Gray Corbett is retiring June 30 from the Central Virginia Healthcare Coalition. CVEMA will need to elect a new Vice Chair at the June meeting. Anyone who is interested in filling the position, please let the Chair know.

## 8. Open Discussion & Roundtable

- **Andrew Slater/CVHC/RHCC.** Just concluded the after action conference for the Richmond Community Hospital exercise a few weeks ago. There was an MCI this morning at Ft Lee resulting from an accident involving 2 school buses with 20 yellow tag patients. Fortunately, only 7 required transport. These were taken to John Randolph and Southside Regional Medical Center.
- **Jonathan Kiser/Chesterfield Health District.** Like many localities, Chesterfield is dealing with the growing opioid crisis and have made drug disposal kits available at libraries and health department offices. He thanked Chesterfield and Powhatan for handing these out at

their Survivor Day events. Having internal meetings on Zika in preparation for upcoming mosquito season

- **Lori Dachille/VDEM.** They are providing another TEPW today at the Richmond PDC for those localities that missed the last one, including a webinar option. If you have not attended a session yet, please attend this one. Your attendance is tied to your LEMPG funding. She will advise if the outcomes of this meeting differ significantly from the last one. The goal is to develop a 3-year exercise plan for Region 1.
- **Anna McRay/Henrico.** Thrilled that Robert Foresman has joined the Henrico OEM. He will be participating in the CVEMA Public Outreach Committee.
- **Gray Corbett/CVHC.** Will be receiving another 5-year funding. There are 3 candidates to be interviewed to replace him. Once hired, he will be working with his replacement for the months before he retires in June.
- **Emily Ashley/Chesterfield.** AAR from the October Active Shooter exercise is complete. Partnering with hospitals for the NDMS exercise on April 29. If you would like to observe, contact her or Tracie Giles. There will be a FAC TTX with Libraries & Mental Health on May 23.
- **Beverley Brandt/Colonial Heights.** The City of Colonial Heights held an Opioid Summit in October with a panel of SMEs from public safety and health. They are planning to do a second, Opioid Summit II that will include people who have succeeded in beating this addiction.
- **Anthony McLean/Richmond.** Had planned to provide a Business Continuity presentation to Leadership Metro Richmond Alumni Group but the event was cancelled because of lack of registrations. We need to come up with some way to reach businesses. If you have any ideas, please send them to Anthony.
- **Vic Buisset/Richmond.** Spoke with Community College Workforce Development Program about their Rapid Response Program. Based on reaching out to large and small businesses to help them be prepared for disasters. SBA is part of this. Hampton Roads is a little further along with this program and is working with the chambers on this. He is working with Constance Greene from the Governor's Office. He will keep this group updated on this effort. Ms. Ashley reported that they have had some success with partnering one-on-one with businesses. She also reported that Towne Bank in Hampton has made a point to include preparedness, including requiring that every employee be CERT-trained. They will be moving into the Richmond region, so we should reach out to them. Beverley Brandt suggested we reach out to the BNI. Carl Knoblock pointed out that we need to demonstrate to businesses that the process of developing an emergency plan is a simple process. Meredith Snellings reported that she has marketing materials for their Ready Rating system, a readiness assessment tool for businesses. She will send this information to Mr. McLean. Curt Nellis suggested we have two focuses for the Public Outreach Committee (businesses and people).

The Chair asked Mr. McLean to work with Mr. Knoblock to explore ways to work together to reach the business community.

- **Meredith Snellings/Red Cross.** The Red Cross 24/7/365 number for requesting disaster assistance has changed. The new number is 855-891-7325 (this goes to National Dispatch in D.C.) Ms. McRay requested that EMs be provided with the questions that Red Cross will be asking anyone making a request. Ms. Snellings is happy to send this along. She thanked the group for providing shelter training across the region through one of their FY16 SHSP grants.
- **James Moss/VDH Central Region.** Zika is coming back. It is predicted to be an earlier mosquito season. We are likely to see more cases this year. Opioid epidemic has been declared a public health emergency. Task forces have been created across the state following the VSP regional boundaries. These are comprised of local health director, First Lieutenant for that VSP Division, and a consultant from the Department of Behavioral Health and Developmental Services. The Central Region CHEMPACK plan developed while Mike Magner was here will be moving to a state model. They are meeting with the State EOC/ Watch Center on logistics.
- **Chris Brackett/New Kent.** They are now in the process of hiring a deputy emergency management coordinator to assist Chief Opett. He and Chief Opett just completed the L101 class in Front Royal. This was an excellent experience and great opportunity to network with other EMs.
- **Jeff Hutchinson/Dominion Energy** reported that he is hoping to present this group with information on their new mapping resources for EMs at our April meeting.
- **VDEM Plan Review Matrix.** Anna asked Lori about the update to the plan review matrix for DSS, DOE, etc. Lori advised that VDH has taken on this project with a deadline of November 16, 2017. She will follow up on this and report back.
- **LCAR.** Curt asked about LCAR process. Lori advised it is being reviewed and revised. Donna Pletch is working on it. He reported that he is very close to getting his Crisis Track system up and running.

The meeting adjourned at 11:30. The next regular Alliance meeting will be April 20, 2017, at the Richmond Regional Planning District Commission.

Respectfully submitted,

Sherrí Laffoon

## Meeting Attendance

Andrew Slater, CVHC/RHCC

Anna M. McRay, Henrico

Anthony McLean, Richmond

**Ben Ruppert, Hopewell, Chair**

Beverly Brandt, Colonial Heights

Carl Knoblock, SBA

Chris Brackett, New Kent

Christopher Warriner, VSP

Curt Nellis, Powhatan

Danielle Progen, VDEM

Emily Ashley, Chesterfield

Gerald Netherland, Captain

**Gray Corbett, CVHC, Vice Chair**

James Moss, VDH

Jeff Hutchinson, Dominion VA Power

Jonathan Kiser, Chesterfield HD

Kathy Robins, RRPDC

Ken Ryals, Emporia

Lori Dachille, VDEM

Meredith Snellings, Red Cross

Robert Foresman, Henrico

**Sherri Laffoon, Chesterfield, Recording Secretary**

Tony McDowell, Henrico Fire Chief

Tracie Giles, Chesterfield

Vic Buisset, Richmond

## U. S. Small Business Administration

# Disaster Preparedness and SBA's Disaster Assistance Program

March 16, 2017

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## Are You Prepared for Disasters?

- Blizzards
- Earthquakes
- Fire
- Floods
- Hail storms
- Hurricanes
- Pandemics
- Power outages
- Severe Storms
- Tornadoes



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## Disaster Preparedness

*"A business continuity plan is an essential factor of a small company's long-term success and will contribute to the community's economic recovery in the aftermath of a disaster."*

**Administrator- Linda McMahon**  
U.S. Small Business Administration



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## SBA's Role in Disaster Recovery

**How SBA Helps Communities  
Rebuild and Recover After Declared Disasters**

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## Office of Disaster Assistance Mission Statement

The Office of Disaster Assistance's mission is to provide low interest disaster loans to:

**businesses of all sizes**  
**non-profit organizations**  
**homeowners**  
**renters**

to repair or replace real estate, personal property, machinery & equipment, inventory and business assets that have been damaged or destroyed in a declared disaster.

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## Types of Disaster Declarations

- Presidential (Individual / Public Assistance)
- Administrative (Agency)
- Governor's Certification
- Secretary of Agriculture
- Military Reservist



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## Presidential Declaration for Individual Assistance (IA)

- Businesses of all sizes private nonprofit organizations, homeowners and renters are eligible to apply for their uncompensated physical losses to repair or replace property losses.
- Small businesses, small cooperatives, small aquaculture businesses and private nonprofits, can apply for economic injury disaster loans to meet their ordinary and necessary financial obligations that cannot be met as a direct result of the declared disaster.



President Donald Trump

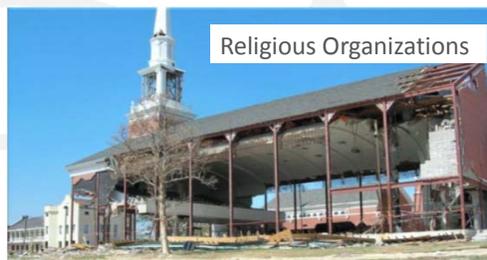
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## Presidential Declaration for Public Assistance (PA)

If the President declares a major disaster declaration for Public Assistance, SBA's disaster loan program is activated only for eligible Private NonProfit organizations for physical damage and economic injury.



Community Centers



Religious Organizations

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## Administrative (Agency) Declarations

When the physical damage assessment indicates the threshold is insufficient for a Presidential declaration, the Governor can request an Administrative (Agency) declaration through the SBA Administrator.



SBA's Administrator  
Linda McMahon

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## Governor's Certification

If a Governor certifies that at least five (5) small businesses in a disaster area have suffered substantial economic injury as a result of the disaster, and need financial assistance not available on reasonable terms, SBA activates its Economic Injury Disaster Loan (EIDL) program only.

Note: Physical Disaster Loans are not available under this type of declaration.

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## Secretary of Agriculture Declarations (Sec-Ag)

If the Secretary of Agriculture designates an area an agricultural disaster, SBA automatically activates its Economic Injury Disaster Loan (EIDL) program.

Loans are made available to eligible small businesses, small agricultural cooperatives and private nonprofit organizations that have suffered substantial economic injury as a result of the declared disaster.



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## Military Reservist Economic Injury Disaster Loans (MREIDL)

Eligible small businesses that are not able to meet their ordinary and necessary operating expenses because an “essential employee” is called up to active duty in their role as a military reservist.



The filing period begins the date the essential employee receives a notice of expected call-up and ends 1 year after the date the essential employee is discharged or released from active duty.

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## Disaster Loan Program

SBA's disaster loans are only available when there is a disaster declaration.

Loans are for uninsured or uncompensated losses.

The disaster loans are direct from the federal government (SBA); not banks.

Eligible applicants must be in the **declared** county or municipality.

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## SBA Disaster Loan Limits

Types of Loans	Borrowers	Purpose	Max Amount
Home Loans	Homeowners	Repair or replace real property	\$200,000
Home Loans	Homeowners & Renters	Repair or replace personal property	\$40,000
Business Loans "Physical"	Businesses and non-profits of all sizes	Repair or replace real estate, equipment, furniture, etc.	\$2 million *
Economic Injury Loans	Small businesses & most private non-profits of all sizes	Economic injury disaster loans or working capital loans	\$2 million *
Mitigation	Homeowners, businesses and non-profits of all sizes	Mitigate / prevent future loss to real property	20% of verified physical damage. Homeowners limited to \$200,000.

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\*The maximum business loan is \$2 million, unless the business qualifies as a Major Source of Employment (MSE).

## Requirements for Loan Approvals



- **Eligibility**

Damaged property must be in a **declared** county.

- **Credit History**

Applicants must have a credit history acceptable to SBA.

- **Repayment**

Applicants must show the ability to repay the SBA loan.

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## The Three Step Process: Disaster Loans



There are three ways to apply:

1. Apply on-line at SBA's secured website: <https://disasterloan.sba.gov/ela>;
2. Apply in person at a recovery center; or
3. Submit an application by mail.

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## The Three Step Process: Disaster Loans



**STEP 2:**  
Property Verified  
and  
Loan Processing  
Decision Made

Upon receipt of completed loan application, losses are verified and the file is processed to a decision.

If approved, loan documents are forwarded to borrower. The applicant is advised of appeal rights, if declined.

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## The Three Step Process: Disaster Loans



**STEP 3:**  
Loan Closed and  
Funds Disbursed

Disbursements are generally made in installments after required loan closing documents are submitted.

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## Disaster Recovery and Loan Outreach Centers



Centers are set up close to the disaster area. This allows SBA to provide one-on-one assistance to victims. During Presidential declarations FEMA and the State take the lead in setting up centers.

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## SBA Disaster Loans:

- Virginia Presidential Disaster Declaration # 14958/14959
- Hurricane Matthew
- Incident Period, October 7–15, 2016
- Physical Damage Deadline - January 3, 2017
- Economic Injury Deadline – August 2, 2017
- Approved \$16,756,800.00 through COB 2/23/2017

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### **SBA Disaster Loans:**

- Virginia Presidential Disaster Declaration # 12909/12910
- Earthquake
- Incident Period, August 23- October 25, 2011
- Physical Damage Deadline - March 5, 2012
- Economic Injury Deadline – August 6, 2012
- Approved \$7,182,200 through COB 3/2/2017